



Athabasca University
Students' Union

POLICY 4.08

ADMINISTRATION

Removing Members From Good Standing

POLICY INTENT

To outline the procedure for removing a member from good standing by resolution of council.

POLICY RESPONSIBILITY

Council

POLICY

Not In Good Standing

- 4.08.01 Members may be found not in good standing if:
- a) they fail to adhere to AUSU Articles, bylaws, the Code of Ethics and Professional Responsibility, or written policy;
 - b) their conduct is detrimental to AUSU, its council, or its members as determined by council in its sole discretion; or
 - c) for any other reason that council in its sole and absolute discretion considers to be reasonable, having regard to the purpose of AUSU.

Resolution Process

- 4.08.02 Any resolution of council regarding member standing must go through due process. Due process is as follows:
- a) a request to remove good standing from a member shall be brought forward in the form of a complaint to the president, who will bring the matter to the executive;
 - b) the complaint must include, in writing, all available details of the event(s) and/or conduct that the complainant is aware of and copies of any correspondence or other supporting materials that the complaint has access to;
 - c) the executive will decide by motion if there are reasonable grounds to continue with the removal process, and may consult with the accused member to help make this determination;
 - d) if it is determined that there are reasonable grounds to proceed with the removal process, AUSU staff or executives may conduct further investigation of the facts and circumstances around the complaint at their sole discretion;
 - e) executive must notify the accused in writing at least 10 calendar days prior to the next scheduled meeting of council that a motion to remove them from good standing has been proposed for that meeting;

- f) specifics of the complaint and subsequent removal process must be provided in writing to the accused and to council at the time of notification, and shall include:
 - i. the exact motion(s) that will be on the meeting agenda;
 - ii. details of the investigation and findings;
 - iii. all relevant information that was considered by the executive and will be provided to council supporting the motion; and
 - iv. information on how the accused can present their defense/rebuttal.
- g) the accused is entitled to present a defense/rebuttal to the complaint in writing to council, however council will not discuss the motion in any way prior to the motion being duly put forward at a council meeting;
- h) discussion of the motion to remove good standing shall be held in camera;
- i) the vote will be held as a secret ballot to be conducted in a manner agreed upon by council;
- j) a 2/3 majority is required to remove a member's good standing;

Disclosure

- 4.08.03 The results of a motion to remove a member's good standing will be included in the public meeting minutes.
- 4.08.04 Executive may choose to consult with the AUSU legal counsel in matters of member standing.

RELATED REFERENCES, POLICIES, PROCEDURES AND FORMS

This Policy References:

AUSU Bylaws

This Policy is Referenced by:

None

Forms:

None

POLICY HISTORY

- Original Approval Date: September 13, 2016
- Last Review Date: September 12, 2017 (informal)
- Review by Date: March 2019