

Minutes AUSU Council Meeting

APPROVED – June 10, 2015

AUSU Council Meeting
May 13, 2015
Teleconference

Meeting Called by: Shawna Wasylyshyn, President
Councillors Present: Shawna Wasylyshyn, Corrina Green, Kim Newsome, Megan Daigneault, Christine Villeneuve, and Bonita Arbeau
Other Members: Phillip Kirkbride, Sheldon Fougere, and Barbara Lehtiniemi and Jason Nixon (NM)
Staff Present: Karyna Hochachka, Donette Kingyens (NM), and Karl Low (NM)
Record of Minutes: Karyna Hochachka, Donette Kingyens
Absent:

Call to Order: 17:35 (MST)

Agenda and Minutes

1.0 Approval of Agenda

Motion: BIRT council adopt the meeting agenda as presented.

C. Villeneuve/ K.Newsme - Carried 6/0 -

2.0 Adoption of Council Meeting Minutes

Motion: BIRT council approved the minutes of the March 11, 2015 council meeting, as presented.

20150513.01 Friendly amendment to March council meeting minutes to indicate next meeting was changed from April 08, 2015 to May 13, 2015.

M.Daigneault / B. Arbeau - Carried 5/0, 1 abstention -

3.0 Email Vote Ratification: BIRT AUSU update effective April 1, 2015, in order to accommodate 12 months of pay, Policy 2.15 Council Governance Executive Accountability and Compensation point 2.15.14 to “The

President shall receive an honorarium of \$49,851.23 per year, paid semi-monthly” and point 2.15.15 to “The Vice-Presidents shall receive an honorarium of \$42,729.81 per year, paid semi-monthly”. Carried 5/0 (3 abstain)

B. Arbeau / M. Daigneault - Carried 6/0 -

- 4.0 Email Vote Ratification:** BIRT AUSU approves a transfer of \$16,912.59 from the surplus in budget account 5210 Office Wages to budget account 5215 Executive Wages to accommodate adjustments to executive wages for the remainder of the 2014/2015 fiscal year. C.Villeneuve moved, M.Daigneault seconded. Carried 5/0 (3 abstain)

C. Villeneuve / B. Arbeau - Carried 6/0 -

- 5.0 Email Vote ratification:** BIRT council accepts Jason Nixon's request for an unpaid leave of absence from council and President, effective April 20, 2015 to May 6, 2015. C.Villeneuve moved, M.Daigneault seconded. Carried 5/1 (1 abstain)

M. Daigneault / K. Newsome - Carried 6/0 -

- 6.0 Vote Ratification:** BIRT AUSU Council approve the AUSU Executive recommendation to appoint Karyna Hoch as the successful candidate for AUSU Executive Director. K.Nesome moved, M.Daigneault seconded. Carried 6/0.

C. Green / C. Villeneuve - Carried 6/0 -

- 7.0 Motion:** BIRT AUSU accept the presented updated copy of Policy 2.01 Conflict of Interest and Bias for inclusion in our policy manual.

20150513.02 Policy tabled to next meeting.

- 8.0 Motion:** BIRT AUSU accept the presented updated copy of Policy 2.03 Officers Job Descriptions for inclusion in our policy manual.

20150513.03 18.17 MST P. Kirkbride joins the meeting

20150513.04 Friendly amendment to the word “minutes” to read

“reports” in 2.03.05.

20150513.05 Friendly amendment to policy point 2.03.10 to read
“Executive is responsible for working with the
Executive Director to ensure new executives receive
adequate orientation to their new role”

M. Daigneault / C. Villeneuve - Carried 6/0 -

9.0 Motion: BIRT AUSU accept the presented updated copy of
Policy 2.06 Student Reps on AU Committees for
inclusion in our policy manual.

20150513.06 Friendly amendment to policy point 2.06.03 to
read " Non-councillors applying for committee
positions may be asked to submit a current
resume and details of their availability to attend
committee meetings, either in person or by
virtual means."

B. Arbeau / M. Daigneault - Carried 6/0 -

10.0 Motion: BIRT AUSU accept the presented updated copy of Policy 2.09
Delegation of Authority for inclusion in our policy manual.

