



Athabasca University Students' Union

Council Meeting Minutes

Thursday, July 12th, 2018
6:30 pm – 8:30 pm MST

- Meeting Called By:** Brandon Simmons, President
Type of Meeting: AUSU Council Meeting
Minutes: Governance and Advocacy Coordinator Emmanuel Barker
Expected Participants
Council: President Brandon Simmons, Vice President External and Student Affairs Melinda Goertz, Vice President Finance and Administration Natasha Donahue, Councillor Brittany Daigle, Councillor Darcie Fleming, Councillor Christine Hudder, Councillor Amanda Lipinski, Councillor Alice Namu, Councillor Lisa Oracheski, Councillor Joshua Ryan, Councillor Mark Teeninga, Councillor Julian Teterenko.
Staff: Executive Director Jodi Campbell, Governance and Advocacy Coordinator Emmanuel Barker, Voice Magazine Managing Editor Karl Low.
Members: SAL Mel Mirasol
Regrets Sarah Blayney Lew (illness)

Notice: THIS MEETING WILL BE RECORDED FOR EASE OF MINUTING AND WILL BE CONDUCTED USING ROBERT'S RULES OF ORDER WHEN NECESSARY TO ENSURE EFFICIENCY AND EFFECTIVENESS.

Agenda and Minutes

- | | | |
|------------|---|------------|
| 1.0 | Adoption of Agenda | B. Simmons |
| | Motion: BIRT AUSU council adopt the July 12 th , 2018 council meeting agenda.
<i>2018-07-12 Council Agenda.pdf</i>
B. Daigle/ L. Oracheski | 12/0 |
| 2.0 | Approval of Council Meeting Minutes | B. Simmons |
| | Motion: BIRT AUSU council approve the minutes of the June 16 th , 2018 regular council meeting.
<i>2018-06-16 Council Meeting Minutes DRAFT.docx</i>
J. Ryan/ M. Goertz | 12/0 |
| | Note: Approval of all public council minutes for special, regular, and interim council meetings, takes place at the next regular public meeting. | |

Action Items

- | | | |
|------------|--|------------|
| 3.0 | Review of Action Items | B. Simmons |
| | Note: The status of the current action items found at the bottom of the agenda were reviewed. | |

New Business

- | | | |
|------------|--|------------|
| 4.0 | AUSU Executive Workplan | B. Simmons |
| | Motion: BIRT AUSU council approve the 2018-2019 Executive Workplan. | |

5.0 AU Learning Framework

B. Simmons

Update and discussion on the current state of the AU Learning Framework.

AU Learning Framework background information.docx

- An update was provided to council regarding the structure of the AU Learning Framework planning strategy. There are four working committees overseen by one steering committee.
- AU has asked for AUSU to provide leadership in regard to establishing student consultation for the committees.
- Comments from the floor suggest classes in computer science could benefit from review.
- Suggestion for AU to establish and maintain the ability to adapt to trends in all areas of the university. Framework must have the ability to adapt and future proof the university down the road as technology changes.
- Suggestion from the floor indicated a request for clarification as to why not all class materials are included in content packages (e.g. links to youtube.com from external sources)
- Additionally, a comment from the floor suggested that tutors could have more comprehensive introductions and their background information, including academic background.
- Discussion from the council suggested that faculty engagement in classes is greatly valued and included in the framework as a point of interest.
- Learning outcome for the framework needs to include the students' employability at the end of their education. This is an expectation of AU students from their education.

Action Item**6.0 Policy Revisions**

N. Donahue

Motion: BIRT AUSU council adopt the updated copy of policy 7.02 Member Services: Scholarships, Awards, and Bursaries Program.

Policy 7.02 Member Services: Scholarships, Awards, and Bursaries Program

B. Daigle/ L. Oracheski

12/0

Reports

7.0 For Information: Reports for the month of June 2018.

Note: Regular monthly reports from executive councillors, staff, and committees were circulated prior to the meeting. Any updates or highlights were presented by the author of the report.

7.1 President's Report

2018-06 President Report.pdf

B. Simmons

7.2 Vice President External and Student Affairs' Report

2018-06 VP External and Student Affairs Report.pdf

M. Goertz

7.3 Vice President Finance and Administration's Report

2018-06 VP Finance and Administration Report.pdf

N. Donahue

7.4 Executive Meeting Report

2018-06 Exec Meeting Report.pdf

N. Donahue

Note: Executive meeting reports are not public documents. Any decisions made by the Executive appear in a separate public report for ratification by Council. The Executive meeting report is circulated to Council for review and acceptance in their role as the governing council of AUSU.

