



Athabasca University  
Students' Union

# Athabasca University Students' Union Council Meeting Agenda

**Saturday, June 16<sup>th</sup>, 2018**

**1:00-3:00 pm MST**

**Meeting Called By:** Brandon Simmons, President

**Type of Meeting:** AUSU Council Meeting

**Minutes:** Governance and Advocacy Coordinator Emmanuel Barker

**Participants**

**Council:** President Brandon Simmons, Vice President External and Student Affairs Melinda Goertz, Vice President Finance and Administration Natasha Donahue, Councillor Sarah Blayney-Lew, Councillor Brittany Daigle, Councillor Darcie Fleming, Councillor Christine Hudder, Councillor Amanda Lipinski, Councillor Lisa Oracheski, Councillor Joshua Ryan, Councillor Mark Teeninga, Councillor Julian Teterenko.

**Regrets:** Councillor Alice Namu, Voice Magazine Managing Editor Karl Low.

**Staff:** Executive Director Jodi Campbell, Governance and Advocacy Coordinator Emmanuel Barker

**Members:** Raphael Ugobi

**Called to Order: 1:10 pm**

## Agenda and Minutes

**1.0 Adoption of Agenda** B. Simmons

**Motion:** BIRT AUSU council adopt the June 16<sup>th</sup>, 2018 council meeting agenda.

*2018-06-16 Council Agenda.pdf*

- Addition of point 5.0, proposed motion: "Prospective ProctorU Code Purchase"

N. Donahue/ A. Lipinski

Carried 12/0

**2.0 Approval of Council Meeting Minutes** B. Simmons

**Motion:** BIRT AUSU council approve the minutes of the May 10<sup>th</sup>, 2018 regular council meeting.

*2018-05-10 Council Meeting Minutes DRAFT.docx*

L. Oracheski/ M. Goertz

Carried 12/0

**Note:** Approval of all public council minutes for special, regular, and interim council meetings, takes place at the next regular public meeting.

## Action Items

**3.0 Review of Action Items** B. Simmons

**Note:** The status of the current action items can be found at the bottom of the agenda

## New Business

- 4.0 Appointment of student at large position on Member Engagement and Communication Committee** M. Goertz
- Motion:** BIRT AUSU council to move In-Camera.  
N. Donahue/J. Teterenko Carried 12/0
- Motion:** BIRT AUSU council to move out of In-Camera.  
J. Teterenko/L. Oracheski Carried 12/0
- Motion:** BIRT council approve the appointment of **Mel Marisol** to the member engagement and communication committee as a student-at-large voting member.  
M. Goertz/S. Blayney-Lew Carried 12/0
- 5.0 ProctorU Code Purchase** B. Simmons
- Motion:** BIRT AUSU council approve the re-allocation of funds dedicated to the mobile app in 2018 to be used for the one-time purchase of 125 ProctorU codes for approximately \$4680.00.  
J. Ryan/ J. Teterenko Carried 12/0
- Executive Director to contact Tammy the Bookkeeper and arrange the changes in reserve funds reallocation and contact ProctorU to arrange the purchase through ProctorU representative.
- Action Item**
- 6.0 Policy Revisions** N. Donahue
- Note:** An updated version of policy 8.08 Terms of Reference: Executive Compensation Review Committee was approved by the executive committee as part of an *informal* review.  
*Policy 8.08 Terms of Reference: Executive Compensation Review Committee.docx*
- Motion:** BIRT AUSU council adopt the updated copy of policy 8.01 Terms of Reference: Finance Committee  
*Policy 8.01 Terms of Reference: Finance Committee.docx*
- Grammatical Changes were noted as the only significant changes.
- B. Daigle/ N. Donahue Carried 12/0
- Motion:** BIRT AUSU council adopt the updated copy of policy 8.02 Terms of Reference: Awards Committee  
*Policy 8.02 Terms of Reference: Awards Committee.docx*
- J. Ryan/ L. Oracheski Carried 12/0
- Motion:** BIRT AUSU council adopt the updated copy of policy 8.04 Terms of Reference: Member Engagement and Communications Committee  
*Policy 8.04 Terms of Reference: MEC Committee.docx*
- B. Daigle/ N. Donahue Carried 12/0

## Reports

- 7.0 For Information: Reports for the Month of May 2018.**

**Note:** Regular monthly reports from executive councillors, staff, and committees are circulated prior to the meeting. Any updates or highlights will be presented by the author of the report. Questions regarding the reports may be posed.

**7.1 President’s Report** B. Simmons  
*2018-05 President Report.pdf*

**7.2 Vice President External and Student Affairs’ Report** M. Goertz  
*2018-05 VP External and Student Affairs Report.pdf*

**7.3 Vice President Finance and Administration’s Report** N. Donahue  
*2018-05 VP Finance and Administration Report.pdf*

**7.4 Executive Meeting Report** N. Donahue  
*2018-05 Exec Meeting Report.pdf*

**Note:** Executive meeting reports are not public documents. Any decisions made by the Executive appear in a separate public report for ratification by Council. The Executive meeting report is circulated to Council for review and acceptance in their role as the governing council of AUSU.

- Request from the floor to utilize first and last names, as well as full names of all acronyms at least once in subsequent reports.

**Action Item**

**7.5 Finance Committee Report** N. Donahue  
*2018-05 Finance Committee Report.pdf*

- Request to ensure that all members of council receive monthly finance reports.

**Action Item**

**7.6 Awards Committee Report** A. Lipinski  
*2018-05 Awards Committee Report.pdf*

- Minor reporting errors have been noted in the awards table, to be amended pending additional information from the May financial statements.

**Action Item**

**7.7 Member Engagement and Communication Committee Report** M. Goertz  
*2018-05 MEC Committee Report.pdf*

**7.8 Executive Director's Report** J. Campbell  
*2018-05 Executive Director Report.pdf*

**7.9 Communication and Members Services Coordinator’s Report** E. Barker  
*2018-05 Communications Coordinator Report.pdf*

- MECC to assess overall effectiveness of AUSU Instagram launch later in the fall.

**Action Item**



**8.0 Question & Answer Period** B. Simmons

- Question from the floor regarding ProctorU codes was raised.
- A comment from the floor regarding 3D printing hardware available at the AU library was made from the floor.
- A question was raised from the floor regarding future Meet & Greets in Calgary, AB.

### Next Meeting and Adjournment

The next meetings of council will be:

**Thursday, July 12<sup>th</sup>**, 2018, 6:30pm MST – Public Meeting

**Thursday, August 9<sup>th</sup>**, 2018, 6:30pm MST – Public Meeting

**Motion to adjourn: 3:20 pm**

N. Donahue

Carried

### Summary of Agenda Items

Date	Status Deadline	Action Item and Responsible Party
	May 1, 2018	<b>Finance Committee Report:</b> Finance committee to add the accounting course requirement to the first finance committee meeting following the election. <b>Finance Committee</b>
March 13		<b>Review of Action Items:</b> It was agreed to reopen a new agenda item to further define the distinction between “offering” or “service”. <b>MECC Committee</b>

### Summary of Action Items

Date	Status Deadline	Action Item and Responsible Party
August 8	Ongoing	<b>Adoption of Agenda:</b> Rescind policy 9.22 in February. <b>Note:</b> This action item is on hold until AU implements the AU Bookstore. <b>Staff/Council</b>
January 15	December 2018	<b>Policy Revisions:</b> When policy 6.06 is up for review, it should specify that the finance packages should be sent to all of council monthly. <b>Executives</b>
March 13	Complete	<b>Adoption of Agenda:</b> Policy 8.09 to be edited and presented at a subsequent council meeting. <b>Staff/Executive</b>
March 13	Ongoing	<b>Question and Answer Period:</b> D. Kingyens to look into why PDF views of The Voice Magazine are not showing correctly in Google Analytics. <b>D. Kingyens</b>

# AUSU Office Report

Emmanuel Barker, standing-in for Donette Kingyens,  
Communications & Member Services Coordinator

Prepared: June 7th, 2018



## Current Situation

The current situation has resulted in a change in operations of the social media and our other services platforms. Traditionally, Donette regulated a systematic rotation of advertising our services or our partner services on our media. Over the month April, before Donette's leave was finalized, the cycle of advertising was suspended. The statistics below will show a decline in impressions as well as engagements over this period. Now that we are certain that the C&MS Coordinator position will be temporarily filled, it is my highest priority to get our member interactions back to pre-May levels.

