



Athabasca University
Students' Union

Athabasca University Students' Union

Council Meeting Agenda

Thursday, February 16, 2017

5:30pm MST

REV. 1

- Please consider the key ethical principles of AUSU, which are respect for persons, respect for the organisation, and respect for the common good, during this meeting of Council, and when participating in any AUSU function.
- Attendees are encouraged to mute their phone lines when not speaking to reduce background noise for all participants. Mute your line by pressing *6. Pressing *6 again will unmute your line.
- Council meetings are working sessions of Council. Observers should refrain from speaking during the working portion of the meeting but are encouraged to participate in the Question & Answer Period at the end of the meeting or to contact the AUSU office with any questions that arise. Any member may also contact any Councillor or staff member with issues that they would like to see addressed on a future Council agenda.

Log in Protocol: AUSU uses an on-line conferencing system. Go to <https://athabasca.pgimeet.com/AUSUCouncil>, If you have not used the system recently, you may get a screen with the account number and asking for a password. If so, click "(This is not me)", and in the next screen you should be asked for your name and email address. Enter those and click "Join Meeting". On the next screen you can either create your own individual password and click "Register", or you can click "Continue as guest" (small grey type below the orange "Register" button).

In a moment, the "Connect Audio" box will pop up. Under the "Call My Phone" tab, enter your phone number and extension if applicable and click "Connect Me". The system will call your telephone for the audio component of the meeting. You can also connect audio through your computer, but your speaker and microphone set-up may affect sound quality for you and other participants.

If you do not have computer access for the meeting, you may join the audio only portion of the meeting by calling 1-877-806-9883 and entering the participant code 206869#. **Please do remember that any time you use this option, you cost AUSU an extra per-minute fee.**

Meeting Called By: Shawna Wasylyshyn, President
Type of Meeting: AUSU Council Meeting
Minutes: Donette Kingyens, Communications and Member Services Coordinator

Expected Participants

Council: President Shawna Wasylyshyn, Vice President External and Student Affairs Julian Teterenko, Vice President Finance and Administration Kim Newsome, Councillor Robin Bleich, Councillor Andrew Gray, Councillor Scott Jacobsen, Councillor Amanda Lipinski, Councillor Brandon Simmons

Staff: Executive Director Sarah Cornett, Communications and Member Services Coordinator Donette Kingyens, The Voice Managing Editor Karl Low

Members: Bonita Arbeau

Absent:

Notice: THIS MEETING WILL BE RECORDED FOR EASE OF MINUTING AND WILL BE CONDUCTED USING ROBERT'S RULES OF ORDER WHEN NECESSARY TO ENSURE EFFICIENCY AND EFFECTIVENESS.

Agenda and Minutes

- 1.0 Adoption of Agenda** S. Wasylyshyn
Proposed Motion: BIRT AUSU Council adopt the agenda.
2017-02-16 Council Agenda.pdf

- 2.0 Approval of Council Meeting Minutes** S. Wasylyshyn
- Proposed Motion:** BIRT AUSU Council approve the minutes of the January 10, 2017 regular council meeting.
- 2017-01-10 Council Minutes DRAFT.docx*
- Proposed Motion:** BIRT AUSU Council approve the minutes of the January 31, 2017 special council meeting.
- 2017-01-31 Special Council Minutes DRAFT.docx*
- Note:** Approval of all public council minutes, for special, regular, and interim council meetings, takes place at the next regular public meeting.
- Note:** Approval of all in-camera council minutes must be completed in camera. The following motion was approved in-camera following the January 10, 2017 council meeting.
- BIRT AUSU Council approve the in-camera minutes of the December 13, 2016 regular council meeting.*
- J. Teterenko / A. Lipinski* **Carried 7/0**

Old Business

- 3.0 Review of Action Items** K. Newsome
- There are currently no action items.

New Business

- 4.0 MEC Committee Appointment** J. Teterenko
- Proposed Motion:** BIRT AUSU council appoint councillor Amanda Lipinski to the AUSU Member Engagement and Communications Committee retroactively as of February 1, 2017.
- 5.0 Social Media and Communications Strategy** J. Teterenko
- Proposed Motion:** BIRT AUSU council adopt the 2017 Social Media and Communications Strategy as presented and as recommended by the Member Engagement and Communications Committee.
- Alternate Motion:** BIRT AUSU council receive the 2017 Social Media and Communications Strategy as presented and as recommended by the Member Engagement and Communications Committee.
- 2017 Social Media and Communications Strategy.pdf*
- Note:** The alternate motion to receive the report would indicate that the strategy is the responsibility of MECC and would leave the management, revisions, etc. in the hands of MECC rather than requiring adoption of future amendments by council.
- The council goal to "Implement the Council approved AUSU Social Media Strategy" would be considered complete without actually using the term "adopt" in the motion.
- 6.0 Meet & Greets** J. Teterenko
- Discuss opportunities for possible Meet & Greets, including both in person and virtual options.
- 7.0 Joint Council/Voice Action Plan Committee Report** S. Jacobsen /
S. Cornett

Proposed Motion: BIRT AUSU Council approve the Joint Council/Voice Action Plan Committee report.