- 7.5 Finance Committee Report** N. Donahue
2018-06 Finance Committee Report.pdf
- 7.6 Awards Committee Report** A. Lipinski
2018-06 Awards Committee Report.pdf
- 7.7 Member Engagement and Communication Committee Report** M. Goertz
2018-06 MEC Committee Report.pdf
- 7.8 Executive Director’s Report** J. Campbell
2018-06 Executive Director Report.pdf
- 7.9 Communication and Members Services Coordinator’s Report** M. Pudwell
2018-06 Communications Coordinator Report.pdf

8.0 Question & Answer Period B. Simmons

- A question was answered as to whether the Executive Workplan will be released publicly.
- A question was answered regarding the presenters and the content of the information sessions held during the council retreat in June.
- A question was answered as to how awards would be allocated should the applicant apply for more than one award, given the policy revisions in section 6.0.

Next Meeting and Adjournment

The next meetings of council will be:
Thursday, August 9th, 2018, 6:30pm MST – Public Meeting
Thursday, September 13th, 2018, 6:30pm MST – Public Meeting

Motion to Adjourn, **M. Goertz 8:04 PM**

Summary of Agenda Items

Date	Status Deadline	Action Item and Responsible Party
	May 1, 2018	Finance Committee Report: Finance committee to add the accounting course requirement to the first finance committee meeting following the election. Finance Committee
March 13	Complete	Review of Action Items: It was agreed to reopen a new agenda item to further define the distinction between “offering” or “service”. MECC Committee
June 16	Complete	Appointment of Student-At-Large to the MECC: Mel Marisol has been notified of the selection and the paperwork process has been completed. Staff

June 16	Complete	ProctorU Code Purchase: The bookkeeper has been contacted to arrange the budget reallocation and ProctorU has been contacted to arrange the purchase. Executive Director
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Summary of Action Items

Date	Status Deadline	Action Item and Responsible Party
August 8	Ongoing	Adoption of Agenda: Rescind policy 9.22 in February. Staff/Council Note: This action item is on hold until AU implements the AU Bookstore. Note: AU has committed to the creation of a Bookstore in October of 2018.
January 15	December 2018	Policy Revisions: When policy 6.06 is up for review, it should specify that the finance packages should be sent to all of council monthly. Executive
March 13	In progress	Question and Answer Period: D. Kingyens to look into why PDF views of The Voice Magazine are not showing correctly in Google Analytics. D. Kingyens
June 16	Complete	Executive Meeting Report: Full names are to be used once prior to use of acronyms in all subsequent reports. Executive/ Staff
June 16	Complete	Finance Committee Report: All members of council to receive monthly financial updates. Finance Committee/ED
June 16	Complete	Awards Committee Report: Update of minor reporting errors in the awards committee report to be included in the May financial statements. Staff
June 16	September 2018	Communications and Member Services Report: MECC to review the overall effectiveness of the AUSU Instagram launch. MECC

AUSU Executive Report

Natasha Donahue, VP Finance and Administration

Prepared: July 3, 2018



Committees

Finance Committee:

There was no meeting this month. I have begun to schedule the budget review meeting for the end of July and will schedule the regular finance committee meeting for mid-August.

Faculty of Humanities and Social Sciences Faculty Council:

There was no meeting this month. The next meeting date is October 19, 2018.

Faculty of Science and Technology Faculty Council:

There was no meeting this month. The next meeting date is unknown.

Faculty of Health Disciplines:

There was a meeting on June 7. I decided to attend the meeting in person since it would be a largely in-person committee meeting and it was a good way to connect with most of the committee. I was able to give an update about AUSU's council elections and growth over the past few months. I also heard about upgrades to Moodle happening, and I was able to connect with James Fedorchuck and begin the process of getting more consistent communication to AUSU from AU regarding systems outages and maintenance, as well as access to Moodle for AUSU.

In general there was a lot of change to some course titles and program titles to keep them current. There were also some closures. There was discussion about upcoming opportunities for students, including a global patient symposium for patient engagement and a graduate student conference.

General Faculties Council:

There was no GFC meeting this month, but there was a joint Board of Governors/GFC session on June 21. The session was all about Truth and Conciliation in the context of communication and engagement. It was a very helpful session and I was so excited to be a part of it.