Until the Communications and Member Services Position is filled on a temporary basis, I will continue to maintain communications and website updates in preparation for training the contract employee.

## Meeting with AU Social Media Team

On June 4th Jodi and I met with Curtis and Angie- two members of the AU University Relations department. Curtis and I spoke specifically about social media engagements as he and I are at this time managing the official twitter accounts for each of our organizations. The meeting consisted largely of sharing our current methods of member communications and led into a conversation regarding AU's new strategy for engagements. The main theme of the meeting was intercommunication between AU and AUSU- especially in social media but also through newsletters and bureaucratic information. Curtis and I have been in close contact since the meeting, sharing twitter messages and replies every day or so.

## Services

- **Statistics on Services Provided for the Month:**
  - **Welcome Emails: April 1385, May 1165.**
  - **Eyewear discounts, 15.**
  - **Grad Cards: April 71, May results pending.**
  - **Lynda.com: 314 new users in April and May, 1960 total users.**
  
- **Lynda.com**
  - **314 new users in April and May**
  - **1960 total users.**

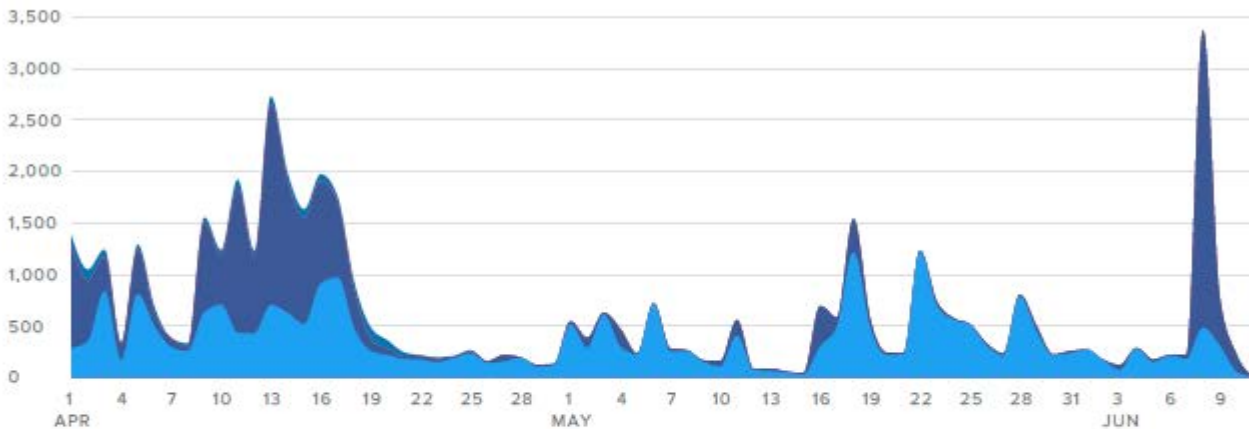
## Social Media & Marketing

April and May 2018

- **Newsletters**
  - May 2018 AUSU Newsletter! (2018-05-18)
  - June 2018 AUSU Newsletter! (2018-06-08)
- **News Stories on Website**
  - [AUSU Fee Increase](#) (2018-06-07)
  - [Committee Seat Applications](#) (2018-05-18)
- **Social Media Statistics**
  - Below you will find conglomerated statistics showing the last two and a half months of social media engagement. Note that engagement drops off mid-April and is picked up during graduation weekend.
  - Also note that I have had some difficulty connecting the new Instagram account to the report generator on Sprout Social.

### Group Impressions

IMPRESSIONS PER DAY



■ TWITTER ■ FACEBOOK ■ INSTAGRAM ■ LINKEDIN

Impressions Metrics	Totals	Change
Twitter Impressions	25.8k	▼ -12.5%
Facebook Impressions	18.5k	▼ -72.3%
Instagram Impressions	0	0%
LinkedIn Impressions	1,604	▼ -72.6%
<b>Total Impressions</b>	<b>45.9k</b>	<b>▼ -55.1%</b>

Total Impressions decreased by

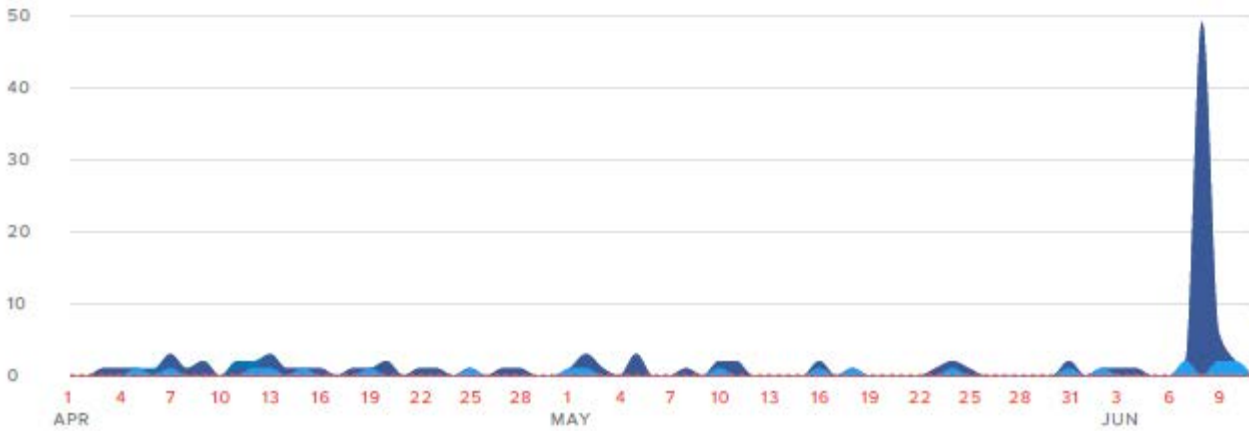
▼ **55.1%**

since previous date range

## Group Audience Growth

AUDIENCE GROWTH, BY DAY

⚠ We are unable to retrieve all of your data at this time.



