



Athabasca University
Students' Union

POLICY 3.05

ELECTION, REFERENDUM, AND PLEBISCITE MANAGEMENT

Council Changeover

POLICY INTENT

To facilitate an effective and efficient changeover of Council after a general election.

POLICY RESPONSIBILITY

Council

POLICY

Changeover

- 3.05.01 The council changeover meeting shall be scheduled in accordance with the AUSU Policy 4.06 Planning and Council Schedule.
- 3.05.02 Within one week of the council changeover meeting, councillors whose terms (if not re-elected) expire, shall turn over their books of office and any properties of the AUSU without delay, and remove all private AUSU materials and student data from their computers and destroy all hard copies of such materials which are not returned to the AUSU office as per Policy 4.03 Records Management.
- 3.05.03 During the period between the end of the election and the council changeover meeting, councillors-elect will take part in a meeting with the purpose of electing executive officers and committee members for all standing and current committees.
- 3.05.04 During the period between the end of the election and the council changeover meeting, councillors-elect will have access to council e-mail and will be expected to take an active role in becoming oriented to council. For any meetings attended during this period, councillors-elect shall be remunerated at the same regular meeting rate offered to sitting councillors.
- 3.05.05 Any AUSU-related expenses incurred by councillors-elect during the orientation process will be considered eligible for reimbursement, subject to approval in accordance with AUSU financial policies.
- 3.05.06 The outgoing council is to make every effort to ensure that the councillors-elect begin their terms with a good understanding of the current activities of council and their roles on council, and are familiar with all AUSU policies, bylaws, and procedures.

3.05.07 The councillors-elect shall take office at the close of the council changeover meeting.

RELATED REFERENCES, POLICIES, PROCEDURES AND FORMS

This Policy References

AUSU Policy 4.06 Planning and Council Schedule
AUSU Policy 4.03 Records Management

This Policy is Referenced by

AUSU Policy 3.01 Election Conduct

Forms

None

POLICY HISTORY

Original Approval Date: February 11, 2015
Last Review Date: May 9, 2017 (formal)
Review by Date: May 2019