



# Athabasca University Students' Union

## Council Meeting Agenda

Thursday, May 10<sup>th</sup>, 2018  
6:30 pm MT

- *Please consider the key ethical principles of AUSU, which are respect for persons, respect for the organisation, and respect for the common good, during this meeting of council, and when participating in any AUSU function.*
- *Attendees are encouraged to mute their phone lines when not speaking to reduce background noise for all participants. Mute your line by pressing \*6. Pressing \*6 again will unmute your line.*
- *Council meetings are working sessions of council. Observers should refrain from speaking during the working portion of the meeting but are encouraged to participate in the Question & Answer Period at the end of the meeting or to contact the AUSU office with any questions that arise. Any member may also contact any councillor or staff member with issues that they would like to see addressed on a future council agenda.*

**Log in Protocol:** AUSU uses an on-line conferencing system. Go to <https://athabasca.pgimeet.com/AUSUCouncil>, select "Enter as a guest", enter your name and email address and click "Join Meeting". In a moment the "Connect Audio" box will pop up. Under the "Call My Phone" tab, enter your phone number and extension if applicable and click "Connect Me". The system will call your telephone for the audio component of the meeting. You can also connect audio through your computer but your speaker and microphone set-up may affect sound quality for you and other participants.

If, **and only if**, you do not have computer access for the meeting, you may join the audio only portion of the meeting by calling **1-877-806-9883** and entering the participant code **206869#**.

**Meeting Called By:** Brandon Simmons, President  
**Type of Meeting:** AUSU Council Meeting  
**Minutes:** Governance and Advocacy Coordinator Emmanuel Barker  
**Expected Participants**

**Council:** President Brandon Simmons, Vice President External and Student Affairs Melinda Goertz, Vice President Finance and Administration Natasha Donahue, Councillor Sarah Blayney Lew, Councillor Brittany Daigle, Councillor Darcie Fleming, Councillor Christine Hudder, Councillor Amanda Lipinski, Councillor Alice Namu, Councillor Lisa Oracheski, Councillor Joshua Ryan, Councillor Mark Teeninga, Councillor Julian Teterenko.

**Staff:** Executive Director Jodi Campbell, Communications and Member Services Coordinator Donette Kingyens, Governance and Advocacy Coordinator Emmanuel Barker, Voice Magazine Managing Editor Karl Low.

**Members:** Carla Knipe, Barbara Lehtiniemi

**Notice: THIS MEETING WILL BE RECORDED FOR EASE OF MINUTING AND WILL BE CONDUCTED USING ROBERT'S RULES OF ORDER WHEN NECESSARY TO ENSURE EFFICIENCY AND EFFECTIVENESS.**

### Agenda and Minutes

- 1.0 Adoption of Agenda** B. Simmons  
**Proposed Motion:** BIRT AUSU council adopt the May 10<sup>th</sup>, 2018 council meeting agenda.  
*2018-05-10 Council Agenda.pdf*

- 2.0 Approval of Council Meeting Minutes** B. Simmons  
**Proposed Motion:** BIRT AUSU council approve the minutes of the April 10<sup>th</sup>, 2018 regular council meeting.

*2018-04-10 Council Meeting Minutes DRAFT.docx*

**Note:** Approval of all public council minutes for special, regular, and interim council meetings, takes place at the next regular public meeting.

### Action Items

- 3.0 Review of Action Items** B. Simmons  
**Note:** The status of the current action items can be found at the bottom of the agenda

### New Business

- 4.0 Fee Increase, Second Reading** B. Simmons  
**Proposed Motion:** BIRT AUSU council approve a membership fee increase in the amount of \$0.75 per credit to take effect on October 1<sup>st</sup>, 2018.

[AUSU Fee Increase Member Communications](#)

**Note:** Per AUSU Bylaw section 1.01(e) the above special resolution has been presented to the AUSU membership for consultation and must receive a two-thirds majority vote from AUSU council at two separate readings of the resolution to be successful. The above motion is the second reading, the first reading was unanimously voted in favor during the April 10<sup>th</sup>, 2018 AUSU regular council meeting.

- 5.0 Policy Revisions** N. Donahue  
**Note:** An updated version of policy 2.13 Council Governance: Code of Ethics was approved by the executive committee as part of an *informal* review.

*Policy\_2.13\_Council\_Governance\_Code\_of\_Ethics.docx*

**Proposed Motion:** BIRT AUSU council adopt the updated copy of policy 2.12 Council Governance: Anti-Harassment.

*Policy\_2.12\_Council\_Governance\_Anti-Harassment.docx*

**Proposed Motion:** BIRT AUSU council adopt the updated copy of policy 2.16 Council Governance: Email Voting

*Policy\_2.16\_Council\_Governance\_Email\_Voting.docx*

**Proposed Motion:** BIRT AUSU council adopt the updated copy of policy 4.06 Administration: Annual Timeline and Executive Work Plans.