C. Green / C. Villeneuve - Carried 6/0 -

11.0 Motion: BIRT AUSU accept the presented updated copy of Policy 2.10
Executive Director for inclusion in our policy manual.

20150513.08 Friendly amendment to policy point 2.10.05 to remove
first sentence.

20150515.09 Friendly amendment to policy point 2.10.10 to read
“...to begin the hiring process within 60 days...”

B. Arbeau / C. Green - Carried 6/0 -

12.0 Motion: BIRT AUSU accept the presented updated copy of Policy 2.11
Committee Governance for inclusion in our policy manual.

M.Daigneault / C. Villeneuve - Carried 6/0 -

Reports

13.0 President's Report

Report Accepted. (2015-03)

20150513.10 19:00 J. Nixon leaves the meeting

14.0 Vice President External's Report

Reports Accepted (2015-03 and 2015-04).

15.0 Vice President Finance's Report

Reports Accepted (2015-03 and 2015-04).

16.0 Executive Meeting Report

Reports Accepted (2015-03 and 2015-04).

17.0 Finance Committee Report

Report Accepted (2015-03 and 2015-04).

18.0 Awards Committee Report

Reports Accepted (2015-03 and 2015-04).

19.0 MEC Committee Report

Report Accepted. (2015-04)

20.0 Office Coordinator's Report

Reports Accepted (2015-03 and 2015-04).

Reports Accepted as Presented

B. Arbeau / C. Villeneuve

- Carried 6/0 -

Meeting adjourned at 19:27 MST

C. Green moved.

Next meeting date and time

17:30 MST on June 10, 2015

AUSU President Report

Jason Nixon, President



Covers: March 2015

Prepared: April 8, 2015

Current Issues

AU BOG – I traveled to Edmonton for AU Board of Governors meetings as well as to attend a gala for AU's long serving board chair Barry Walker. I was able to present a gift to Barry and thank him for his many years of service to Athabasca students.

The board meeting focused on AU's budget and the overall sustainability of the university and what AU should do about financial issues going forward. AU had tried to submit a budget with a deficit which was rejected by the Alberta Government. This forced AU to make changes at the last minute to bring the budget in to a balanced position. However AU is still showing deficits in year 2 and 3 in their projections which will not be accepted by the government and the need to finally address the sustainability issue at AU was fairly apparent.

The budget was ultimately passed after much debate as it was in the best interest of the university to do so. But it is clear going forward something must be done on this issue. Consequently AU's president has put together a task force to address it.

AU President Task Force on Sustainability – The sustainability issue of AU has been an ongoing issue for a while now. However the recent budget situation in the province of Alberta has compounded it. AU's president has made it clear that we must address it. In order to do that he has put together a task force on sustainability. This is a small task force with 8 members of which I am one. The task forces job is to work on options and recommendations to address the sustainability of AU going forward and plans to provide recommendations in June of 2015.

The task force has agreed to keep deliberation confidential in order to allow free communication. However the task force knows it is important that all members of the AU community have an opportunity to express their views – as individuals or in collectives – on the sustainability of our university. I urge you to send the task force an email with your thoughts on or ideas for AU's sustainability to:

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taskforce@athabascau.ca, or communicate with me as your representative on the tasks force at: president@ausu.org.

AU BOG Academic Affairs and Institutional Advancement Committee –

These meetings are working non-public meetings as always. Some key highlight areas that we worked on the last month were discussions around the proposed Post Baccalaureate Diploma in Psychology and the proposed Master of Arts specialization in Psychology, Strategic Enrolment Management, enrolment updates, and program reviews progress reports.

GFC Exec –Continues to work primarily by e-mail handling administrative motions associated with university operations.

GFC – Main focus this last month was on approving Interlibrary Loans for Community Borrower Policy, discussing Enterprise Risk Management – Ranking of AU's Primary Risk Exposures (2015), and work on the 2015-2016 Proposed Budget Plan. The Interlibrary Loans policy had minor changes that were approved with minimal discussions. The ranking of AU's Primary Risk Exposures is a list of risk that have been identified and approved by AU's BOG. Each area is assigned to sectors and individuals within AU's community to monitor and address. They are required to report back on regular bases to both GFC and the BOG. There were no major concerns with the updates.

