



Athabasca University Students' Union

Council Meeting Agenda

Thursday, October 13, 2016

5:30pm MDT

Athabasca University
Students' Union

- *Please consider the key ethical principles of AUSU, which are respect for persons, respect for the organization, and respect for the common good, during this meeting of Council, and when participating in any AUSU function.*
- *Attendees are encouraged to mute their phone lines when not speaking to reduce background noise for all participants. Mute your line by pressing *6. Pressing *6 again will unmute your line.*
- *Council meetings are working sessions of Council. Observers should refrain from speaking during the working portion of the meeting but are encouraged to participate in the Question & Answer Period at the end of the meeting or to contact the AUSU office with any questions that arise. Any member may also contact any Councillor or staff member with issues that they would like to see addressed on a future Council agenda.*

Log in Protocol: AUSU uses an on-line conferencing system. Go to <https://athabasca.pgimeet.com/AUSUCouncil>, If you have not used the system recently, you may get a screen with the account number and asking for a password. If so, click "(This is not me)", and in the next screen you should be asked for your name and email address. Enter those and click "Join Meeting". On the next screen you can either create your own individual password and click "Register", or you can click "Continue as guest" (small grey type below the orange "Register" button).

In a moment the "Connect Audio" box will pop up. Under the "Call My Phone" tab, enter your phone number and extension if applicable and click "Connect Me". The system will call your telephone for the audio component of the meeting. You can also connect audio through your computer but your speaker and microphone set-up may affect sound quality for you and other participants.

If, **and only if**, you do not have computer access for the meeting, you may join the audio only portion of the meeting by calling 1-877-806-9883 and entering the participant code 206869#. **Please do remember that any time you use this option you cost AUSU an extra per-minute fee.**

Meeting Called By: Shawna Wasylyshyn, President

Type of Meeting: AUSU Council Meeting

Minutes: Donette Kingyens, Communications and Member Services Coordinator

Expected Participants

Council: President Shawna Wasylyshyn, Vice President External and Student Affairs Julian Teterenko, Vice President Finance and Administration Kim Newsome, Councillor Andrew Gray, Councillor Scott Jacobsen, Councillor Brandon Simmons, Councillor Dixie Toliver

Councillors-elect: Councillor-elect Robin Bleich, Councillor-elect Amanda Lipinski

Staff: Executive Director Sarah Cornett, Communications and Member Services Coordinator Donette Kingyens, Voice Managing Editor Karl Low

Members:

Absent:

Notice: THIS MEETING WILL BE RECORDED FOR EASE OF MINUTING AND WILL BE CONDUCTED USING ROBERT'S RULES OF ORDER WHEN NECESSARY TO ENSURE EFFICIENCY AND EFFECTIVENESS.

Agenda and Minutes

1.0	Adoption of Agenda	All
	Proposed Motion: BIRT AUSU Council adopt the agenda.	
	<i>2016-10-13 Council Agenda.pdf</i>	

2.0 Approval of Council Meeting Minutes All
Proposed Motion: BIRT AUSU Council approve the minutes of the September 13, 2016 regular council meeting.

2016-09-13 Council Minutes DRAFT.docx

Proposed Motion: BIRT AUSU Council approve the minutes of the September 13, 2016 special council meeting.

2016-09-13 Special Council Minutes DRAFT.docx

Proposed Motion: BIRT AUSU Council approve the minutes of the October 5, 2016 special council meeting.

2016-10-05 Special Council Minutes DRAFT.docx

Note: Approval of all council minutes, for special, regular, and interim council meetings, takes place at the next regular public meeting.

Old Business

3.0 Review of Action Items All
Note: The status of the action and agenda items at the bottom of the most recent regular council minutes (September 13, 2016 in this case) will be reviewed briefly.

4.0 Ratification of Email Motions S. Wasylyshyn
4.1 Awards Committee Recommendation – September 22, 2016

Proposed Motion: BIRT AUSU Council ratify the following email motion of September 22, 2016 for the record:

BIRT AUSU Council adopt the Awards Committee recommendation to offer one additional Student Service Award (total \$1000) be distributed for the November 1 Awards Deadline and that this additional award be given to a deserving applicant that shows leadership related to their service contributions to honour outgoing AU President Peter MacKinnon and his leadership contributions to AU.

S Wasylyshyn / J. Teterenko

Carried 7/0

Note: To clarify the original intent of this motion, the following supplementary motion may be considered.

Proposed Motion: BIRT AUSU Council clarify that the additional Student Services Award to honour outgoing Presidents Peter MacKinnon is a one-time award for November 2016 awards cycle.

Welcome and Oath of Office

5.0 Welcome and Oath of Office S. Wasylyshyn
Note: President Shawna Wasylyshyn will welcome the new councillors to the table and lead them in reciting the Oath of Office. Note that the Oath of Office has been signed and returned by all incoming councillors.

Councillor Oath Document.pdf

6.0 Committee Seats S. Wasylyshyn

Note: At the time of compiling the agenda there was one seat available on the finance committee and two seats available on the awards committee. With two new councillors there may be an opportunity to make committee appointments.

Proposed Motion (Draft): BIRT AUSU Council appoints councillor _____ to the AUSU Finance Committee.