■ TWITTER 
 ■ FACEBOOK 
 ■ INSTAGRAM 
 ■ LINKEDIN

Audience Growth Metrics	Totals	Change
<b>Total Fans</b>	<b>2,290</b>	<b>▼ -6.1%</b>
New Twitter Followers	8	▲ 0.9%
New Facebook Fans	79	▲ 5.9%
New Instagram Followers	0	0%
New LinkedIn Followers	3	▼ -100%
<b>Total Fans Gained</b>	<b>90</b>	<b>▼ -6.1%</b>

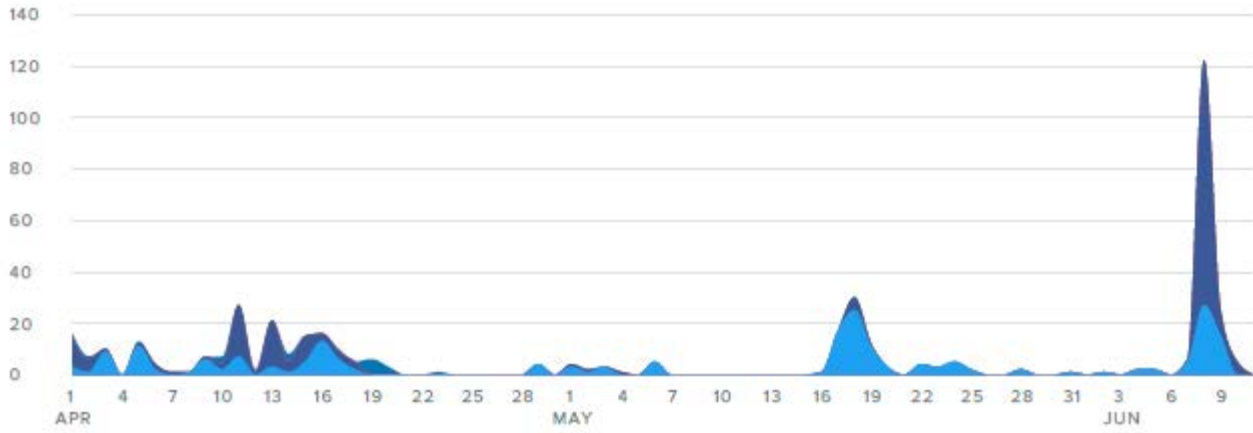
Total followers decreased by

**▼ 6.1%**

since previous date range

## Group Engagement

ENGAGEMENTS PER DAY



■ TWITTER 
 ■ FACEBOOK 
 ■ INSTAGRAM 
 ■ LINKEDIN

Engagement Metrics	Totals	Change
Twitter Engagements	214	▼ -31.2%
Facebook Engagements	206	▼ -72.9%
Instagram Engagements	0	0%
LinkedIn Engagements	22	▼ -56.9%
<b>Total Engagements</b>	<b>442</b>	<b>▼ -60.6%</b>

The number of engagements decreased by

**▼ 60.6%**

since previous date range



# AUSU Executive Report

Natasha Donahue, VP Finance and Administration

Prepared: June 1, 2018



## Committees

### **Finance Committee:**

I chaired my first finance committee meeting on May 9, 2018. Jodi and I discussed the agenda beforehand, and we agreed to keep things focused on the information side of things. We discussed background information about the AUSU fee increase, as well as an update on the fee refunds we should be getting back from AU. We went through the financial statements, and internally restricted funds. We also talked about the financial literacy responsibility of the committee members.

Aside from our meeting, there are some other finance topics I have been working on through the month. Jodi has been providing updates on the ongoing Telus phonenumber adjustment (at the beginning of the year our telephone package rose substantially and Jodi has been working with Telus to procure a better rate and have the funds returned to us retroactively). We've been following-up with AU regarding the AUSU fee increase, refunds from AU, and their timelines.

Another interesting idea that has just recently been born is that of an AUSU podcast – I won't comment on anything about this aside from the fact that we may need allocate funds for this initiative to our upcoming budget, which Jodi and I will begin to work on very soon.

### **Faculty of Humanities and Social Sciences Faculty Council:**

I was not able to attend the May meeting because I finished off the Alberta Student Leadership Conference that morning. Melinda attended the meeting so there was one AUSU rep there.

### **Faculty of Science and Technology Faculty Council:**

There was no meeting this month. The next meeting date is unknown.

### **Faculty of Health Disciplines:**

There was no meeting this month. The next meeting is June 7, 2018.

### **General Faculties Council:**

There was a big GFC council meeting on May 9, 2018. The meeting ran overtime and I was not able to stay for the whole time (though Brandon remained for the rest) because I had to prepare for the finance committee meeting.

The agenda was very big and contained a number of matters, including a petition to strike a working group regarding the dissolution of the Centre for Distance Education. The petition was ultimately struck down.

It was a great experience for me to see how the GFC works together, and I am also proud to say we received a seat on the new Teaching and Learning Framework Steerage Committee (although we were not originally included in the committee TOR).

We also discussed AU's mandate and the committee was asked to give its thoughts at the "meta-level" about the mandate contained in the agenda (to be discussed more in the future). The GFC agenda itself contained a great deal of information. It was 300 pages long, and contained the draft Comprehensive Institutional Plan as well as the 2017 Ombud's Report on AU.

### *GFC Sub Committees*

#### **Academic Excellence Awards Committee:**

There was no meeting this month. The next meeting is scheduled for June 12, 2018.

#### **Academic Learning Environment Committee:**

This committee has been dissolved at GFC May 9, 2018. I will remove the committee from subsequent reports.

#### **ALEC Working Group:**

This group has been dissolved at GFC May 9, 2018. I will remove the group from subsequent reports.

#### **Executive Committee:**

There was an asynchronous meeting to approve the list of graduands dated May 25, 2018. The next meeting date is unknown.

### **Student Academic Appeals Committee:**

There was a meeting on May 17, 2018. There was one appeal as a carry-over from the previous meeting. No other agenda topics were discussed.

### **Student Awards Committee:**

There was a meeting on May 22, 2018. We approved the implementation of two new awards, including a new Indigenous bursary donated by Athabasca University alumni Carter Yellowbird.

### **AU VPFA Search Committee:**

I've been sitting on this committee since May 4. I've sat through 2 short-listing meetings and 3 sets of interviews with three candidates. We narrowed the search down to a few candidates who we interviewed. We then had second interviews with two candidates.

Going into the second interviews, the committee wasn't fully confident in the two candidates for a variety of reasons. The finance department at AU has been suffering for a long time, and in the words of some committee members, has "broken people." There is an emphasis on social needs in this case, so relationship-building and leadership style was a focus. Another focus was the candidates' IT skills and knowledge, so that a candidate capable of acting on the IMAGINE plan and helping to transform AU could be sourced out. We decided we were looking for an innovator, not a maintainer or someone who might have a steep learning curve to follow.

We asked the recruiter to find an additional candidate, who we interviewed as well. The committee felt the candidate was a fairly strong fit and the consensus seemed to be quite positive, given the candidate was able to perform well while under stress due to circumstances outside of their control. The committee will meet to debrief, and will make a recommendation to Neil Fassina. That will start another process, so it remains to be seen what will ultimately happen.

I focused my follow-up questions during the interview with the committee as well as my one-on-one time with the candidate on student perspectives. I tried to find traits in the candidates of someone who would be willing to connect with students and help build AU following the strategic plan to create a better experience for students, from the role of VPFA/CFO. I saw a variety of personality types and gained valuable insight into how relationships can be built with individuals in a role that is not traditionally connected to students, as well as gained insight into the financial processes of AU and the relationship dynamics between departments.

## AUSU Business

### **Policies**

This month policy review was focused on committee TOR. The majority of the changes made through the review are grammatical in nature, though a couple of operational changes to the policies were made.

Policy 8.01: Finance Committee TOR – One line was added to express that the committee has the authority to approve spending outside of budget, according to policy.

Policy 8.02 – Awards Committee TOR – The line regarding signing confidentiality agreements was removed, because AUSU has never had such an agreement to sign.

Policy 8.04 – Member Engagement and Communication Committee – This policy went through almost purely grammatical changes to put it more in line with the other TOR policies.

Policy 8.08 – Executive Compensation Review Committee – This policy saw very minor grammatical changes.

### **Alberta Student Leadership Conference**

I had the pleasure of attending the ASLC this year, and it was great to be more acquainted with student government as well as network with our peers. I got to meeting reps from schools like NAIT, UAlberta, SAIT, and Norquest College. Unfortunately, I had to miss some parts of the conference due to scheduling conflicts with the VPFA search committee.