The budget was the primary topic that GFC worked on. It is a balanced budget though it is important to note that AU originally tried to put forward a deficit budget but were ordered by the province to not run a deficit. AU's CFO described it as a forced budget. As noted above currently year 2 and year 3 of the budget are still showing a deficit but it has been made clear that the government has informed AU this will not be acceptable and that AU will be forced to address the deficit and will not be allowed to run a deficit in those years either.

Obviously in order to remove the deficit on this budget clearly a lot of decisions had to be made and services cut. No major unnecessary projects were approved and it is essentially a keep the lights on budget. In regards to student's fees there is an overall increase in fees of 1% and a tuition increase of 2.7%. However no changes to the out of provinces fee or the extension fee because of competitive issues outside of the province. In addition to this there are many areas of the university that are having cuts or at the very least no increases. The key issue that keeps coming up is that a plan must be developed to address the sustainability issue at AU. In addition the concern that AU management has indicated in public discussion and desire to see the government remove the cap of tuition and possibly look to use AU students as the way to fill the large hole the university is in. The concern with that is what it would do to competitiveness.

Student Success Centre – The push back from the faculty at AU and the Tutors continues. Recently the faculty engaged an Association of University Instructors and are attempting to get a censor against AU over the student success centre. At this point we do not know if this will have an impact on AU. We will be watching this development but it is clear that the labour side of the argument in regards to the SSC is not going away without a fight. Universities argument continues to be that this is an administrative issue and not an academic issue and of course faculty and tutors disagree.

We received back a response from AU management in regards to the questions we put forward on the Student Success Centre. We are already working with the Deans to make sure that there is regular communication between us and them as things develop.

Executive Director Hiring – We conducted a full search for a new Executive Director and conducted interview with all applicants. It has come down to applicants who were both very qualified. The executive made a decision on which applicant we felt was best to recommend to council to be our new Executive Director. As I write this we have asked the applicant to accept the job pending council approval and to be AUSU's next Executive Director. I anticipate that by the time we review this report in our council meeting the applicant will have agreed to our offer and we will be either voting on a motion to accept them or have already done so by e-mail. .

Administration Assistant Hiring – Sarah has moved on to her new job as discussed with council previously. We posted the position when Sarah resigned and had an overwhelming response. We have narrowed the field of applicants down to a manageable number and are preparing to begin interviews.

Communication and Engagement Coordinator Hiring – We have a fairly close to final draft job description on this position. We have tabled it as we finished the ED hiring and the Administration Assistant hiring. We will pick it back up soon and share the description for the job with council once it is done and the plan going forward for this position.

AUGSA & AUSU's Mobile APP – We continue to work on getting the mobile APP developed along with AUGSA. Meetings regularly with all of AUSU & AUGSA executives present as well as the APP provider have been taking place. This month we have worked on the name of the APP, and the logos of the APP, developing the services page, executive pages, as well as lengthily discussion on APP role out and advertisement plans.

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Website – Our IT Contractors complete an inventory of our website and AU's Executive and Staff met and worked with them on IT needs with a focus on overall system requirements, requirements for members only features, and the course evaluation system. At the same time we have re done our e-mail systems and our calendar and document systems. This process went through with only minor complications.

FHSS Faculty Council - This month met about and / or worked; the creation and approval of 5 undergraduate non-credited adult education certificate. Change to course leveling and title changes for courses in History, Global Studies, and Health and Administration. Reviewed the Bachelor of Arts External Review report

Meetings

March 3 – Exec Meeting

March 3 – Task Force

March 5 – AUGSA APP Meeting

March 5 – FHSS Council Meeting

March 5 – Meeting with Staff

March 10 – Finance Committee Meeting

March 10 – Exec Election Meeting

March 10 – Meeting with AUGSA and AU's Social Media Manager

March 10 – Exec Meeting

March 10 – IT Meeting

March 11 – Council Meeting

March 11 – GFC Meeting

March 11– TPD Meeting

March 11 – Exec Meeting

March 11 – Task Force

March 12 – AU BOG Academic Affairs

March 12 – AU BOG Institutional Advancement

March 12 – Health Care Meeting

March 16 – Meeting with Dr. Thompson

March 18 - Meeting with AU's President

March 18 – Task Force

March 19 – Faculty of Business Council Meeting

March 19 – Staff Meeting

March 19 – AUGSA APP Meeting

March 19 – Staff Meeting

March 23 – IT Meeting

March 23 – Executive Meeting

March 23 – AU BOG Meeting (Edmonton)

