



Athabasca University Students' Union

Council Meeting Agenda

Tuesday, December 12, 2017

5:30 pm MT

Athabasca University
Students' Union

- *Please consider the key ethical principles of AUSU, which are respect for persons, respect for the organisation, and respect for the common good, during this meeting of council, and when participating in any AUSU function.*
- *Attendees are encouraged to mute their phone lines when not speaking to reduce background noise for all participants. Mute your line by pressing *6. Pressing *6 again will unmute your line.*
- *Council meetings are working sessions of council. Observers should refrain from speaking during the working portion of the meeting but are encouraged to participate in the Question & Answer Period at the end of the meeting or to contact the AUSU office with any questions that arise. Any member may also contact any councillor or staff member with issues that they would like to see addressed on a future council agenda.*

Log in Protocol: AUSU uses an on-line conferencing system. Go to <https://athabasca.pgimeet.com/AUSUCouncil>, select "Enter as a guest", enter your name and email address and click "Join Meeting". In a moment the "Connect Audio" box will pop up. Under the "Call My Phone" tab, enter your phone number and extension if applicable and click "Connect Me". The system will call your telephone for the audio component of the meeting. You can also connect audio through your computer but your speaker and microphone set-up may affect sound quality for you and other participants.

If, **and only if**, you do not have computer access for the meeting, you may join the audio only portion of the meeting by calling **1-877-806-9883** and entering the participant code **206869#**.

Meeting Called By: Shawna Wasylyshyn, President

Type of Meeting: AUSU Council Meeting

Minutes: Donette Kingyens, Communications and Member Services Coordinator

Expected Participants

Council: President Shawna Wasylyshyn, Vice President External and Student Affairs Julian Teterenko, Councillor Robin Bleich, Councillor Andrew Gray, Councillor Kim Newsome, Councillor Brandon Simmons

Staff: Executive Director Jodi Campbell, Communications and Member Services Coordinator Donette Kingyens, Governance and Advocacy Coordinator Emmanuel Barker, The Voice Managing Editor Karl Low

Members: Carla Knipe

Absent: Councillor Amanda Lipinski – on vacation

Notice: THIS MEETING WILL BE RECORDED FOR EASE OF MINUTING AND WILL BE CONDUCTED USING ROBERT'S RULES OF ORDER WHEN NECESSARY TO ENSURE EFFICIENCY AND EFFECTIVENESS.

Agenda and Minutes

- | | | |
|------------|---|---------------|
| 1.0 | Adoption of Agenda | S. Wasylyshyn |
| | Proposed Motion: BIRT AUSU council adopt the agenda.
<i>2017-12-12 Council Agenda.pdf</i> | |
| 2.0 | Approval of Council Meeting Minutes | S. Wasylyshyn |
| | Proposed Motion: BIRT AUSU council approve the minutes of the November 14, 2017 regular council meeting.
<i>2017-11-14 Council Minutes DRAFT.docx</i> | |

Note: Approval of all public council minutes, for special, regular, and interim council meetings, takes place at the next regular public meeting.

Old Business

3.0 Review of Action Items S. Wasylyshyn

Note: The status of the action and agenda items at the bottom of the most recent regular council minutes (November 14, 2017 in this case) will be reviewed briefly.

New Business

4.0 New AUSU Staff Member S. Wasylyshyn

AUSU welcomes Emmanuel Barker as the new Governance and Advocacy Coordinator for AUSU.

5.0 Awards Committee Recommendation R. Bleich

Proposed Motion: BIRT AUSU council approve the AUSU awards committee recommendation to close the single parent bursary due to a lack of qualified applicants over 3 awards cycles, and move the remaining \$2000 to the #Igo2AU award fund for the 2018 May award intake.

6.0 #Igo2AU Waiver Form R. Bleich /
D. Kingyens

This is included as an information item only. The AUSU awards committee approved a new waiver form to obtain permission to publicly share video submissions from the #Igo2AU Award applications.

#Igo2AU Video Release Form_FILLABLE.pdf

7.0 Potential Fee Increase All

Proposed Motion: BIRT AUSU council approve the initiation of a process to move toward the implementation of a fee increase in the amount of \$1.50 per credit to take effect on January 1, 2019.

Fee Increase - AUSU Budget 2017-2018.xlsx

8.0 Policy Revisions Executive

Note: Policy 2.06 Council Governance: Student Representatives on AU Committees, Policy 2.07 Council Governance: Member Representatives on AUSU Committees, and Policy 2.11 Council Governance: Committee Governance were approved by executive as part of an informal review. No changes were made.

Policy_2.06_Council_Governance_Student_Reps_on_AU_Committees.docx

Policy_2.07_Council_Governance_Member_Reps_on_AUSU_Committees.docx

Policy_2.11_Council_Governance_Committee_Governance.docx

Proposed Motion: BIRT AUSU council adopt the updated copy of policy 2.14 Council Governance: Councillor Responsibilities and Honoraria.