June 2018 Activity Report

One thing I greatly appreciate about AU is its constant innovation in having an inclusive distributed work environment. Those of us who were able to call in to the session got to participate in a virtual work session with other online members. It was a great conversation and I was able to speak to my personal connection with Indigenous individuals and communities, as well as what I would like to see in the future regarding how we as a society become more receptive to and respectful of Indigenous culture.

GFC Sub Committees

Academic Excellence Awards Committee:

There was a committee meeting on June 12 this month, but I was unable to attend due to a mix-up. I did not receive the official meeting invite which contains the link to the meeting. I assumed the teleconference link would be in the meeting agenda, but I was mistaken. I did try to contact the office of the university secretary but was not successful in reaching anyone in time for the meeting. According to the meeting package, there was a good group of individuals up for nomination of each award with a robust package for each. I am confident that any of the nominees names would make suitable recipients of these awards, which are created for members of academic staff.

Executive Committee:

There was no meeting this month. The next meeting date is unknown.

Student Academic Appeals Committee:

There was a meeting on June 14. The committee went ahead with the original decisions regarding plagiarism on 2 appeals. Plagiarism, especially with websites such as coursehero, have become an increasingly bigger problem that threatens AU's academic integrity and could devalue our education.

Student Awards Committee:

There was no meeting this month. The next meeting date is unknown.

AU VPFA Search Committee:

There was no meeting this month, but the committee will reconvene at an unknown future date to hear how the process has completed, or if any issues have arisen.

AUSU Business

Policies

Policy 7.02 (Scholarships, Awards, and Bursaries Program) saw preliminary review by myself, Emmanuel, and Jodi. We also began work on drafting a position policy regarding a potential work stoppage.

AUSU/AUFA meeting

We had a meeting with AUFA as an executive team. We heard about the potential work stoppage. We heard an update about the bargaining process, and we were told bargaining would be happening later in the week.

AUFA asked AUSU if we would give them our support, but Brandon expressed that we are interested in looking after the needs of our students first. We are now working on a position policy and possible press release regarding this situation.

Meeting with Mark Fabbro

AUSU council had a great meeting with Mark Fabbro, associate registrar, on the first day of our council retreat. We heard lots of great updates about what the registrar's office has been working on and what should be happening in the future.

Council Retreat

I had an excellent time at the AUSU council retreat this month. It was wonderful to meet almost everyone in person and create one-on-one connections. The team-building activities we did together created life-long memories for me. The sessions we had together were inspiring and had given me momentum to keep pushing toward our future goals.

I appreciate the time everyone took from their busy schedules to attend this retreat. I took away a lot from the retreat and learned so much from everyone. I am looking forward to working with this council for the next 1.75 years!

Meeting with Charlotte Moller

AUSU had a meeting with Charlotte Moller, who is our website and survey consultant. She had emailed us a proposal for how we may want to complete the changes to our course evaluation process. The proposal email outlined some difficulties in effectively implementing our course evaluation survey questions as outlined by the previous MEC committee.

Executive committee discussed the proposal, and after some thought and discussion at the retreat regarding possible website overhaul, we think it would be wise

June 2018 Activity Report

to lump course evaluations into this process. Regardless, MECC will have to discuss the course evaluation process to see if this is a process they would like to continue with.

Budget review process

Jodi and I have started the budget review process with a couple of meetings this month. We discussed how the process will work and what the timelines are in our kick-off meeting. We had a second meeting with Jamie where we starting to tackle MECC, Operations, and some Awards. We will be having our meeting with executive committee on July 3, and Jodi met with Karl from The Voice on June 27 to discuss The Voice budget. I was not able to attend this meeting due to the SIS RFI presentation scheduled that day.

SIS RFI Presentations

I had the opportunity to sit-in for Melinda at the Student Information Systems RFI Presentations on June 26 and 27. We heard from one vendor each day. Each vendor had platforms that were completely different from the Moodle/Banner platforms we currently use. They are based on Microsoft Azure and both have customization capabilities without writing any code. Both platforms are customizable for the student and academic users. The student views both give access to data and metrics, including degree audits containing per cent completion. I still need to score each presentation to the best of my ability and will submit my scores to Jennifer Schaeffer's (VPIT) office this week.