March 23 – AU Task Force

April, 2015 Council Meeting

March 24 – AU BOG Meeting (Edmonton)

March 30 – ED Interviews

Hours

My weekly average: 35 hours

Week of:	Hours
March 1 - 7	25
March 8 - 14	38.75
March 15 - 21	35
March 22 - 28	42
4 Week Average	35.1875

I have reviewed the timesheets of the other execs and found that their 4 week average for March was in compliance with policy.

AUSU Executive Report

Kim Newsome, Former VP External and Student Affairs



Prepared: April 14, 2015

Current Issues

GFC

I attended GFC meeting in March. The main topic of discussion was AU's draft budget. Although GFC does not vote on this topic, it was clear there were concerns that AU has not addressed the problem of sustainability in what was presented.

GFC – ALEC & LSWG

LSWG – I will be continuing with this group as the project is coming to a close. Draft 2.2 of the report that we created is being reviewed and will be finalized shortly. This will then be presented at ALEC and GFC meetings for consideration. This report is based on providing recommendations involving the SSC. Given that the SSC continues to move forward, I am unsure if the report will impact its implementation.

ALEC – I attended the March meeting. Nothing significant to report. The meeting included the usual update on SSC and an update on the SRM project and the new ICT Governance Committees that Corrina now sits on.

GFC – SAC

No meetings this month.

***Shawna will now take my spot on these committees (with the exception of the LSWG). GFC has been notified of this and the upcoming meeting dates have been provided to Shawna.

AUSU Committees

MECC – The Career Links page was finalized and given to Exec to be posted on our website. All the orientation manual pages that have been provided thus far were reviewed.

I also provided content for the AUSU page in The Voice till the end of April.

**Shawna has now taken over the MECC committee and I remain as a member of the committee.

AUSU Goals & Planning

Mobile App – Service agreement has been signed and first payments made. Everything is moving forward to have the shell of the app completed in July. Additional content will be populated by staff before the public rollout in September.

Mental Health – 2 of the 3 proposals were chosen to present to Exec. I am currently trying to arrange this. Once the presentations have been completed I will hand off the project to Exec.

I want to take this opportunity to thank Staff, Exec and Council for the opportunity to represent members as VPEX for the past year. It has been a great experience and I am thankful to have worked closely with Jason and Corrina. I couldn't have asked for better people to work with.

Kim Newsome.

AUSU Executive Report

Shawna Wasylyshyn, VP External and Student Affairs

Prepared: April 30, 2015

Current Issues



Committees:

The VPEX role currently doesn't sit on many committees due to the expected vacancy of the position at the beginning of the year. As opportunities for new committee spaces and responsibilities open up, they will be taken by the VPEX to even out the workload among the Executive.

General Faculties Council – No meetings in April

Sub Committees: Academic Learning Environment Committee: No meetings

Student Awards Committee: No meetings

SRM Project – Student Advisory Group: I attended in person for the launch of this exciting new project. The Goals of the group are to improve student satisfaction, reduce overhead costs at AU and increase consistency across faculties and departments at AU.

Registrar Hiring Committee: No meetings yet but started the process of setting up online to review documents, etc.

AUSU MECC: No meetings this month, but a lot of work is in progress. We worked on finishing old projects and working on newsletters and media releases. Further information in the MECC report.

AUSU Awards: No meetings this month, but one computer bursary application.

Social Media

I have been making an effort to Tweet and post to Facebook numerous times each week. Response has been positive, with continued "likes" and "retweets". We also implemented a procedure in which any motion passed through an email or working meeting vote would be tweeted. Doing this immediately publishes the information on our website and to any of our followers. Hopefully this will continue to reinforce transparency. For now, the VPEX will be responsible for tweeting any motion passed in this manner.

