



Athabasca University Students' Union

Council Meeting Agenda

Thursday, July 12th, 2018
6:30 pm – 8:30 pm MST

- *Please consider the key ethical principles of AUSU, which are respect for persons, respect for the organisation, and respect for the common good, during this meeting of council, and when participating in any AUSU function.*
- *Attendees are encouraged to mute their phone lines when not speaking to reduce background noise for all participants. Mute your line by pressing *6. Pressing *6 again will unmute your line.*
- *Council meetings are working sessions of council. Observers should refrain from speaking during the working portion of the meeting but are encouraged to participate in the Question & Answer Period at the end of the meeting or to contact the AUSU office with any questions that arise. Any member may also contact any councillor or staff member with issues that they would like to see addressed on a future council agenda.*

Log in Protocol: AUSU uses an on-line conferencing system. Go to <https://athabasca.pgimeet.com/AUSUCouncil>, select “Enter as a guest”, enter your name and email address and click “Join Meeting”. In a moment the “Connect Audio” box will pop up. Under the “Call My Phone” tab, enter your phone number and extension if applicable and click “Connect Me”. The system will call your telephone for the audio component of the meeting. You can also connect audio through your computer, but your speaker and microphone set-up may affect sound quality for you and other participants.

If, **and only if**, you do not have computer access for the meeting, you may join the audio only portion of the meeting by calling **1-877-806-9883** and entering the participant code **206869#**.

Meeting Called By: Brandon Simmons, President
Type of Meeting: AUSU Council Meeting
Minutes: Governance and Advocacy Coordinator Emmanuel Barker
Expected Participants

Council: President Brandon Simmons, Vice President External and Student Affairs Melinda Goertz, Vice President Finance and Administration Natasha Donahue, Councillor Sarah Blayney Lew, Councillor Brittany Daigle, Councillor Darcie Fleming, Councillor Christine Hudder, Councillor Amanda Lipinski, Councillor Alice Namu, Councillor Lisa Oracheski, Councillor Joshua Ryan, Councillor Mark Teeninga, Councillor Julian Teterenko.

Staff: Executive Director Jodi Campbell, Governance and Advocacy Coordinator Emmanuel Barker, Interim Communications and Member Services Coordinator MacKenzie Pudwell, Voice Magazine Managing Editor Karl Low.

Members: Carla Knipe

Notice: THIS MEETING WILL BE RECORDED FOR EASE OF MINUTING AND WILL BE CONDUCTED USING ROBERT’S RULES OF ORDER WHEN NECESSARY TO ENSURE EFFICIENCY AND EFFECTIVENESS.

Agenda and Minutes

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| 1.0 | Adoption of Agenda

Proposed Motion: BIRT AUSU council adopt the July 12 th , 2018 council meeting agenda.
<i>2018-07-12 Council Agenda.pdf</i> | B. Simmons |
| 2.0 | Approval of Council Meeting Minutes

Proposed Motion: BIRT AUSU council approve the minutes of the June 16 th , 2018 regular council meeting. | B. Simmons |

Note: Approval of all public council minutes for special, regular, and interim council meetings, takes place at the next regular public meeting.

Action Items

- 3.0 Review of Action Items** B. Simmons
Note: The status of the current action items can be found at the bottom of the agenda

New Business

- 4.0 AUSU Executive Workplan** B. Simmons
Proposed Motion: BIRT AUSU council approve the 2018-2019 Executive Workplan.
2018-2019 Executive Workplan DRAFT.docx
- 5.0 AU Learning Framework** B. Simmons
Update and discussion on the current state of the AU Learning Framework.
AU Learning Framework background information.docx
- 6.0 Policy Revisions** N. Donahue
Proposed Motion: BIRT AUSU council adopt the updated copy of policy 7.02 Member Services: Scholarships, Awards, and Bursaries Program.
Policy 7.02 Member Services: Scholarships, Awards, and Bursaries Program