Let's Talk Science

I have been in communication with Let's Talk Science western regional coordinator Mannix Chan to see about potentially establishing an Athabasca University science outreach site. This would give access to students across Canada who are interested in engaging with youth in the context of science outreach and is considered a professional development opportunity. LTS is recognized across Canada as a leader in the promotion of STEM (science, technology, engineering, mathematics) careers to youth from K-12. LTS offers many outlets for involvement in the community, including digitally. I have also been in conversation with Dr. Neil Fassina and Dr. Lisa Carter (Dean of Faculty of Science and Technology), who are both interested in the idea and would like to pursue opportunities. I am scheduling a meeting with Mannix for this week to find out our next steps.

Convocation

I was able to attend the first day of convocation on June 8. It was a really amazing experience to be able to connect with students from all around Canada. I was also able to take a tour of AU's library and archives in Athabasca. I learned that AU has access to a 3D printer that is largely unused, and I have passed on our desire for students to have access to this technology to the library.

Meetings

- June 1 – VPFA Search Committee Interview
- June 4 – Position Policy Review with Emmanuel
- June 5 – Debrief meeting for VPFA Search Committee
- June 7 – AUSU/AUFA Meeting
- June 7 – AUSU Executive Meeting
- June 7 – Faculty of Health Disciplines Meeting
- June 12 – Academic Excellence Awards Committee
- June 14 – GFC Student Academic Appeals Committee
- June 15 – AUSU Council/ Mark Fabbro
- June 18 – AUSU/Charlotte Moller
- June 19 – Budget kick-off with Jodi
- June 20 – Board of Governors/General Faculties Council Joint Session
- June 21 – Budget review with Jodi and Jamie
- June 22 – AUSU Executive Meeting
- June 26 – Student Information Systems RFI Presentation
- June 27 – Student Information Systems RFI Presentation
- June 28 – Policy Review Meeting with Emmanuel
- June 28 – AUSU Executive Meeting

Hours

Weekly Breakdown

Week ending:	Hours Worked	Banked Time Used	Banked Time Earned	Banked Time Remaining
June 2	40.50	0	10.50	18.25
June 10	32.25	0	2.25	20.5
June 17	35.25	0	5.25	25.75
June 24	16.25	13.75	0	12
July 1	15.25	8.75	0	3.25

Timesheets and Compliance

I have reviewed the timesheets from Brandon Simmons and Melinda Goertz and found them to be in compliance with AUSU policy.

Executive Motions

Date	Motion
June 7, 2018	BIRT the executive committee approves the recommendation from Jodi Campbell to hire Mackenzie Pudwell to temporarily fill the role of communication and member services coordinator provided that her final interview goes well.

June 2018 Activity Report

	Moved by Brandon. Seconded by Natasha. Carried 3/0.
June 22, 2018	BIRT the executive committee approves sending <u>Brandon Simmons and Jodi Campbell</u> to the Pan Alberta SU summit Moved: B. Simmons Seconded: M. Goertz Carried 3/0
June 22, 2018	BIRT the executive committee approves sending <u>Brandon Simmons and Melinda Goertz</u> to the CASA Policy and strategy conference from July 23-27. Moved: B. Simmons Seconded: N. Donahue Carried 3/0
June 22, 2018	BIRT the executive committee approve Jodi Campbell to accrue an additional <u>23</u> hours of banked time for the month of June 2018 to provide accommodations for exceptional circumstances over the past months. Moved by B. Simmons Seconded by M. Goertz. Carried 3/0

AUSU Office Report

Jodi Campbell, Executive Director



Prepared: June 30th, 2018

Administration

AUSU Staff Update:

On June 18th we welcomed MacKenzie Pudwell as the newest member of our AUSU staff. MacKenzie is covering for a temporary leave of our Communications and Member Services Coordinator until approximately August 31st. MacKenzie has been a great addition to the team and has fit in perfectly with her portfolio.

MacKenzie has been active on our AUSU social media, kicked off the AUSU Instagram account, created consistent social media posting practices, completed research tasks, as well as currently working to update our AUSU brochure.

Thanks to all of you who have submitted photos of your best study spot. Stay tuned for an upcoming Instagram contest coming up where we will have some fun exploring the more extreme study spots for AU students. #extremestudying

Council Retreat Debrief:

A big part of June was the planning and execution of our 2018 council retreat. A big thanks to all of you who completed the council retreat survey. This feedback is a huge part of our debrief activities for the event to ensure we are always improving and making the retreat as valuable to councillors as possible.

After compiling all the survey data, I can communicate that the event was certainly a success, with all attendees rating the overall experience as being literally awesome! Not to overplay the experience, but I can say it was pretty fantastic to hang out with all of you for a couple days! haha

Thanks for making this event a priority in your schedules and making it a huge success. We're already looking forward to next year.