I was able to attend a dinner and network with some other student reps the first night, then I was present for the afternoon of the second day. I attended Advocacy and Governance training, and then we have a session called Open Spaces. At the session they asked for individuals to write out topics and host tables where people could come together and talk about it. I chose to host a topic on Supporting Indigenous Learners. I gave the group background information on why the issue is important and different ways we can support Indigenous ways of learning as well as individuals and groups. The session was popular and the group requested more time to discuss the issue. Brandon also volunteered to host a table, and he spoke about joining Alberta student groups together in a more cohesive alliance.

Later that evening we had an executive work dinner with Jodi and Emmanuel, and were able to connect in person to discuss AUSU in a team-building environment. It was really great to be able to connect that way and start to hash out fresh and exciting ideas. I'm really looking forward to the next year!

The last morning of the conference we saw two presentations on information about the Post-Secondary Learning Act as well as Alberta's political landscape. I had a great time getting to know fellow Alberta student leaders, and found a lot of the information relevant and valuable. I would just like to see the conference condensed in the future, and would have liked more of a presence from the UAlberta reps (who hosted the conference).

### **June Executive Blog**

I chose to focus the exec blog this month on position policies: what they are, how they're made, and how students can help craft our messages to stakeholders. You can check it out here: <https://www.ausu.org/2018/06/june-executive-blog-3/>

### **Executive Work-planning**

The executive team has been brainstorming personal goals since we started our positions, but we were able to "put it on paper" together as a group this week. We are starting to get a good idea of what we want to work towards within our portfolios over this term. The goal is to have the workplan ready for council meeting in June. My goals centre around creating policy to support advocacy, researching and connecting students to career advancement opportunities, and to develop and implement a campaign delivering the message of AUSU's value to its member base.

### **Mental Health Initiatives**

We met with Faye Gosnell, AU's new mental health coordinator, and Karen Thompson regarding mental health programming at AU and the transition of Student LifeLine to a potentially different platform. Melinda is now working with the mental health advisory committee to help address concerns surrounding how this rolls out.

### **Meeting with VPIT Jennifer Shaeffer**

We met with AU's VPIT and addressed concerns with IT. Jennifer updated us on RISE and let us know the IT issues were due to three concurrent problems they had been working on. The IT issues should be resolved.

### **Meeting with Dr. Veronica Thompson**

Dr. Thompson is the dean of Faculty of Health and Social Sciences. It was wonderful to hear Dr. Thompson's update and to hear about what FHSS has been working toward, including their strategic plan.

### **Meeting with Richard MacLeod**

We had a meeting with AU registrar Richard MacLeod and were able to talk about our fee increase, as well as get an update from the registrar's office. It was

interesting to hear about everything they are working toward, including Gradebook, a more streamlined grading process which would take grades right from Moodle (timeline is Dec 2018). He also talked about upgrading Moodle.

## Meetings

- May 1, 2018 – Policy review meeting
- May 1, 2018 – 6 month budget review meeting
- May 3, 2018 – VPFA overview
- May 3, 2018 – AUSU/Richard MacLeod
- May 4, 2018 – AUSU meeting with VPIT Jennifer Shaeffer
- May 4, 2018 – Policy revision meeting
- May 4, 2018 – VPFA Search Committee Meeting Short-listing
- May 8, 2018 – AUSU meeting with Dr. Veronica Thompson
- May 8, 2018 – Finance Committee Meeting practice run
- May 9, 2018 – GFC meeting
- May 9, 2018 – Finance Committee Second Quarter Meeting
- May 10, 2018 – AUSU meeting with Faye Gosnell and Karen Thompson (mental health)
- May 10, 2018 – AUSU meeting with AUGSA
- May 10, 2018 – Council meeting
- May 14, 2018 – VPFA/CFO interviews
- May 15, 2018 – VPFA/CFO interviews
- May 16, 2018 – VPFA/CFO debrief
- May 16, 2018 – AUSU Executive Committee Working Dinner
- May 17, 2018 – Student Academic Appeals Committee Meeting
- May 22, 2018 – Student Awards Committee Meeting
- May 22, 2018 – AUSU Awards Committee Agenda Items Discussion Meeting
- May 28, 2018 – VPFA/CFO short-listing
- May 29, 2018 – VPFA/CFO interviews
- May 31, 2018 – Policy review meeting

## Hours

### Weekly Breakdown

Week ending:	Hours Worked	Banked Time Used	Banked Time Earned	Banked Time Remaining
May 6, 2018	31.75	0	1.75	1.75
May 13, 2018	33.50	0	3.50	5.25
May 20, 2018	51.75	0	21.75	27.00
May 27, 2018	10.75	19.25	0	7.75

### Timesheets and Compliance

I have reviewed the timesheets from Brandon Simmons and Melinda Goertz and found them to be in compliance with AUSU policy.

**Executive Motions**

<b>Date</b>	<b>Motion</b>
<b>May 7</b>	BIRT Executive approves the advanced per diem payment for Brandon, Natasha, and Melinda for the Alberta Student Leadership Conference. Brandon moves, Melinda seconds. Carried 3/0
<b>May 7</b>	BIRT Executive approves the advanced per diem payment for Brandon, Emmanuel, and Melinda for the CASA foundations conference. Brandon moves, Melinda seconds. Carried 3/0

# AUSU Executive Report

Brandon Simmons, President

Prepared: June 8, 2018



## Committees

**General Faculties Council:** The GFC meeting this month was a big one. There was a lot of very important decisions that were being made so I made sure that I was able to attend in person. Right off the bat the in person attendance paid off as I was able to have a conversation with the dean of the faculty of business and found out that they did not have a meeting set up with us. After some investigation, I found out that they had been missed because the dean had been away on leave until after we started this round of stakeholder meetings. I notified our office and asked them to see about getting a meeting set up with them.

During the meeting AUSU had two very big wins. The first win came from the learning and teaching steering committee. This committee will be overseeing the development of the new learning framework which includes a strong focus on the IT used for learning at AU. The terms of reference that were presented did not include any student representation on any of the committees. I asked what the student consultation plan was going to look like and found out that there was to be a lot of student consultation but nothing had been finalized. With that in mind I stated that it would be short-sighted to not have student representation when the whole focus is on learning for students. I proposed an amendment to the membership of the committee and it was approved so now both AUSU and AUGSA have a seat on the committee.

The second big win is something that AUSU has been working on for a while now. Last year GFC formed a committee to review the GFC rules and committee structure etc. Shawna was able to get elected to this committee and one of the main goals was to be able to ensure that changes were made to ensure that retrospective program changes could not go through as easy as they did in the past. All of the changes that were made by that committee were presented at the meeting. Most of the changes that were made were good however the changes Shawna had proposed were not included. The specific change that AUSU wanted was for the Academic Program Planning and Standards Committee (APPSC) to have to send any retrospective program changes to the whole GFC for approval. The APPSC committee originally had the authority to approve program changes however there are no student reps on that committee. In the meeting, I brought up the issues that were caused by the retrospective changes in the nursing program and I pointed out that students do not have a seat on APPSC. After I brought that up I proposed an amendment in the terms of reference for APPSC and my amendment was immediately supported by multiple deans and ultimately passed. Now



if retrospective changes are proposed the changes will have to undergo a lot more scrutiny and we will have more than one opportunity to address the changes.

The meeting went significantly over time but it was a very good outcome for AUSU so I am very glad that I was able to go in person and speak to these issues.

**Board of Governors:** I received my Ministerial order in late May officially appointing me to the Board of Governors. Unfortunately, the meeting landed on the same day as the CASA committee elections as well as our AUSU meet and greet. We did look over the meeting package and there was nothing specific that we had concerns about. The majority of the items were things that I had already reviewed and approved at GFC.