*Policy\_4.06\_Annual\_Timeline\_and\_Executive\_Work\_Plans.docx*

**Proposed Motion:** BIRT AUSU council adopt the new policy 8.09 Terms of Reference: Executive Committee.

*Policy\_8.09\_Terms\_of\_Reference\_Executive\_Committee.docx*

*Policy\_8.09\_Terms\_of\_Reference\_Executive\_Committee(PRE-EDIT).docx*

## Reports

- 6.0 For Information: Reports for the Month of April 2018.**  
**Note:** Regular monthly reports from executive councillors, staff, and committees are circulated prior to the meeting. Any updates or highlights will be presented by the author of the report. Questions regarding the reports may be posed.
- 6.1 President's Report** B. Simmons  
*2018-04 President Report.pdf*
- 6.2 Vice President External and Student Affairs' Report** M. Goertz  
*2018-04 VP External and Student Affairs Report.pdf*
- 6.3 Vice President Finance and Administration's Report** N. Donahue  
*2018-04 VP Finance and Administration Report.pdf*
- 6.4 Executive Meeting Report** N. Donahue  
*2018-04 Exec Meeting Report.pdf*  
**Note:** Executive meeting reports are not public documents. Any decisions made by the Executive appear in a separate public report for ratification by Council. The Executive meeting report is circulated to Council for review and acceptance in their role as the governing council of AUSU.
- 6.5 Finance Committee Report** N. Donahue  
*2018-04 Finance Committee Report.pdf*
- 6.6 Awards Committee Report** A. Lipinski  
*2018-04 Awards Committee Report.pdf*
- 6.7 Member Engagement and Communication Committee Report** M. Goertz  
*2018-04 MEC Committee Report.pdf*
- 6.8 Executive Director's Report** J. Campbell  
*2018-04 Executive Director Report.pdf*
- 6.9 Communication and Members Services Coordinator's Report** D. Kingyens  
*2018-04 Communications Coordinator Report.pdf*

**7.0 Council Retreat Planning** B. Simmons

**8.0 Question & Answer Period** B. Simmons

Observers are encouraged to participate in the question & answer period.

This is a regular part of this meeting and as such will be recorded, will follow Robert's Rules of Order, and will be included in the minutes.

This section of the meeting will be limited to 30 minutes in length.

Each observer will be limited to one question per meeting in order to allow access to as many participants as possible. Each observer may ask one corollary question for each of their original questions. At the discretion of the chair, and if time allows, one additional question may be asked by an observer.

The chair will direct the question to the appropriate councillor or staff member for a response.

Observers are also invited to contact the AUSU office with any questions that arise from the meeting at [ausu@ausu.org](mailto:ausu@ausu.org) , 780.497.7000, or 1.755.497.7003.

### Next Meeting and Adjournment

The next meetings of council will be:

**Saturday, June 16<sup>th</sup>**, 2018, 1pm MST (tentative) – Public Meeting

**Thursday, July 12<sup>th</sup>**, 2018, 6:30pm MST – Public Meeting

Motion to Adjourn

### Summary of Agenda Items

Date	Status Deadline	Action Item and Responsible Party
	May 1, 2018	<b>Finance Committee Report:</b> Finance committee to add the accounting course requirement to the first finance committee meeting following the election. <b>Finance Committee</b>
March 13		<b>Review of Action Items:</b> It was agreed to reopen a new agenda item to further define the distinction between “offering” or “service”. <b>MECC Committee</b>

### Summary of Action Items

Date	Status Deadline	Action Item and Responsible Party
August 8	Ongoing	<b>Adoption of Agenda:</b> Rescind policy 9.22 in February. <b>Note:</b> This action item is on hold until AU implements the AU Bookstore. <b>Staff/Council</b>
January 15	December 2018	<b>Policy Revisions:</b> When policy 6.06 is up for review, it should specify that the finance packages should be sent to all of council monthly. <b>Executives</b>
March 13	Ongoing	<b>Adoption of Agenda:</b> Policy 8.09 to be edited and presented at a subsequent council meeting. <b>Staff/Executive</b>
March 13	In progress	<b>Question and Answer Period:</b> D. Kingyens to look into why PDF views of The Voice Magazine are not showing correctly in Google Analytics. <b>D. Kingyens</b>
April 10		<b>Vice President External and Student Affairs’ Report:</b> Outgoing VP EX Julian Teterenko to update his final report. <b>J. Teterenko</b>