AUSU Business

Changes to Council – Jason Nixon was away on vacation for the first part of the month of April, and then on April 24 council voted in favor of unpaid leave for him. I have been Acting President his absence and will continue until May 6.

May 2015 Council Meeting

- Alexander Poulton has resigned his position as Councillor at AUSU. We wish Alex all the best in the future.

Changes to Staff – I spent a considerable amount of time this month sitting in on telephone and in person interviews for an Executive Director and Administrative Assistant. We are pleased to have welcomed Karyna Hoch to the position of Executive Director, and Donette Kingyens as our new Administrative Assistant.

Legal Update – Due to the absence of an ED and President, I was forced to make a difficult decision in regards to a legal complaint resulting from an article in The Voice. I sought legal advice and acted upon the advice I received to limit risk to AUSU and The Voice. It is my hope that this situation is behind us, and with the hiring of an ED we now have the important buffer between the Voice and Council.

Mobile App – Seems to have stagnated – with the exec changeover at both AUSU and AUGSA there hasn't been much discussion surrounding the App this month. I'm sure there will be more to report in May.

Lobbying – Executive council has been investigating the opportunities presented by CASA – The Canadian Alliance of Student Associations. They are a national lobby group representing 22 student associations from across Canada. Corrina and I will be attending the CASA Foundations 2015 annual conference as observers in Ottawa from May 18 – 21. After this time we hope to be able to come to Council with our recommendation on joining a national lobby group.

Mental Health – Executive is meeting with 2 mental health counselling service providers in the first week of May to determine which brings the most benefit to AUSU members.

Website Updates – Updates continue to be made to the website. Our current system requires Charlotte to do any and all updates and posts to the site. She has been able to update our Council profiles, attach press releases and a new Exec blog as well as post meeting details.

Awards Applications Online – This actually falls under the realm of a new website, which we are meeting with our web providers about in the first week of May. With a new website design, we will be able to have online applications for awards as well as be able to update things like meeting dates, blog posts and councillor profiles ourselves.

AUSU Annual Report – Without an ED, there wasn't anyone to take responsibility for putting the report together. I took the lead on the project, but it was AUSU Councillor Christine Villeneuve who worked hard on her personal time to design a great report! Thanks Christine!

Meetings

- April 1 – AUSU Executive Meeting
- April 7 – AUSU Executive Meeting
- April 8 – Admin Assistant Interviews
- April 9 – Admin Assistant Interviews
- April 9 – SRM Project Meeting
- April 10 – Admin Assistant Interviews
- April 10 – AUSU Executive Meeting
- April 10 – Joint AUSU/AUGSA meeting
- April 13 – AUSU Executive Meeting with Pamela Walsh (VP Advancement @ AU)
- April 14 – AUSU Executive Meeting
- April 14 – AUSU Executive Meeting with Estelle Lo (VPFA @ AU) and Rocky (Director of Financial Services at AU)
- April 14 – Emergency AUSU working council meeting
- April 15 - In person Interviews with AA and ED candidates.
- April 20 – Emergency AUSU Executive Meeting
- April 21 – Meeting with Gallivan (Health Plan Provider)
- April 21 – Meeting with Fiona Vance (AUSU Lawyer)
- April 21 – Meeting with Karl Low (Editor, the Voice)
- April 21 – AUSU Executive Meeting
- April 23 – Meeting with Karl Low
- April 24 – Working Council Meeting
- April 28 – Finance Meeting
- April 29 – AUSU Special Executive Meeting re: The Voice
- April 29 – AUSU Executive Meeting with Karl Low
- April 30 – Meeting with Dr. Lisa Carter (Dean Faculty of Science and Technology)

Hours

Weekly Breakdown

Week of:	Hours
April 6 - 12	35.5
April 13 - 19	38.5
April 20 - 26	47.5
April 27 – May 3	31.5
4 Week Average	38.25

Timesheets and Compliance

I have reviewed Corrina's timesheets and found that their weekly averages for April were in compliance with policy. Jason was away on Vacation/Leave for the month of April.

News Roundup

The results of the Alberta election will have a large impact on AU and AUSU. I have been sharing periodical poll results and information with councillors.

Lynda.com was recently purchased by LinkedIn – this is of interest to our members and we will feature it in our upcoming newsletter.