**BOG Finance and Property Committee:** This meeting occurred the same day as the board of governors meeting and like with the main board meeting I had to send my regrets to this meeting.

**BOG Governance Committee:** No meetings were held during the month. The next meeting is scheduled for September 6, 2018.

**Faculty of Business Faculty Council:** No meeting was held during May. The next meeting is scheduled for June 25, 2018. We may have to send our regrets as the Alberta Ministry of Advanced Education has an event that day that I will be attending.

**Faculty of Business Undergraduate Program Council:** The meeting in May was cancelled as there was nothing to discuss however in the past week a new meeting was scheduled last meeting for June 19, 2018

**National Advocacy Committee:** I was elected to this committee during the CASA foundations conference and our first meeting is scheduled for June 12, 2018

**Governance and internal review committee:** I was elected to this committee during the CASA foundations conference and our first meeting has not yet been scheduled.

**Learning framework steering committee:** This month the kickoff meeting for the steering committee was held. The meeting provided an overview of timelines for the various committees. The plan right now is that everything will be completed for the November meeting of GFC. This sounds like a very lofty goal however the administration feels that they will be able to meet the timelines. After the overview of timelines Dr. Prineas opened up the floor for members of the committee to share important elements that need to be considered when discussing learning at AU. There was just silence so I finally kicked things off by sharing two key components that need to be considered which was flexibility and community. I talked about how the more flexible and adaptable we can make studying the better it will be for students. I also talked about how there seems to be more and more desire for students to feel

supported and build connections with each other and with AU staff to help enhance their educational experience. After I made these initial comments there were a couple of other members who shared good points such as considering access for students with disabilities up front rather than after courses etc. are prepared and then having to go back and adapt them for the ASD office. Unfortunately, after these few good questions the meeting turned to debating and arguing over timelines.

After the meeting, I talked to Dr. Prineas and asked if AUSU would be able to continue brainstorming and then send in feedback to be considered by the committees. He said that if I can gather thoughts from council and students and send it to him he will make sure that it gets passed on to the various sub committees for consideration. Based on how the meeting went I feel like the more that we can do to come up with suggestions the better. There were a few members who really wanted to reach out to students and see how things can be improved however some seemed to feel like this was just another task that they were being asked to complete.

## AUSU Business

**AUGSA/ Mental Health Coordinator:** This month we had the privilege of meeting Faye Gosnell who is the new mental health coordinator for AU. She met with us and AUGSA to discuss the upcoming plans for the mental health grant money that AU has received from the government. They right now are working on deciding on what mental health 24 hr service provider they will be using and they have asked AUSU and AUGSA to help sit on the committee that is making the decision. The service will be at least the same as what we currently offer with lifeline but there may be the possibility of moving to an even better provider etc.

Immediately after this meeting we had the opportunity to meet with the new AUGSA executive committee. In this meeting, we discussed the mobile app as currently the app is a joint program offered by our organizations however they did ask to be removed from the contract. We followed their wishes however we still put a pitch out to them to allow free use of the app for a year in order for them to work with the developer to see if they could get more value from the app. We even mentioned that after this timeline we could look at the cost and possibly adjust the amount AUGSA pays. Even with these suggestions they said that they were not interested. With that said if AUGSA is leaving the partnership then we will be removing the AUGSA info and it will become the undergrad student app and as time goes on we can look at how to continue to provide a better user experience for our members.

**Alberta Student Conference:** This was the very first year that an Alberta student conference was held. There are numerous other training conferences that take place across Canada however they usually come at a fairly large cost and tend to become just a big party for young new executives. Based on feedback from previous years the staff

from Alberta student unions wanted to try and host a more cost effective conference that would help to foster relationships with Alberta student leaders. This year the University of Alberta Student union hosted the conference. The conference was a great opportunity to network with other student leaders however with it being the first time unfortunately there was not the attendance that was originally expected. Specifically, there was no other university in attendance including the host school who only attended two sessions. That being said we were able to really work on the goal in our strategic plan to build relationships with other student unions. I worked throughout the conference to discuss the idea of creating a collaboration network with all Alberta student union executives similar to what already exists for student union managers. The idea went over very well and I was able to lead a discussion on it at the end of the conference.

On top of the presentations that were given and the relationship building opportunities we were able to capitalize on the time to be together as an executive team in person. We were able to have a lot of great conversations and took the opportunity to meet with Jodi and Emmanuel while we were all together. This gave us the opportunity to discuss our exec work plan ideas and the retreat in person which gave us even greater value for the small cost of the conference.

**CASA Foundations conference:** Like always this was a fabulous conference. CASA does a really good job of bringing in great presenters such as the Canada Student Loans Program. On top of all of the overviews of CASA and the role of the federal government in PSE there was a lot of really good hands on advocacy training. Throughout the week, we worked hard to show that we were at CASA to work hard and speak up for our members and I feel that we did establish ourselves as one of the leaders at CASA. This is especially important for our organization because there are a lot of politics that go on at CASA and with how unique our membership is, it can be easy for priorities to drift to more campus focused initiatives that are not applicable to our members. Throughout my experience with CASA I have seen that if we are able to show up play a big role in the organization and participate heavily in the conversations on policies we are able to still ensure that our priorities are reflected.

This was the first year that AUSU has had an governance and advocacy coordinator and we were lucky to have him at the conference. It helped to have another set of eyes and ears at the conference. Together the three of us had a lot of conversations on what AUSU should be looking at not only with federal advocacy but advocacy in general. For instance we had learned about some IT software that would allow us to easily get our members to send personalized letters to members of parliament and we started conversations with a provincial advocacy group that may be willing to prorate our fees for just Alberta students which would make it much more affordable.

Having Emmanuel there also helped us to strategize as we prepared for elections, which led to the last-minute request for feedback from council in regards to running for a board position. While we were unsuccessful in obtaining a board seat we did very well

## June 2018 Council Meeting

in committee elections securing seats on the national advocacy committee, governance committee, and federal policy committee. The time commitment for these committees will probably be very similar to if we had been elected to the board and will still hopefully give us considerable influence in the development of the get out the vote campaign. The governance committee is also undertaking development of a review process for committee chairs and board members. This is something that we are looking to do for our executives so rather than us going and doing all of the work ourselves we can pull on other student unions to get ideas as well that we can adapt to fit our organization all while still supporting CASA and ensuring that it runs as effectively as possible. Overall, I am very happy with how this year at CASA is shaping up to be.

This conference as you will see from my time sheet took up a considerable amount of time. This is one of the longest conferences and it requires a lot of networking to ensure that you are able to get seats on committees. The competition was very fierce this year but all of the networking and work we did paid off. On top of all of that we also held a meet and greet at the end of the conference and it went really well. With the lack of a communication coordinator for most of the month our communication for the event was not as great as what we would have liked however we still had 6 students show up and there were comments on social media from others saying they wish they would have seen the invitations earlier. Overall it was an amazing week and I am very excited to see what the rest of the year holds at CASA.

**VPIT/CIO:** The timing for our meeting with the VPIT was very timely as there were so many IT problems that had recently arose. We had communicated an update to council last month of what was happening but it was very positive to hear the plan to move to more cloud solutions to help reduce IT outages for students. During this meeting, we were also able to give the VPIT a walkthrough of what AU courses look like for students. To date this was not something that they had the opportunity to do.