Convocation 2018:

I had the pleasure of attending the 2018 convocation on June 8th & 9th and representing AUSU at our convocation booth during the event days in Athabasca, AB. This event is always amazing, and we enjoyed the pleasure of connecting with hundreds of grads during this special day.

A new feature for the convocation this year was our AUSU sponsorship of the student graduate regalia. This was anticipated to be a direct cost to all the students, so AUSU stepped up to sponsor this element of the convocation. I can say that it was greatly appreciated by those who attended, and I see the value in continuing this sponsorship in the future.

June 2018 Activity Report

Lastly, I was proud to present all the graduates with a gift on behalf of the students' union. This year's gift of an embossed business card holder was very well received and was distributed from our booth during the two-day event.

General Administration:

- We hosted a meeting with our website developer to review a couple of new initiatives that are currently being looked at by our MEC committee. Specifically, options related to our course evaluations section of the website along with the options available to incorporate a photo gallery into the website. Each coming with their own cost, it was determined that we would instead research an overall website redesign, which in turn would consolidate these two smaller initiatives into one.
- Recently we have converted all the AUSU social media platforms to one common AUSU name. Previously we had 3 different AUSU handles for our social media (Athausu, AthabascaUSU, and AUStudentsunion), whereas we are now set up as **@austudentsunion** for all our social media channels. This will provide better communication consistency across all the platforms, make us easier to find online, as well as provide better monthly analytics for the organization.
- AUSU has been invited to attend an Alberta SA/SU Summit, which will bring students' unions from across the province to discuss a new policy being introduced by the United Conservative Party (UCP) here in AB, which would make our SU fees voluntary for post-secondary students, rather than mandatory. This would be incredibly impactful to our very existence and would likely lead to our demise. With this being said, 16+ schools have agreed to attend the summit later in August and unify over this formative topic.

Committee Support

Finance Committee:

June has been the kick-off for our 2018-2019 AUSU budget development. Alongside our VPFA, I have hosted a number of budget consultations in order to develop our budget for next year. The draft budget will be presented to the finance committee on July 23rd. Please consider this your invitation to join us and learn more about next years budget. Reach out to myself or Natasha for more information.

Awards Committee:

After a busy awards cycle in May, June was an opportunity for the staff to complete the awards process by completing the distribution to all our award recipients. As you can imagine all our successful awards recipients were thrilled to be selected for our awards and expressed their gratitude for the opportunity to apply.

MEC Committee:

Although there was no meeting for the MEC committee in June the staff were busy throughout the month with a number of member engagement activities including:

- Meet & Greet event on June 14th
- Post retreat I was busy setting up our ProctorU partnership, which included the reallocation of our budget funds, purchase of the codes, as well as hosting a meeting with the ProctorU team to coordinate communication efforts moving forward. Our goal is to bring awareness to this online exam invigilation option and promote ProctorU to our membership.
- Launching of the new AUSU Instagram account.

June 2018 Activity Report

- Introducing MacKenzie to the team and getting her up to speed with all of the initiatives currently on the MEC committee table.

The Voice

The Voice Magazine:

The Voice continues to roll along under the guidance of our Managing Editor, Karl Low. Our website is seeing positive traffic and we are engaging with more and more students interested in writing articles for the magazine. This month had a focus on convocation as well as introducing AU to a couple individuals through the “Minds We Meet” article. Be sure to check out the interviews with our very own Brittany Daigle, Amanda Lipinski, Josh Ryan, and our Governance and Advocacy Coordinator - Emmanuel Barker.

July 6th marks the kickoff for the 2018 Voice Survey, so please take some time to complete the online survey as we’d love to get your feedback on a few Voice topics.

Governance

We continue to review policy as per the policy schedule. Focus was placed on policy 7.02 this month to ensure we had the changes to the awards policy in order prior to the next awards cycle coming up this fall.

We also reviewed our current bylaws in preparation for the council retreat to identify areas of the bylaws that may require amending in the future.