Policy_2.14_Councillor_Responsibilities_and_Honoraria_EXEC_EDITS.docx

Reports

- 9.0 Reports for the Month of November 2017.**
Note: Regular monthly reports from executive, staff, and committees are circulated prior to the meeting. Any updates or highlights will be presented by the author of the report. Questions regarding the reports may be posed.
- 9.1 President’s Report** S. Wasylyshyn
2017-11 President Report.pdf
- 9.2 Vice President External and Student Affairs’ Report** J. Teterenko
2017-11 VP External Report.pdf
- 9.3 Vice President Finance and Administration’s Report** S. Wasylyshyn
2017-11 VP Finance and Administration Report.pdf
- 9.4 Executive Meeting Report** S. Wasylyshyn
2017-11 Exec Meeting Report.pdf
Note: Executive meeting reports are not public documents. Any decisions made by the Executive appear in a separate public report for ratification by Council. The Executive meeting report is circulated to Council for review and acceptance in their role as the governing council of AUSU.
- 9.5 Finance Committee Report** S. Wasylyshyn
2017-11 Finance Committee Report.pdf
- 9.6 Awards Committee Report** R. Bleich
2017-11 Awards Committee Report.pdf
Igo2AU Award Proposal_REVISED.docx
- 9.7 Member Engagement and Communication Committee Report** J. Teterenko
2017-11 MEC Committee Report.pdf
- 9.8 Executive Compensation Review Committee** R. Bleich
2017 ECRC Actions Nov 27.xlsx
- 9.9 Executive Director's Report** J. Campbell
2017-11 Executive Director Report.pdf
- 9.10 Communication and Members Services Coordinator’s Reports** D. Kingyens
2017-11 Communications Coordinator Report.pdf
- 9.11 Approval of Reports** All
Proposed Motion: BIRT Council approve the November 2017 reports as presented.

Question & Answer Period

- 10.0 Question & Answer Period** S. Wasylyshyn
- Observers are encouraged to participate in the question & answer period.
- This is a regular part of this meeting and as such will be recorded, will follow Robert’s Rules of Order, and will be minuted.
- This section of the meeting will be limited to 30 minutes in length.

Each observer will be limited to one question per meeting in order to allow access to as many participants as possible. Each observer may ask one corollary question for each of their original questions. At the discretion of the chair, and if time allows, one additional question may be asked by an observer.

The chair will direct the question to the appropriate councillor or staff member for a response.

Observers are also invited to contact the AUSU office with any questions that arise from the meeting at ausu@ausu.org , 780.497.7000, or 1.755.497.7003.

Next Meeting and Adjournment

The next meetings of council will be:

Monday, January 15, 2018, 5:30pm MST – Public Meeting

Tuesday, February 13, 2018, 5:30pm MST – Public Meeting

Motion to Adjourn

Summary of Agenda Items

Date	Status Deadline	Action Item and Responsible Party
September 12	In progress	Executive Director's Report: Update the member services policy to clarify what a service is versus an offer or discount. MECC Committee
	May 1, 2018	Finance Committee Report: Finance committee to add the accounting course requirement to the first finance committee meeting following the election. Finance Committee

Summary of Action Items

Date	Status Deadline	Action Item and Responsible Party
June 9		Vice President External and Student Affairs Report: Review the executive blog schedule to ensure the VPEX is not scheduled to write one during a busy CASA month. Executive
August 8	Feb 2018	Adoption of Agenda: Rescind policy 9.22 in February. Staff/Council
October 12		Finance Committee Report: When the Finance Committee Terms of Reference are up for review, a statement should be included that committee members are required to complete a finance course to improve financial literacy. Action Item
October 12	In progress	Member Engagement and Communications Committee Report: All committee chairs to review their committee terms of reference which outlines what needs to be reported to council. Committee Chairs

November 14		2016/2017 Goals Update: The goals list needs to be updated with the correct date for the second reading of the bylaws and should indicate the bylaws were completed. Staff
November 14		Vice President Finance and Administration's Report: A report should be created to just indicate that there was no report submitted due to the resignation of the VPFA without notice or completion of the report. Staff
November 14		Finance Committee Report: There was no report as the VPFA resigned without notice or completion of the monthly reports. A report should be created to indicate this for records keeping purposes with a copy of the most recent finance committee minutes. D. Kingyens
November 14		Awards Committee Report: A minor change needs to be made to the dates on the awards table. D. Kingyens
November 14		Awards Committee Report: A question was raised about how the committee will decide on the recipient for the #igo2AU Award with very open criteria. It was requested that this be outlined on the next committee report once the decisions are made. R. Bleich