**Misc:** May and June are some of the busiest months for execs due to the number of meetings and conferences that take place back to back. This coupled with additional ad hoc committees and meetings from AU has led to an even busier couple of months. On top of all of that at the beginning of June my wife and I had our fourth child a baby boy. All of these factors together with trying to get all of the details finalized for the upcoming council retreat has led to many overtime hours in addition to my report being late which I apologize for however with how busy the month was I wanted to ensure that I provided as much information as I could to council rather than just rushing and throwing it together.

## Meetings

May 1, 2018 – Executive budget review meeting

May 3, 2018 – MECC meeting

May 4, 2018 – AU VPIT/CIO Jennifer Schaffer

## June 2018 Council Meeting

May 4, 2018 – Executive policy review meeting  
May 7, 2018 – Executive Committee meeting  
May 8, 2018 – Executive Director retreat planning meeting  
May 8, 2018 – Dean FHSS, Dr. Veronica Thompson  
May 9, 2018 – General faculties council meeting  
May 9, 2018 – Finance committee meeting  
May 10, 2018 – AU Mental health coordinator, Faye Gosnell  
May 10, 2018 – Athabasca University Graduate Student Association (AUGSA)  
May 10, 2018 – AUSU council meeting  
May 15, 2018 – Provost, Dr Matt Prineas  
May 15- 17, 2018 – Alberta student leadership conference  
May 16, 2018 – Executive committee working dinner  
May 18, 2018 – AUSU executive meetings  
May 21-26, 2018 – CASA Foundations conference  
May 29, 2018 – Phone meeting with student  
May 29, 2018 – Learning framework steering committee kick off meeting  
May 31, 2018 – Executive committee meeting

## Hours

### Weekly Breakdown

Week ending:	Hours Worked	Banked Time Used	Banked Time Earned	Banked Time Remaining
May 6	35	0	0	1
May 13	40.75	0	5.75	6.75
May 20	35	0	0	6.75
May 27	91	0	56	62.75
June 3	35	16	0	46.75

### Timesheets and Compliance

I have reviewed the timesheets from Natasha Donahue, and Melinda Goertz and found them to be in compliance with AUSU policy.

# Committee Report

## Finance Committee

**Prepared by:** Natasha Donahue, Chair

**Date:** June 1, 2018



**Committee Members:** Natasha Donahue, Darcie Fleming, Joshua Ryan, Lisa Oracheski, Mark Teeninga, Alice Namu, Jodi Campbell (non-voting).

## Activity This Month

The committee met this month to discuss some of the recent events, discusses, and decisions at AUSU regarding finances. We talked about the AUSU fee increase, the status of the fee refund repayment from AU (when individuals withdraw from courses within 30 days they are refunded their fees. AU has been giving back our fees as well, even though the member may have been utilizing our services in this time. Outside of compassionate circumstances, we have asked AU to not refund our student union fees and to refund fees prorated to January 1). We discussed how this was accounted for when considering the AUSU fee increase. We also talked about the outline for our financial statements and what they represent. A couple of questions surrounding our financials were addressed. Our phone bill has been quite high because Telus unexpectedly began charging us much more than our contracted price once the contract expired. Jodi has worked with Telus on this and found a rate that is closer to what we were previously paying. Telus will retroactively apply this to our account to this amount and the credit should take care of our bill for the rest of our fiscal year. There was also a substantial amount of money used for The Voice, but it was explained that this will be adjusted at the end of the year and it will not be an issue.

### Summary of Action Items

Date	Status Deadline	Action Item and Responsible Party
Jan. 11	In Progress	Have Tammy fix accrued liabilities balance sheet item as well as fix the Voice contest line on the income statement  <b>Jan 31:</b> The accrued liability error has been fixed and Tammy is working on the voice line item  <b>Feb 21:</b> This was discussed with Jodi and he said that he has let Tammy know to get this adjusted and it should be fixed for the march monthly statements  J. Campbell

# AUSU Office Report

Jodi Campbell, Executive Director

**Prepared:** May 31<sup>st</sup>, 2018



## Administration

### **AUSU Staff Update:**

I have had continuous communication with our Communications and Member Services Coordinator as she transitions into her leave from her position. I can confirm that the leave duration will be for approximately 3 months. In the meantime, I am currently working through a hiring process to fill her role for this short period of time.

The entire staff have really stepped up during this time of being down a team member in the office. Big props to both Jamie Mulder and Emmanuel Barker for stepping up and filling the gaps in our communications, website updates, social media, and newsletter channels this past month.

### **Council Retreat Update:**

We are officially counting the sleeps until our 2018 council retreat. Staff and executive have been busy making sure all the details are looked after for your arrival. The itinerary is looking very strong and includes a number of sessions including:

- Communication in an online environment
- Governance overview
- CASA presentation
- Student Engagement
- Strategic Planning
- Budget Review and Future Considerations
- As well as, Stakeholder meetings with Dr. Alain May and President, Neil Fassina.

We are looking forward to meeting everyone in person next week, and trust that the few days together will bond council for the duration of your terms. Safe Travels!

### **AMICCUS-C National Professional Conference:**

I had the pleasure of representing AUSU at the AMICCUS-C National Professional Conference that was hosted out in Sydney, Nova Scotia in May. AMICCUS-C stands for the Association of Managers in Canadian College and University Student Center's and is home to 70-member students' unions from across Canada. We became a new member of this amazing organization last year and this is the first national conference where AUSU has been represented amongst the many SU's from across the country.

It was an incredible experience of professional development and networking throughout the week. I spent a great deal of time discussing the AUSU story with other delegates and sharing all the wonderful work we are doing here at AUSU.

After consultation with the executive team I also ran for the western region director of the AMICCUS-C board and was successful! I am thrilled for this opportunity to be part of the

leadership team at AMICCUS-C for the next two years and know that this will be yet another opportunity to put AUSU students on the map in the Canadian student union industry.

### **General Administration:**

- I had the pleasure of meeting with AU Registrar, Richard McLeod in May to discuss such topics as the Information Sharing agreement, which is currently in the hands of ITS, as well as our fee increase implementation and refund process.
- I joined the exec's in a meeting with AU representatives to introduce Faye Gosnell as the new Mental Health Coordinator at AU. We had a great meeting and will continue to work with Faye on the 24/7 online mental health tool as well as on the AU advisory committee.
- Hosted a 6-month budget review meeting with the executive team to review the financials for the first half of the fiscal year. We were able to identify areas of the budget that are healthy, areas that are under budget, as well as areas that have the potential to be over budget. I will continue to monitor all areas of the budget, alongside your VPFA.

## Committee Support

### **Finance Committee:**

Attended the finance committee meeting on May 9<sup>th</sup> and had a great initial meeting with the committee. The meeting was a combination of new business and old business to provide the group with a current view of the financial health of the organization as well as a historical transition into the work AUSU has undertaken over the past number of months.

### **Awards Committee:**

The second cycle of awards distribution at AUSU has now concluded and we are really happy with all the work that was completed to make this year another success for student awards. With 282 applications received, the awards committee had a great deal of work to do in selecting their award recipients for May 2018. Well done everyone!

On May 22<sup>nd</sup> I met with the awards chair to prepare for the upcoming meeting. We also discussed future policy changes that we wanted to present to the committee.

### **MEC Committee:**

The MEC committee met on May 3<sup>rd</sup> and had a very productive meeting. There were a number of topics to address and the committee was able to cover all of them as we looked to get caught up on a few initiatives that were started recently. A few of the action items I completed from this meeting included:

- Provided the committee with an AUSU promotional items proposal that outlines how promo items are distributed throughout the year.
- Drafted a ProctorU proposal for the committee to act as a formal motion request for the committee to review as they look to send this motion over to the finance committee for consideration.
- Sent request to our website developer to research the option of including a photo gallery in our website.
- Initiated the recruitment of a student at large to sit on the committee as our final voting member.



