



Athabasca University
Students' Union

Athabasca University Students' Union

Council Meeting Agenda

Tuesday, September 13, 2016

5:30pm MDT

- *Please consider the key ethical principles of AUSU, which are respect for persons, respect for the organization, and respect for the common good, during this meeting of Council, and when participating in any AUSU function.*
- *Attendees are encouraged to mute their phone lines when not speaking to reduce background noise for all participants. Mute your line by pressing *6. Pressing *6 again will unmute your line.*
- *Council meetings are working sessions of Council. Observers should refrain from speaking during the working portion of the meeting but are encouraged to participate in the Question & Answer Period at the end of the meeting or to contact the AUSU office with any questions that arise. Any member may also contact any Councillor or staff member with issues that they would like to see addressed on a future Council agenda.*

Log in Protocol: AUSU uses an on-line conferencing system. Go to <https://athabasca.pgimeet.com/AUSUCouncil>, If you have not used the system recently, you may get a screen with the account number and asking for a password. If so, click "(This is not me)", and in the next screen you should be asked for your name and email address. Enter those and click "Join Meeting". On the next screen you can either create your own individual password and click "Register", or you can click "Continue as guest" (small grey type below the orange "Register" button).

In a moment the "Connect Audio" box will pop up. Under the "Call My Phone" tab, enter your phone number and extension if applicable and click "Connect Me". The system will call your telephone for the audio component of the meeting. You can also connect audio through your computer but your speaker and microphone set-up may affect sound quality for you and other participants.

If, **and only if**, you do not have computer access for the meeting, you may join the audio only portion of the meeting by calling 1-877-806-9883 and entering the participant code 206869#. **Please do remember that any time you use this option you cost AUSU an extra per-minute fee.**

Meeting Called By: Shawna Wasylyshyn, President

Type of Meeting: AUSU Council Meeting

Minutes: Donette Kingyens, Communications and Member Services Coordinator

Expected Participants

Council: President Shawna Wasylyshyn, Vice President External and Student Affairs Brandon Simmons, Vice President Finance and Administration Kim Newsome, Councillor Andrew Gray, Councillor Scott Jacobsen, Councillor Julian Teterenko, Councillor Dixie Toliver

Staff: Executive Director Sarah Cornett, Communications and Member Services Coordinator Donette Kingyens.

Members: Carly Gallant

Absent:

Notice: THIS MEETING WILL BE RECORDED FOR EASE OF MINUTING AND WILL BE CONDUCTED USING ROBERT'S RULES OF ORDER WHEN NECESSARY TO ENSURE EFFICIENCY AND EFFECTIVENESS.

Agenda and Minutes

- 1.0 Approval of Agenda All
Proposed Motion: BIRT Council approve the agenda.
2016-09-13 Council Agenda.pdf

2.0 Adoption of Council Meeting Minutes All
Proposed Motion: BIRT Council approve the minutes of the August 09, 2016 regular council meeting.

2016-08-09 Council Minutes DRAFT.docx

Note: Approval of all council minutes, for special, regular, and interim council meetings, takes place at the next regular public meeting. If there are in-camera sessions, those minutes will be circulated only to those individuals who took part in the session.

Old Business

3.0 Review of Action Items All
Note: The status of the action and agenda items at the bottom of the most recent regular council minutes (August 09, 2016 in this case) will be reviewed briefly.

4.0 Ratification of Email Motions S. Wasylyshyn

4.1 Health Care Bursary

Email Vote Ratification: BIRT AUSU Council approve and implement the Health Care Bursary, as attached and as recommended by the AUSU Awards Committee.

S Wasylyshyn / S. Jacobsen

Carried 7/0

Health Care Bursary - Awards approved.pdf

4.2 Single Parent Bursary

Email Vote Ratification: BIRT AUSU Council approve and implement the Single Parent Bursary, as attached and as recommended by the AUSU Awards Committee.

S Wasylyshyn / S. Jacobsen

Carried 7/0

Single Parent Bursary - Awards approved.pdf

4.3 Single Parent Bursary

Email Vote Ratification: BIRT AUSU Council approve and enact the AUSU Awards committee recommendation that Council re-allocate unused funds, up to \$2000 from the travel bursary fund and up to \$3000 from the emergency bursary fund, into the fund for computer bursaries to allow for up to 5 more recipients of the AUSU Computer Bursary in the current fiscal year (2015/2016) to be distributed by the Awards Committee according to its terms of reference.

S Wasylyshyn / A. Gray

Carried 7/0

5.0 Review of 2015/2016 Council Goals List

AUSU Goals 2015-2016 rev2 w Progress Report August 2016.pdf

New Business

6.0 2016/2017 Council Goals List Executive
Proposed Motion: BIRT AUSU Council adopt the proposed 2016/2017 Goals as presented.

AUSU Goals 2016-2017 Council Edits DRAFT.pdf

7.0 Council Retreat Report Executive

Proposed Motion: BIRT AUSU approve the report and transcript from the 2016 AUSU Council Retreat.