Reports

- 7.0 For Information: Reports for the month of June 2018.**
Note: Regular monthly reports from executive councillors, staff, and committees are circulated prior to the meeting. Any updates or highlights will be presented by the author of the report. Questions regarding the reports may be posed.
- 7.1 President's Report** B. Simmons
2018-06 President Report.pdf
- 7.2 Vice President External and Student Affairs' Report** M. Goertz
2018-06 VP External and Student Affairs Report.pdf
- 7.3 Vice President Finance and Administration's Report** N. Donahue
2018-06 VP Finance and Administration Report.pdf
- 7.4 Executive Meeting Report** N. Donahue
2018-06 Exec Meeting Report.pdf
Note: Executive meeting reports are not public documents. Any decisions made by the Executive appear in a separate public report for ratification by Council. The Executive meeting report is circulated to Council for review and acceptance in their role as the governing council of AUSU.
- 7.5 Finance Committee Report** N. Donahue
2018-06 Finance Committee Report.pdf
- 7.6 Awards Committee Report** A. Lipinski

- 7.7 **Member Engagement and Communication Committee Report** M. Goertz
2018-06 MEC Committee Report.pdf
- 7.8 **Executive Director’s Report** J. Campbell
2018-06 Executive Director Report.pdf
- 7.9 **Communication and Members Services Coordinator’s Report** M. Pudwell
2018-06 Communications Coordinator Report.pdf

8.0 Question & Answer Period B. Simmons

Observers are encouraged to participate in the question & answer period.

This is a regular part of this meeting and as such will be recorded, will follow Robert’s Rules of Order, and will be included in the minutes.

This section of the meeting will be limited to 30 minutes in length.

Each observer will be limited to one question per meeting in order to allow access to as many participants as possible. Each observer may ask one corollary question for each of their original questions. At the discretion of the chair, and if time allows, one additional question may be asked by an observer.

The chair will direct the question to the appropriate councillor or staff member for a response.

Observers are also invited to contact the AUSU office with any questions that arise from the meeting at ausu@ausu.org , 780.497.7000, or 1.755.497.7003.

Next Meeting and Adjournment

The next meetings of council will be:
Thursday, August 9th, 2018, 6:30pm MST – Public Meeting
Thursday, September 13th, 2018, 6:30pm MST – Public Meeting

Motion to Adjourn

Summary of Agenda Items

Date	Status Deadline	Action Item and Responsible Party
	May 1, 2018	Finance Committee Report: Finance committee to add the accounting course requirement to the first finance committee meeting following the election. Finance Committee
March 13	Complete	Review of Action Items: It was agreed to reopen a new agenda item to further define the distinction between “offering” or “service”. MECC Committee
June 16	Complete	Appointment of Student-At-Large to the MECC: Mel Marisol has been notified of the selection and the paperwork process has been completed. Staff

June 16	Complete	ProctorU Code Purchase: The bookkeeper has been contacted to arrange the budget reallocation and ProctorU has been contacted to arrange the purchase. Executive Director
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Summary of Action Items

Date	Status Deadline	Action Item and Responsible Party
August 8	Ongoing	Adoption of Agenda: Rescind policy 9.22 in February. Staff/Council Note: This action item is on hold until AU implements the AU Bookstore.
January 15	December 2018	Policy Revisions: When policy 6.06 is up for review, it should specify that the finance packages should be sent to all of council monthly. Executive
March 13	In progress	Question and Answer Period: D. Kingyens to look into why PDF views of The Voice Magazine are not showing correctly in Google Analytics. D. Kingyens
June 16	Complete	Executive Meeting Report: Full names are to be used once prior to use of acronyms in all subsequent reports. Executive/ Staff
June 16	Complete	Finance Committee Report: All members of council to receive monthly financial updates. Finance Committee/ED
June 16	Complete	Awards Committee Report: Update of minor reporting errors in the awards committee report to be included in the May financial statements. Staff
June 16	September 2018	Communications and Member Services Report: MECC to review the overall effectiveness of the AUSU Instagram launch. MECC