Be sure to follow AUSU on Instagram, as this new social media channel has just been added to the AUSU family. We look forward to promoting AU student engagement through Instagram and providing yet another opportunity for students to see what's happening in the world of AUSU.

## The Voice

### **The Voice Magazine:**

I am working with our managing editor to develop a new Voice survey that will go out later this month. Now that we have launched the new website for 6 months, we are looking to connect with our readers to ensure we are meeting their needs as well as seek data on the new experience of engaging with the new website and student articles that are populated each week on the site.

Be sure to take the time to complete the survey when it comes out and be entered into a draw for a Samsung Tablet as well as a number of Voice swag packs.

## Governance

### **Governance and Advocacy Coordinator Attends CASA:**

For the first time AUSU was proud to send our Governance & Advocacy Coordinator to the CASA Foundations Conference alongside our President and VPEX. This represents part of the growth AUSU has seen in this area of the organization as Emmanuel was able to support the exec's during this time of strategic planning with CASA. Student Unions from across the country send this staff support to CASA to assist in all areas of the organization as well as to provide a consistent element from year to year as student changeover takes place. Emmanuel was able to integrate himself into CASA seamlessly and thoroughly enjoyed being able to immerse himself into CASA and support the exec's during this very busy conference.

## Meetings

May 1	Policy Review Meeting
May 1	Meeting with Carla Yeaman (AU Information Center)
May 1	6-month Budget Review Meeting
May 2	Weekly Staff Meeting
May 3	AUSU meeting with Richard McLeod (AU Registrar)
May 3	MECC Meeting
May 4	AUSU meeting with Jennifer Schaeffer (AU Vice President IT)
May 7	Weekly Executive Meeting
May 8	Meeting with Brandon (President)
May 8	AUSU meeting with Dr. Veronica Thomson
May 8	Meeting with Natasha (VPFA)
May 9	Weekly Staff Meeting
May 10	AUSU meeting with AU Mental Health Team
May 10	AUSU meeting with AUGSA
May 10	Council Meeting
May 11	Edmonton ED Meeting (NAIT, SAIT, UofA)
May 14	Meeting with Rick Harland re: AU Newsletter
May 15	AUSU meeting with Dr. Matt Prineas
May 16	Attended ALSC Keynote Speaker (Bill Smith)
May 16	Meeting - The Voice

## May 2018 Activity Report

May 16	Executive Workplan meeting
May 17	Weekly Staff Meeting
May 18	Weekly Executive Meeting
May 22	Meeting with Faye Gosnell (AU Mental Health Coordinator)
May 23	Weekly Staff Meeting
May 24	Meeting with Richard McLeod (AU Registrar)
May 27-June 1	AMICCUS-C National Professional Conference

# Committee Report

Member Engagement & Communications Committee



**Prepared by: Melinda Goertz, Chair**

**Date: 06 June 2018**

**Committee Members:** Melinda Goertz, Amanda Lipinski, Brittany Daigle, Christine Hudder, Joshua Ryan, Donette Kingyens, Jodi Campbell (non-voting).

## Activity This Month

### **New Student Mail Outs**

AUSU has received and finalized the Information Sharing Agreement between the AU and AUSU. With the information provided by this agreement, we are optimistic that we may be able to launch this new initiative by June 2018.

### **Swag Distribution Philosophy**

The MECC discussed the current distribution of AUSU swag. The ED circulated an itemized list of swag items and some information on current utilization. The MECC had an opportunity to review and offer up comments/suggestions for the AUSU staff to incorporate into their yearly activities.

### **Meet & Greet**

Committee members discussed the possibility for all councillors to host Meet & Greet events throughout Canada. A number of councillors were very excited about this opportunity and I will be working with the ED to develop a proposal that would include scheduling and budgeting considerations.

### **Facebook Live Events**

We discussed some of the suggestions from the outgoing MECC meeting minutes and the first two Facebook Live events will likely be a tour of AU Athabasca Campus with

either a representative of Student Services or the Office of the Registrar. I am currently working to set up dates that will work for the AU staff.

### **ProctorU Invigilation Codes**

The MECC liked the idea of purchasing ProctorU Invigilation Codes and will be brainstorming more ideas as to what AUSU could do to best utilize these codes as promotional items. I will be working with the ED to develop a proposal to take to the Finance committee.

### **Website Photo Gallery/Instagram**

MECC will be moving forward to utilize these two platforms to help improve our membership's student experience and to help promote AU Pride. The Executive Director has been working with our website developer to implement these components.

### **Student at Large Position on MECC:**

After reviewing our committee's Terms of Reference (TOR), the MECC will be recommending to council that we would like to add a position on our committee to a member at large. It was thought that this would be a valuable resource to add to the committee, the AUSU council and for all our student members.

# AUSU May 2018 Executive Report

Melinda A. Goertz, VP External and Student Affairs



**Prepared:** June 6, 2018

## Committees

**AUSU MECC:** See MECC Report.

**Awards Committee:** See Awards Report

### **Board of Governors:**

Brandon and I were honored to receive our appointments as student representatives to the board of The Governors of Athabasca University by the Minister of Advanced Education, Marlin Schmidt. There was a meeting this month but I was unable to attend due to a scheduling conflict while we were attending the CASA Foundations Conference.

## Faculty Councils

### **Digital Governance Committee:**

The Digital Governance Committee has a lot on their plate right now. They are an integral part of rebuilding the “plumbing” of the existing University’s IT infrastructure, especially over the next two years as the first phase of the Imagine Plan gets underway. While there is a lot of technical information discussed it is nice to see that the focus of all the initiatives is to truly make the student experience better.

More specifically, Jennifer Schaeffer gave the committee an update Board of Governors review of RISE: Athabasca University’s Digital Transformation plan. Also, the membership roles were discussed for the committee’s TOR.

### **Faculty of Humanities and Social Sciences:**

The committee approved the course title change of Anthropology 362. We also received a presentation on Mental Health & Wellness at AU from Faye Gosnell the University's newly appointed Mental Health Coordinator.

## AUSU Business

### **Alberta Student Leadership Conference, May 15-16**

This was a great two days of workshops including media training, advocacy training and Governance 101. It was also a great opportunity to meet other student leaders in similar roles. The brainstorming sessions and opportunity to share ideas was invaluable.

### **CASA Foundations Conference, May 22-26**

It's truly hard to believe that this conference is only 4 days long when I reflect back on just how much information was covered and how much discussion occurred.

The first day was spent familiarizing members with what CASA is, their Code of Conduct, Robert's Rules of Order, the purpose and structure of CASA and the role of the Federal Government in our education. The day was finished with a blanket exercise that walked us through the historical experience of indigenous peoples of Canada.

Day two was spent brainstorming ideas for this year's initiative and involved a number of presentations from guest speakers; Abacus Data, Quebec Student Union, Utile-Student Housing and Our Turn.

Day three was very exciting for me and this role as we got more in depth advocacy and government relations training. The mock scenarios were a great experience to help prepare us for future meetings. We were given a presentation by Canada Student Loans Program and finished the day looking at policy development, themes and priorities for the upcoming year. The evening was spent going through the elections for the CASA Board.

Day Four included a financial update, introduction to highrise and base camp, CASA committees and discussions on the Policy and Strategy Meeting. Committee elections were held in closing. I was elected onto the Federal Policy Committee and Brandon onto the National Advocacy and the Governance and Internal Review committee.

