



Athabasca University
Students' Union

Athabasca University Students' Union

Annual General Meeting Agenda

Tuesday, May 23, 2017

5:30pm MST

- *Please consider the key ethical principles of AUSU, which are respect for persons, respect for the organisation, and respect for the common good, during this meeting of Council, and when participating in any AUSU function.*
- *Pease review the "General Instructions and Procedures" below regarding the meeting format.*
- *Attendees are encouraged to mute their phone lines when not speaking to reduce background noise for all participants. Mute your line by pressing *6. Pressing *6 again will unmute your line.*
- *All AUSU members may vote on motions during the Annual General Meeting. Any member may also contact any Councillor or staff member with issues that they would like to see addressed on a future Council agenda.*
- *Please contact the [AUSU President](#) or [Executive Director](#) in advance of the meeting if you have any questions.*

Log in Protocol: AUSU uses an on-line conferencing system. Go to <https://athabasca.pgimeet.com/AUSUCouncil>, If you have not used the system recently, you may get a screen with the account number and asking for a password. If so, click "(This is not me)", and in the next screen you should be asked for your name and email address. Enter those and click "Join Meeting". On the next screen you can either create your own individual password and click "Register", or you can click "Continue as guest" (small grey type below the orange "Register" button).

In a moment, the "Connect Audio" box will pop up. Under the "Call My Phone" tab, enter your phone number and extension if applicable and click "Connect Me". The system will call your telephone for the audio component of the meeting. You can also connect audio through your computer, but your speaker and microphone set-up may affect sound quality for you and other participants.

If you do not have computer access for the meeting, you may join the audio only portion of the meeting by calling 1-877-806-9883 and entering the participant code 206869#. ***Please make note that using this option costs AUSU an extra per-minute fee.***

Meeting Called By: Shawna Wasylyshyn, President

Type of Meeting: AUSU Council Meeting

Minutes: Donette Kingyens, Communications and Member Services Coordinator

Expected Participants

Council: President Shawna Wasylyshyn, Vice President External and Student Affairs Julian Teterenko, Vice President Finance and Administration Scott Jacobsen, Councillor Robin Bleich, Councillor Andrew Gray, Councillor Kim Newsome, Councillor Amanda Lipinski, Councillor Brandon Simmons

Staff: Communications and Member Services Coordinator Donette Kingyens, The Voice Managing Editor Karl Low

Members: Bonita Arbeau, Barb Lehtineimi

Guests:

Absent:

Notice: THIS MEETING WILL BE RECORDED FOR EASE OF MINUTING AND WILL BE CONDUCTED USING ROBERT'S RULES OF ORDER WHEN NECESSARY TO ENSURE EFFICIENCY AND EFFECTIVENESS.

General Instructions and Procedures

Attendance

All types of AUSU members, including active, associate and honorary, are welcome to attend the annual general meeting.

Chair

The President of AUSU will chair the meeting.

Quorum

The quorum requirement at a general meeting of AUSU is 10 active members.

Speakers

All types of AUSU members, including active, associate and honorary, are welcome to speak at the annual general meeting. The meeting chair will recognize speakers and may create a speakers list to do so.

Motions

The motions at a general meeting are called special resolutions.

There are two ways that a special resolution can be voted on at the general meeting. The first is if the membership was given 21 days' notice of the resolution. The resolutions on this agenda are in this category. The second is if 100% of voting members at the meeting agree to allow the resolution to be presented.

Special resolutions cannot be worded in such a way as to direct council to take specific action or make a specific decision that pertains to the management responsibilities of AUSU. Some examples of special resolution wording are:

That council consider ...

That council report to the membership on ...

That council review ...

Special resolutions require 75% approval of those voting. Abstentions are not part of the vote count. For example, if there are 45 voting members at the meeting and 5 abstain, there would need to be 30 yes votes (75% of the 40 votes cast) to pass the resolution.

Voting

Only current active of AUSU may vote at the annual meeting.

Those attending the meeting will be asked to identify themselves and provide an AUSU student number so that their active membership can be verified. The membership list to determine voting rights will be the most recent list received by AUSU from Athabasca University.

If five active members request it, a secret ballot can be used, otherwise the chair will determine the best way to hold a vote.

Other Procedures

Further details of the meeting procedures can be found in the AUSU bylaws and in Roberts Rules.

Agenda and Minutes

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|------------|---|-----|
| 1.0 | Approval of Agenda | All |
| | Motion: BIRT AUSU membership approve the agenda as presented.
<i>2017-05-23 AGM Agenda.pdf</i> | |
| 2.0 | Adoption of AGM Meeting Minutes | All |
| | Motion: BIRT AUSU membership approve the minutes of the April 7, 2016 annual general meeting.
<u>2016-04-07 AGM Minutes DRAFT.pdf</u> | |

Action Items

- | | | |
|------------|--|----------------------|
| 3.0 | Annual Financial Statements | S. Jacobsen,
VPFA |
| | Motion: BIRT the AUSU membership receives and accepts the financial statements presented in the annual report as audited by Kingston Ross Pasnak.
<u>AUSU 2017 Annual Report.pdf</u> | |

- 4.0 Appointment of Auditor for 2016-2017 Fiscal Year** S. Jacobsen, VPFA
Motion: BIRT the AUSU membership appoints Kinston Ross Pasnak as the auditors for AUSU's financial records for the 2016-2017 fiscal year.

Information Items

- 5.0 Presentation of the AUSU Annual Activity Report** S. Wasylshyn, President
[AUSU 2017 Annual Report.pdf](#)

Question & Answer Period

- 6.0 Question & Answer Period** S. Wasylshyn, President
- AUSU members are encouraged to participate in the Question & Answer period.
- This is a regular part of this meeting and as such will be recorded, will follow Robert's Rules of Order, and will be minuted.
- Each member will be permitted one question and one corollary question at a time and a speakers list will be followed in order to allow access to as many participants as possible. At the discretion of the Chair, and if time allows, one additional corollary question may be asked by a member.
- The Chair will direct the question to the appropriate Councillor or staff member for a response.
- Members are also invited to contact the AUSU office with any questions that arise from the meeting at ausu@ausu.org , 780.497.7000, or 1.855.497.7003.

Adjournment

- 7.0 Motion to Adjourn**