The Alberta government recently approved the change in name from “Concordia College” in Edmonton to “Concordia University”. I found this interesting considering the current post secondary climate in Alberta.

AUSU Executive Report

Corrina Green, VP Finance and Administration

Prepared: April 8th, 2015

Current Issues



Policy

We have reviewed 6 policies this month. We have completed all policies for this year that required a review. I will be in the coming month creating a schedule for this upcoming year for policy review.

Canadian Alliance of Student Associations

I had the pleasure of attending CASA's AGM this month in Abbotsford, BC. The intention of the trip was to check the group out and see what they are all about. CASA is a national advocacy group and is doing some amazing things. We will have a presentation from them at our May Council meeting.

Student Resource Management Project

After receiving no interest from council on being a part of this project, I am happy to announce that I have 4 members that will be participating as well as myself and the VPEX.

AU Board of Governors

The budget has been approved by the AU Board of Governors. I did **not** vote in favour of this budget as I felt the increase in tuition straight across the board was insulting to students. AU has not had a 2.7% increase in a very long time and I felt that it was not necessary now either. I believe that AU has to look at the bigger picture when developing the budget and deal with their sustainability issues in conjunction with the budget.

Investment Funds Transfer

The transfer of funds has finally been completed as of March 27th. The process of investing them into different funds will be slow and dependent on the current markets and the Investment Advisors expertise for timing.

Committees

AU – BOG - There was a board meeting on March 26th that I attended in person in Edmonton. The main purpose of this meeting was to seek approval of the budget.

AU – BOG Finance and Property – We met this month and the reviewed policy as well as the budget to go forth to the full board meeting.

GFC –SAAC met once during March to render decisions on academic cases. Nothing to report out of the ordinary. The committee's regular bi-weekly schedule is back in full swing.

AUSU – Awards Committee received one application this month which was approved.

AUSU – MEC Committee – Not much in this committee this month. Continued to work on Orientation Manual.

AUSU – Finance Committee met once in March. This was just a regular review of AUSU and the VOICE's January financials.

ERP Service Advisory Group – We met this month and there was some good discussion about IT Resource Allocations.

Pedagogy and Research Service Advisory Group – We met this month. There was discussion about Moodle Roadmaps, creating a Landing “page” for the group and how we will move forward.

Student Success Group – We did not meet this month as Alain May will be taking over chairing the meetings going forward and it was felt she needed time to familiarize herself with her new role. We will be meeting in April.

Meetings

AUSU Executive Meeting – March 4th

AU Budget Committee – March 4th

GFC – SAAC – March 5th

FHSS Faculty Council – March 6th

Ooh La La Meeting with AUGSA – March 6th

Meeting with Paul Letourneau (AU Social Media Strategist) – March 10th

AUSU Executive Meeting – March 10th

April 2015 Council Meeting

AUSU Executive Elections – March 10th
AUSU Finance Committee – March 10th
AU Catering Selection Committee – March 11th
Meeting with Karyna Hoch – March 11th
AUSU Council Meeting – March 11th
AU – Finance and Property BoG – March 12th
AUSU Executive Meeting – March 13th
Meeting with Dr. Veronica Thompson – March 16th
AUSU Executive Meeting – March 18th
Meeting with Dr. Peter MacKinnon – March 18th
Meeting with Ooh La La and AUGSA – March 20th
AUSU Executive Meeting – March 23rd
Meeting with Charlotte – March 23rd
ERP – SAG Meeting – March 24th
Pedagogy and Research SAG – March 24th
Barry Walker’s Dinner – March 25th
AU – BoG Meeting – March 26th
CASA AGM – March 27th and 28th (Abbotsford, BC)
Travel – March 29th
ED Interviews x 4 – March 30th

Hours

Timesheet and Compliance

Week Ending	Hours
March 8 th – 2015	31.50
March 15 th – 2015	34.75
March 22 nd – 2015	29.50
March 29 th – 2015	68.50
TOTAL	164.25
AVERAGE PER WEEK	41.06

At the time of writing this report, I have reviewed Jason’s hours and they are within the guidelines. The VPEx position was vacant for the month of March.