## Meetings

May 1	6 Month Budget Review
May 3	Initial MECC Meeting
May 4	VPIT – Jennifer Schaeffer
May 4	Policy Revision
May 7	Executive Meeting
May 8	Dr. Veronica Thompson
May 10	Student Mental Health
May 10	AUGSA
May 10	Digital Governance
May 10	Council Meeting
May 14	Newsletter Discussion with Rick Harland and Chris McLeod
May 16	Executive Work Plan Dinner
May 17	FHSS Faculty Meeting
May 18	Executive Meeting
May 22	VPUR Search Initial Meeting
May 28	Awards C0ommittee
May 31	Executive Meeting

## Hours

### Weekly Breakdown

Week ending	Hours Worked	Banked Time Used	Banked Time Earned	Banked Time Remaining
May 6	36	0	6	6.5
May 13	30	4	0	2.5
May 20	30	0	0	2.5
May 27	87.5	0	57.5	60

### Timesheets and Compliance

I have reviewed the timesheets from Brandon Simmons and Natasha Donahue and found them to be in compliance with AUSU policy.

# Committee Report

## Awards Committee



**Prepared by:** Amanda Lipinski

**Date:** May 31, 2018

**Committee Members:** Councillor (Chair) Amanda Lipinski, Councillor Sarah Blayney-Lew, Vice President External and Student Affairs Melina Goertz, Councillor Lisa Oracheski, Councillor Christine Hudder.

**Staff:** Executive Director Jodi Campbell (non-voting).

## Activity This Month

### Summary

May was another busy month for the Awards Committee, the committee reviewed a number of ongoing regular award applications as well as the applications from the May awards intake cycle which included 195 complete applications. The applications are broken down in the following categories:

- 69 Academic Achievement
- 22 AUSU Student Bursary
- 31 Balanced Student
- 36 Returning Student
- 14 Student Volunteer
- 23 #IGO2AU

The Awards Committee meeting was held on May 28, 2018 to review, discuss and determine recipients in all categories for the May Awards intake, the recipients chosen were all well deserving individuals.

## Motions/Decisions

In order of decision:

May 2, 2018, a motion failed 5/0 for a Computer Bursary; May 2, 2018 a motion passed for a Computer Bursary; May 3, 2018, a motion failed for a Computer Bursary; May 6, 2018 a motion passed for a Computer Bursary; May 11, 2018 a motion failed for a Travel Bursary; May 17, 2018 a motion failed for a Computer Bursary.



**Original Motion with Decision:**

**May 2, 2018: BIRT AUSU Awards Committee approve the attached Computer Bursary application for XXXX.**

Moved by A. Lipinski

Seconded by M. Goertz

This motion failed 5/0

**May 2, 2018: BIRT AUSU Awards Committee approve the attached Computer Bursary application for XXXX.**

Moved by A. Lipinski

Seconded by M. Goertz

This motion passed 5/0.

**May 3, 2018: BIRT AUSU Awards Committee approve the attached Computer Bursary application for XXXX.**

Moved by A. Lipinski

Seconded by C. Hudder

This motion failed 5/0.

**May 6, 2018: BIRT AUSU Awards Committee approve the attached Computer Bursary application for XXXX.**

Moved by A. Lipinski

Seconded by L. Oracheski

This motion passed 5/0.

**May 11, 2018: BIRT AUSU Awards Committee approve the attached Travel Bursary application for XXX.**

Moved by A. Lipinski

Seconded by S. Blayney Lew

This motion failed 5/0

**May 17, 2018: BIRT AUSU Awards Committee approve the attached Computer Bursary for XXXX.**

Moved by A. Lipinski

Seconded by C. Hudder

This motion failed 4/1.

**May 28, 2018: Motion: BIRT the AUSU Awards Committee approves XXXX and XXXX as recipients for the Academic Achievement Award for May 2018.**

Moved by L. Oracheski

Seconded by S. Blayney-Lew

This motion passed 5/0.

**Motion: BIRT the AUSU Awards Committee approves XXXX, XXXX, XXXX, XXXX, XXXX as recipients for the AUSU Student Bursary for May 2018.**

## May 2018 Activity Report

Moved by C. Hudder  
Seconded by S. Blayney-Lew  
This motion passed 5/0.

**Motion: BIRT the AUSU Awards Committee approves XXXX, XXXX, XXXX, XXXX as recipients for the Balanced Student Awards for May 2018.**

Moved by C. Hudder  
Seconded by S. Blayney-Lew  
This motion passed 5/0.

**Motion: BIRT the AUSU Awards Committee approves XXXX, XXXX, XXXX, XXXX as recipients for the Returning Student Awards for May 2018.**

Moved by L. Oracheski  
Seconded by M. Goertz  
This motion passed 5/0.

**Motion: BIRT the AUSU Awards Committee approves XXXX and XXXX as recipients for the Student Volunteer Awards for May 2018.**

Moved by S. Blayney-Lew  
Seconded by L. Oracheski  
This motion passed 5/0.

**Motion: BIRT the AUSU Awards Committee approves XXXX, XXXX, XXXX, as a recipient for the #Igo2AU Award May 2018.**

Moved by C. Hudder  
Seconded by S. Blayney-Lew  
This motion passed 5/0.

**Motion: BIRT that the AUSU Awards Committee approves the re-allocation of \$1000 from the “New Award” budget allocation to the “Academic Achievement Award” allocation for May 2018. This additional academic achievement award, in the amount of \$1000, shall be awarded to XXXX.**

Moved by L. Oracheski  
Seconded by C. Hudder  
This motion passed 5/0.

**Motion: BIRT that the AUSU Awards Committee approves the re-allocation of \$1000 from the “New Award” budget allocation to the “Academic Achievement Award” allocation for May 2018. This additional academic achievement award, in the amount of \$1000, shall be awarded to XXXX.**

Moved by S. Blayney-Lew  
Seconded by M. Goertz  
This motion passed 5/0.

## Awards Overview

Award	Apps	Approved	Denied	Notes	Remaining Awards	Budget	Total paid	Remaining Budget
Academic Achievement Scholarship	134	5	129		0	\$5,000 2/deadline (1 additional for May 2018 intake)	\$5,000	\$0
AUSU Bursaries	32	10	22		0	\$10,000 5/deadline	\$10,000	\$0
Computer Bursaries	25	10	15		2	\$11,000 or (12 computers)	\$8825.98	\$2174.02
Single Parent Bursary (Allocated to the May 2018 #Igo2AU award)	0	0	0		0	\$0 1/deadline	\$0	\$0
Travel Bursaries	3	2	1		Varies	\$4,000 (up to \$1,000/ea)	\$1600	\$2,400
Emergency Bursaries	7	7	0		Varies	\$6,000 (varies)	\$1,536	\$4,464
Health Care Bursary	9	8	1	*not an AUSU budgeted award. Comes from AUSU internally restricted funds.	Varies	\$10,826.57 Remaining	\$6,945.60	\$3,880.97
#Igo2AU	78	4	74		0	\$4,000 (two additional May 2018 deadline)	\$4,000	\$0
Laurence Décor Award	1	1	0	*not an AUSU budgeted award. Comes from AU.	0	\$1,000	\$1,000	\$0
Student Volunteer Award (additional funding for May 2018)	24	5	19		0	\$5,000 2/deadline (1 additional for May 2018)	\$5,000	\$0

## May 2018 Activity Report

Returning Student Award	72	8	64		0	\$8,000 4/deadline	\$8,000	\$0
Balanced Student Award	61	8	53		0	\$8,000 4/deadline	\$8,000	\$0
<b>Total</b>	446	68	378		<b>0</b>	<b>\$71,826.57</b>	<b>\$59,907.58</b>	<b>\$12,918.99</b>

The table includes only the applications that were reviewed by the Awards Committee during the 2017/2018 fiscal year. It does not include any applications that were disqualified and did not meet minimum criteria. Disqualified applications do not get sent to the committee.