2016-11-02 Joint Council Voice Report rev2.pdf

Note: To further illustrate how the action plans will unfold, initial draft action plan worksheets have been included. These are the beginnings of the more detailed action plans in four distinct areas noted in section 11 of the report and illustrate how specific actions will be managed, tracked, reviewed and assessed. They are for illustration purposes only and are not complete. More work on these documents will be the first step in implementing the recommendations of the committee.

Voice Website Action Plan.pdf

Voice Marketing Action Plan.pdf

Voice Content Development Action Plan.pdf

Voice Autonomy and Management Action Plan.pdf

BIRT AUSU Council acknowledge and thank the Joint ... Committee for their dedication and work and dissolve the committee.

8.0 2016-2017 Goals Progress

K. Newsome

Discuss quarterly review of AUSU's 2016-2017 goals.

2016-2017 AUSU Goals_Revised_Qtr1.docx

9.0 Policy Revisions

Executive

Note: Updated Policy 1.01 Policy: Creation, Format, Maintenance & Review and Policy 4.01 Administration: Privacy Policy were approved by Executive as part of an informal review.

Policy_1.01_Policy_Creation_Format_Maintenance_and_Review_Exec_Edits.docx

Policy_4.01_Administration_Privacy_Policy_Exec_Edits.docx

Proposed Motion: BIRT AUSU Council rescind policy 1.03.

Policy_1.03_Policy_Manual_Maintenance_Administration_Exec_Edits.docx

Proposed Motion: BIRT AUSU Council adopt the updated copy of policy 2.16 Council Governance Email Voting and enforce it retroactively to Sep 1, 2016.

Policy_2.16_Council_Governance_Email_Voting - DRAFT.docx

Proposed Motion: BIRT AUSU Council adopt the updated copy of policy 4.02 Administration: Copyright Policy.

Policy_4.02_Administration_Copyright_Policy_Exec_Edits.docx

Proposed Motion: BIRT AUSU Council adopt the updated copy of policy 4.03 Administration: Records Management.

Policy_4.03_Administration_Records_Management_Exec_Edits.docx

10.0 Executive Changeover Date

Proposed Motion: BIRT AUSU council, notwithstanding policy section 3.02.27 which states that executive officers elected in conjunction with a mid-term executive election will

take office at the close of the next council meeting, direct that executive officers elected at the midterm executive election scheduled for March 7, 2017, will take office at the close of the regular April council meeting in order to allow for a reasonable changeover period.

Reports

11.0 Reports for the Months of January 2017.

Note: Regular monthly reports from executive, staff, and committees are circulated prior to the meeting. Any updates or highlights will be presented by the author of the report. Questions regarding the reports may be posed.

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|--------------|---|---------------|
| 11.1 | President's Report
<i>2017-01 President Report.pdf</i> | S. Wasylyshyn |
| 11.2 | Vice President External and Student Affairs' Report
<i>2017-01 VP External Report.pdf</i> | J. Teterenko |
| 11.3 | Vice President Finance and Administration's Report
<i>2017-01 VP Finance Report.pdf</i> | K. Newsome |
| 11.4 | Executive Meeting Report
<i>2017-01 Exec Meeting Report.pdf</i> | S. Wasylyshyn |
| | <p>Note: Executive meeting reports are not public documents. Any decisions made by the Executive appear in a separate public report for ratification by Council. The Executive meeting report is circulated to Council for review and acceptance in their role as the governing council of AUSU.</p> | |
| 11.5 | Finance Committee Report
<i>2017-01 Finance Committee Report.pdf</i> | K. Newsome |
| 11.6 | Awards Committee Report
<i>2017-01 Awards Committee Report.pdf</i> | S. Jacobsen |
| 11.7 | Member Engagement and Communication Committee Report
<i>2017-01 MEC Committee Report.pdf</i> | J. Teterenko |
| 11.8 | Joint Council/Voice Action Plan Committee Report
<i>2017-01 Joint C-V Committee Report.pdf</i> | S. Cornett |
| 11.9 | Executive Director's Report
<i>2017-01 Executive Director Report.pdf</i> | S. Cornett |
| 11.10 | Communication and Members Services Coordinator's Reports
<i>2017-01 Communications Coordinator Report.pdf</i>
<i>Newsletter Stats.xlsx</i> | D. Kingyens |
| 11.11 | Approval of Reports
Proposed Motion: BIRT Council approve the January 2017 reports as presented. | All |

Question & Answer Period

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| 12.0 | Question & Answer Period
Observers are encouraged to participate in the Question & Answer period. | S. Wasylyshyn |
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This is a regular part of this meeting and as such will be recorded, will follow Robert's Rules of Order, and will be minuted.

This section of the meeting will be limited to 30 minutes in length.

Each observer will be limited to one question per meeting in order to allow access to as many participants as possible. Each observer may ask one corollary question for each of their original questions. At the discretion of the Chair, and if time allows, one additional question may be asked by an observer.

The Chair will direct the question to the appropriate Councillor or staff member for a response.

Observers are also invited to contact the AUSU office with any questions that arise from the meeting at ausu@ausu.org , 770.497.7000, or 1.755.497.7003.

Next Meeting and Adjournment

The next meetings of Council will be:

Tuesday, March 14, 2017, 5:30 pm MST - Public Meeting (Tentative)

Tuesday, April 11, 2017, 5:30 pm MST – Public Meeting (Tentative)

Motion to Adjourn