Proposed Motion (Draft): BIRT AUSU Council appoints councillors _____ and _____ to the AUSU Awards Committee.

7.0 Board of Governors Seat Executive

Proposed Motion: Whereas AUSU is legislated in the Post-secondary Learning Act to have two voting members at the AU Board of Governors; seats currently held by Shawna Wasylyshyn and Brandon Simmons;

Whereas Brandon Simmons has resigned his position as AUSU VPEX, and is no longer receiving executive compensation;

Whereas we have requested a Ministerial Order for the current VPEX Julian Teterenko to take Brandon's seat on the Board, but receiving one can take up to 6 months;

Whereas serving on the Board of Governors requires a significant time commitment, typically between 10-15 hours each month;

Whereas it is in the best interest of AUSU for Brandon to continue to participate and attend meetings and functions at the Board of Governors;

BIRT AUSU Council approve compensation of \$200 per month for Brandon Simmons to be one of two voting members on the AU Board of Governors, starting in September 2016 and continuing until Julian Teterenko receives his order from the Alberta Minister of Advanced Education.

8.0 Faculty of Health Disciplines Retroactive Changes S. Wasylyshyn

Note: Shawna Wasylyshyn will lead a brief review of the AUSU Report to stakeholders on retroactive changes in the Faculty of Health Disciplines.

AUSU Report to Stakeholders on Retrospective Changes Sep 27 2016.pdf

9.0 Policy Revisions Executive

Note: The following two motions are not based on a full policy review and only contain specified edits resulting from recently identified gaps in policy.

9.1 Policy 2.07 Council Governance: Member Representatives on AUSU Committees

Proposed Motion: BIRT AUSU adopt updated Policy 2.07 Council Governance: Member Representatives on AUSU Committees.

Policy_2.07_Council_Governance_Member_Reps_on_AUSU_Committees.docx

9.2 Policy 7.02 Scholarships, Awards and Bursaries

Proposed Motion: BIRT AUSU Council adopt updated Policy 7.02 Scholarships, Awards and Bursaries.

Policy_7.02_Scholarships_Awards_and_Bursaries.docx

Reports

10.0 Reports for the Months of September 2016.

Note: Regular monthly reports from executive, staff, and committees are circulated prior to the meeting. Any updates or highlights will be presented by the author of the report. Questions regarding the reports may be posed.

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|-------|--|----------------------------|
| 11.1 | President's Report
<i>2016-09 President Report.pdf</i> | S. Wasylyshyn |
| 11.2 | Vice President External and Student Affairs' Report
<i>2016-09 VP External Report 1.pdf</i>
<i>2016-09 VP External Report 2.pdf</i> | B. Simmons
J. Teterenko |
| 11.3 | Vice President Finance and Administration's Report
<i>2016-09 VP Finance Report.pdf</i> | K. Newsome |
| 11.4 | Executive Meeting Report
<i>2016-09 Executive Meeting Report.pdf</i> | S. Wasylyshyn |
| | Note: Executive meeting reports are not public documents. Any decisions made by the Executive appear in a separate public report for ratification by Council. The Executive meeting report is circulated to Council for review and acceptance in their role as the governing council of AUSU. | |
| 11.5 | Finance Committee Report
<i>2016-09 Finance Committee Report.pdf</i> | K. Newsome |
| 11.6 | Awards Committee Report
<i>2016-09 Awards Committee Report.pdf</i> | S. Jacobsen |
| 11.7 | Member Engagement and Communication Committee Report
<i>2016-09 MEC Committee Report.pdf</i> | J. Teterenko |
| 11.8 | Joint Council/Voice Action Plan Committee Report
<i>2016-09 Joint Council Voice Committee Report.pdf</i>
<i>2016-09-17 Joint Council Voice Minutes.pdf</i> | S. Cornett |
| 11.9 | Executive Director's Report
<i>2016-09 Executive Director Report.pdf</i> | S. Cornett |
| 11.10 | Communication and Members Services Coordinator's Reports
<i>2016-09 Communications Coordinator Report.pdf</i>
<i>Newsletter Stats.xlsx</i> | D. Kingyens |
| 11.11 | Approval of Reports | All |

Proposed Motion: BIRT Council approve the September 2016 reports as presented.

Question & Answer Period

11.0 Question & Answer Period

S. Wasylyshyn

Observers are encouraged to participate in the Question & Answer period.

This is a regular part of this meeting and as such will be recorded, will follow Robert's Rules of Order, and will be minuted.

This section of the meeting will be limited to 30 minutes in length.

Each observer will be limited to one question per meeting in order to allow access to as many participants as possible. Each observer may ask one corollary question for each of their original questions. At the discretion of the Chair, and if time allows, one additional question may be asked by an observer.

The Chair will direct the question to the appropriate Councillor or staff member for a response.

Observers are also invited to contact the AUSU office with any questions that arise from the meeting at ausu@ausu.org , 780.497.7000, or 1.855.497.7003.

Next Meeting and Adjournment

The next meetings of Council will be:

Tuesday, November 8, 2016, 5:30 pm MDT - Public Meeting (Tentative)

Tuesday, December 13, 2016, 5:30 pm MDT - Public Meeting (Tentative)

Motion to Adjourn