AUSU Executive Report

Corrina Green, VP Finance and Administration

Prepared: May 4th, 2015



Current Issues

April has been a very busy month! I was on vacation for a week and had a family emergency upon my return, which resulted in our decision to cancel the AGM, Council Meeting and the Finance Committee Meeting. As well, our President has taken a leave and our newly appointed VPEX, Shawna Wasylyshyn has jumped in as the acting President after only being an Executive Council member for 3 weeks! Thank you to everyone for your patience and understanding during this time.

VPEX

This month marks the start of a one year term of VPEX to Shawna Wasylyshyn. I am excited about having her on board and seeing where we go this year. It is always great to have some different perspective. I would like to thank Kim Newsome for an excellent year and wish her all the best in her future endeavors. Kim remains a council member until the spring of 2016.

AGM

The AGM has been rescheduled for Wednesday, May 27th at 5:30pm MST. If you have not already done so, please e-mail ausu@ausu.org to RSVP and attend!

Executive Director

It is with immense pleasure that I report, as of April 27th we have finally hired an ED! Karyna Hoch has been with AUSU since 2009 as the Office Coordinator. Karyna brings with her a wealth of information about AU and has been a member since she was initially hired. She is currently working on her Bachelor of Arts through AU and has completed a certificate in Human Resources at AU in the past. Welcome Karyna!

Council Changes

Alexander Poulton has resigned from AUSU Council. We wish him the best for his future endeavors and thank you for his time and input while on AUSU Council.

Policy

We have not reviewed any policies for this month. I have been working on the policy review schedule for the upcoming year and there is a significant number less that need to be reviewed this year. I expect to have it done later this week.

Student Resource Management Project

The SRM project had a kickoff meeting for the Student Advisory Group. Myrene Tobin and Carla Yeaman went over the role of the Student Advisory Group and gave an overview of the project. The group will be meeting on a bi-monthly basis going forward.

Senior Executive Meetings with AU

We met this month with Dr. Cindy Ives as well as with Dr. Lisa Carter. These are ongoing meetings to stay in touch and for either side to bring any issues forward. They are an excellent tool for communication and staying “in the loop” with happenings at AU. This month the focus was mostly on sustainability at AU.

Committees

GFC –SAAC did not meet in April. This committee meets bi-weekly but only if there is a student appeal to be heard.

AUSU – Awards Committee received one application this month which was approved.

AUSU – MEC Committee – The MEC Committee has been working on a newsletter as well as a survey to send out to members. Stay tuned!

AUSU – Finance Committee met once in April. This was just a regular review of AUSU and the VOICE’s February financials.

ERP Service Advisory Group – We met this month and were given an overview on updates within the ICT Governance Committee as well as some changes to the Capital policy at AU.

Pedagogy and Research Service Advisory Group – We met this month. There was discussion about having an academic chair. The current chair is retiring and it was felt that an academic chair would be more appropriate.

Meetings

AUSU Executive Meeting – April 1st

May 2015 Council Meeting

Meeting with Vern Hume – April 1st
Meeting with Dr. Cindy Ives – April 1st
ICT Governance Committee – April 2nd
AUSU Executive Meeting – April 7th
Administrative Assistant Interviews – April 8th
Student Relationship Management Project – April 9th
Joint Executive Meeting with AUGSA – April 10th
AUSU Executive Meeting – April 10th
AUSU Executive Meeting – April 20th
AUSU Executive Meeting – April 21st
Meeting with Gallivan – April 21st
Working Council Meeting – April 24th
AUSU Executive Meeting – April 27th
ERP SAG Meeting – April 28th
Pedagogy and Research SAG – April 28th
AUSU Finance Committee Meeting – April 28th
Meeting with Karl Low, the Voice – April 29th
Meeting with Dr. Lisa Carter – April 30th

Hours

Timesheet and Compliance

Week Ending	Hours
April 5 th – 2015	29.25
April 12 th – 2015	30.50
April 19 th – 2015	32.50
April 26 th – 2015	28.75
TOTAL	121.00
AVERAGE PER WEEK	30.25

At the time of writing this report, I have reviewed Shawna's hours and they are within the guidelines. I have not reviewed Jason's hours as he is on leave and has not submitted them for review.