2016-06 Council Retreat Report.pdf

2016-06 Retreat Transcription.pdf

Note: The Council report and transcript will be circulated to council only.

8.0 Finance Committee Recommendation Executive

Proposed Motion: BIRT AUSU approve up to \$10,000 in internally restricted funds to use toward legal fees and administrative costs related to FHD advocacy.

9.0 Committee Vacancies

9.1 MECC Appointment

Proposed Motion: BIRT AUSU Council appoint Councillor Dixie Toliver to the AUSU Member Engagement and Communications Committee.

10.0 Policy Revisions Executive

10.1 Policy 4.08 ADMINISTRATION: Removing Member Not In Good Standing

Proposed Motion: BIRT AUSU adopt Policy 4.08 ADMINISTRATION: Removing Member Not In Good Standing.

Policy_4.08_Removing_Member_Good_Standing_Exec_Edits.docx

10.2 Policy 7.01 MEMBER SERVICES: Member Service Administration

Proposed Motion: BIRT AUSU adopt the updated copy of Policy 7.01 MEMBER SERVICES: Member Service Administration.

Policy_7.01_Member_Service_Administration_Exec_Edits.docx

10.3 Policy 7.02 MEMBER SERVICES: Scholarships, Awards, and Bursaries Program

Proposed Motion: BIRT AUSU adopt the updated copy or Policy 7.02 MEMBER SERVICES: Scholarships, Awards, and Bursaries Program.

Policy_7.02_Scholarships_Awards_and_Bursaries_Exec_Edits.docx

10.4 Policy 8.08 TERMS OF REFERENCE: Executive Compensation Review Committee

Proposed Motion: BIRT AUSU adopt Policy 8.08 TERMS OF REFERENCE: Executive Compensation Review Committee.

Policy_8.08_TOR_Executive_Compensation_Review_Exec_Edits.docx

Reports

11.0 Reports for the Months of August 2016.

Note: Regular monthly reports from executive, staff, and committees are circulated prior to the meeting. AUSU did not hold a council meeting in July, so the reports for both June and July are being submitted here. Any updates or highlights will be presented by the author of the report. Questions regarding the reports may be posed.

11.1 President's Report

2016-08 President Report.pdf

S. Wasylyshyn

11.2	Vice President External and Student Affairs' Report <i>2016-08 VP External Report.pdf</i>	B. Simmons
11.3	Vice President Finance and Administration's Report <i>2016-08 VP Finance Report.pdf</i>	K. Newsome
11.4	Executive Meeting Report <i>2016-08 Executive Meeting Report.pdf</i>	S. Wasylyshyn
Note: Executive meeting reports are not public documents. Any decisions made by the Executive appear in a separate public report for ratification by Council. The Executive meeting report is circulated to Council for review and acceptance in their role as the governing council of AUSU.		
11.5	Finance Committee Report <i>2016-08 Finance Committee Report.pdf</i>	K. Newsome
11.6	Awards Committee Report <i>2016-08 Awards Committee Report.pdf</i>	S. Jacobsen
11.7	Member Engagement and Communication Committee Report <i>2016-08 MEC Committee Report.pdf</i>	B. Simmons
11.8	Joint Council/Voice Action Plan Committee Report <i>2016-08 Joint Council Voice Committee Report.pdf</i> <i>2016-08-17 Joint Council Voice Minutes.pdf</i>	S. Cornett
11.9	Executive Director's Report <i>2016-08 Executive Director Report.pdf</i>	S. Cornett
11.10	Communication and Members Services Coordinator's Reports <i>2016-08 Communications Coordinator Report.pdf</i> <i>Newsletter Stats.xlsx</i>	D. Kingyens
11.11	Acceptance of Reports	All

Proposed Motion: BIRT Council accept the August 2016 reports as presented.

Question & Answer Period

12.0	Question & Answer Period	S. Wasylyshyn
<p>Observers are encouraged to participate in the Question & Answer period.</p> <p>This is a regular part of this meeting and as such will be recorded, will follow Robert's Rules of Order, and will be minuted.</p> <p>This section of the meeting will be limited to 30 minutes in length.</p> <p>Each observer will be limited to one question per meeting in order to allow access to as many participants as possible. Each observer may ask one corollary question for each of their original questions. At the discretion of the Chair, and if time allows, one additional question may be asked by an observer.</p> <p>The Chair will direct the question to the appropriate Councillor or staff member for a response.</p> <p>Observers are also invited to contact the AUSU office with any questions that arise from the meeting at ausu@ausu.org , 780.497.7000, or 1.855.497.7003.</p>		

Next Meeting and Adjournment

The next meetings of Council will be:

Wednesday October 5, 2016, 4:30 pm MDT – Public Meeting to announce by-election results

Thursday October 13, 2016, 5:30 pm MDT - Public Meeting

Tuesday, November 8, 2016, 5:30 pm MDT - Public Meeting (Tentative)

Motion to Adjourn