



		Adjustments
REVENUE		
Student Fees	\$600,000	
Net Investment Gain (Loss)	\$15,000	
Other	\$300	
Sales	\$0	
TOTAL REVENUE	\$615,300	
EXPENSES		
<i>Service Fees</i>		
Bank Fees	\$750	
Investment Fees	\$11,500	
Payroll Processing Fees	\$950	Decreased from \$1,500
Total Service Fees Expense	\$13,200	
<i>Admin Expenses</i>		
Elections Expenses	\$5,500	
Insurance Expenses	\$1,500	
Postage & Courier	\$2,000	
Telephone & Internet	\$4,830	
Other Admin.	\$500	
Total Admin Expenses	\$14,330	
<i>Meeting Expenses</i>		
Executive and Staff Meetings	\$1,000	
Teleconference Meetings	\$1,500	
Council Retreat	\$12,000	
Other Meetings	\$2,000	
Total Meeting Expenses	\$16,500	
<i>Office Expenses</i>		
Office Supplies and Furniture	\$2,000	
Rent and Office Parking	\$49,000	
Total Office Expenses	\$51,000	
<i>Computer Expenses</i>		
Computer Maintenance	\$1,500	
Councillors Software	\$500	
Office Software	\$3,800	
Office Hardware	\$1,000	
Councillor Hardware	\$2,000	
Total Technology Expense	\$8,800	
<i>Professional Development</i>		
Staff Professional Development	\$4,000	
Council Professional Development	\$1,000	
Reference Materials	\$500	
Total Professional Development	\$5,500	

Staff Salaries and Benefits

Staff Salaries	\$144,000
Staff EI	\$3,803
Staff CPP	\$6,610
Temporary Staff Fees	\$0
Staff Benefits	\$9,402
Staff Appreciation	\$1,500

Total Staff Payroll \$165,315**Councillor Honoraria and Benefits**

Executive Honoraria	\$103,744
Councillor Honoraria	\$18,000
Committee Honoraria	\$2,000
Councillor CPP	\$5,600
Executive Benefits	\$8,216

Total Councillor Salaries & Benefits \$137,560**Professional Fees**

Accountant	\$18,500
Bookkeeper	\$2,805 Increased from \$2,200
Lawyer and other Para-legal Fees	\$8,000
Staffing Fees	\$14,000 Increased from \$0

Total Professional Fees \$43,305**Promotional**

Gifts & Donations	\$1,000
Website (Maintenance and Upgrades)	\$5,500
Convocation	\$7,000
Contests (Incl Postage)	\$1,500
<i>Informational/Promotional Publications</i>	
<i>Grad Letters (Incl Postage)</i>	
<i>Merchandise (Incl Postage)</i>	
<i>Newsletter (Incl E-postage)</i>	
<i>Planner/Calendar (Incl Postage)</i>	
Sub-Total Merchandise/Info and Promo Publications	\$7,000

Total Promotional \$22,000**Voice**

Voice Funding Transfer	\$75,000
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Total Voice \$75,000**Awards and Bursaries**

<i>Emergency Bursary</i>	\$6,000
<i>Computer Bursary</i>	\$4,800
<i>Travel Bursary</i>	\$4,000
Sub-Total Year Round Bursaries	\$14,800
<i>AUSU Bursary</i>	\$10,000
<i>Returning Student Award</i>	\$4,000
<i>Student Service Award</i>	\$4,000
<i>Academic Achievement Award</i>	\$4,000
<i>Balanced Student Award</i>	\$4,000
Sub-Total Bi-Annual Awards and Bursaries	\$26,000
<i>Health Bursary (incl expenses)</i>	\$18,800 New item
<i>Other Awards and Bursaries</i>	\$9,200
Sub-Total Other Awards and Bursaries	\$28,000

Total Awards and Bursaries \$68,800

Representation Expenses	
Retrospective Changes Advocacy	\$10,000 New item
Internal Advocacy (AU)	\$1,000
External Advocacy (Non-AU)	\$2,000
Membership Fees (CASA)	\$16,320
Delegate Travel (CASA)	\$18,000
Delegate Fees (CASA)	\$0
Total Representation Expenses	\$47,320
Member Programs	
Smart Draw	\$0
Lynda.com (see intangible amortization)	\$30,769
Mobile App	\$9,975
Student Lifeline	\$25,000
Other Member Programs	\$0
Total Member Programs	\$65,744
TOTAL EXPENSE	\$734,373
TOTAL REVENUE	\$615,300
REVENUE OVER EXPENSES	-\$119,073
AMORTIZATION	
Amortization - Tangible (Computers etc.)	\$4,500
Amortization - Intangible (Lynda License)	\$0
Total Amortization	\$4,500
REVENUE OVER EXPENSES Incl Amortization	-\$123,573

Budget Revisions as per Council or Executive Council Motion

08/18/2016 Email Vote: BIRT AUSU Council approve and implement the Health Care Bursary, as attached and as recommended by the AUSU Awards Committee.

09/13/2016 BIRT AUSU approve up to \$10,000 in internally restricted funds to use toward legal fees and administrative costs related to FHD advocacy.

11/28/2016 BIRT AUSU Executive increase the budget line for bookkeeping by \$605 and decrease the budget line for payroll processing by \$550.

03/14/2017 Email Vote: BIRT AUSU council approve a budget overage of up to \$14000 in the category of Professional Fees: Staffing fees; for staffing fees in the search for an Executive Director.