Meetings

June 4	Meeting with Curtis Wright and Angie Wagner (AU Marketing & Comm)
June 6	Weekly Staff meeting
June 6	Voice Magazine meeting
June 7	Weekly Executive Committee meeting
June 7	Stakeholder meeting with AU Faculty Assoc.
June 7	Travel to AU Convocation
June 8-9	AU Convocation
June 12	Communications & Member Services Coordinator Interview
June 13	Weekly Staff meeting
June 14	Mental Health Presentation at AU
June 14-16	2018 Council Retreat
June 18	Meeting with Charlotte Moller (AUSU website developer)
June 19	Council Retreat Debrief meeting
June 19	Budget Kick-Off meeting
June 20	Weekly Staff meeting
June 21	AMICCUS Board Orientation
June 21	Budget Consultation – Staff
June 22	Weekly Executive Committee meeting
June 26	Mental Health Initiative follow-up meeting (Faye Gosnell)
June 27	ProctorU Marketing meeting
June 27	Weekly Staff meeting
June 27	Voice Magazine meeting
June 27	AU Newsletter Follow-Up meeting
June 28	Weekly Executive Committee meeting
June 29	Out of Office

Committee Report

Finance Committee

Prepared by: Natasha Donahue, Chair

Date: July 3, 2018



Committee Members: Natasha Donahue, Darcie Fleming, Joshua Ryan, Lisa Oracheski, Mark Teeninga, Alice Namu, Jodi Campbell (non-voting).

Activity This Month

The committee did not meet this month. We completed an email motion and email vote coming from MECC, where we approved the reallocation of funds to purchase 125 ProctorU codes to be used for student engagement. This was completed in time for our June 16 council meeting with quorum achieved.

We have begun the process of scheduling the July budget review meeting, and the August regular finance committee meeting will be scheduled after this date is determined.

Summary of Action Items

Date	Status Deadline	Action Item and Responsible Party
Jan. 11	In Progress	Have Tammy fix accrued liabilities balance sheet item as well as fix the Voice contest line on the income statement Jan 31: The accrued liability error has been fixed and Tammy is working on the voice line item Feb 21: This was discussed with Jodi and he said that he has let Tammy know to get this adjusted and it should be fixed for the march monthly statements J. Campbell

AUSU Member Engagement Report

MacKenzie Pudwell, standing-in for Donette Kingyens,
Communications & Member Services Coordinator



Prepared: July 4th, 2018

Update

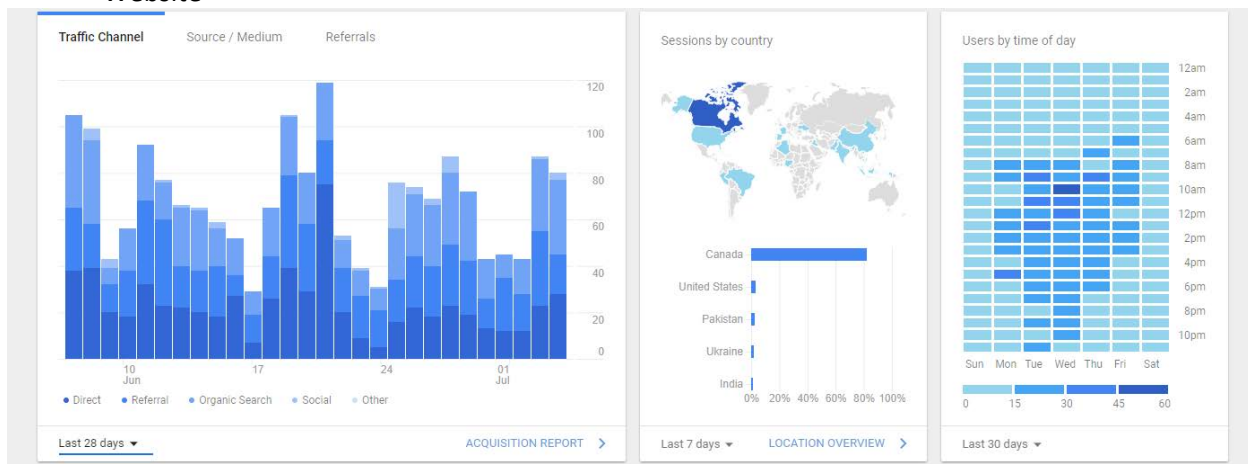
During Donette's leave, the AUSU staff collaborated on keeping AUSU's social media platforms engaging. MacKenzie was brought in on June 18th to manage the Union's external student communications, update communication strategies and update a few of the promotional tools until Donette's return.

Services Statistics

- Welcome Emails: 415 for June
- Eyewear Discounts: 1 for June
- Grad Cards: Results pending. AU is having technical difficulties with their system.

Social Media Statistics

- Newsletter
 - o June 2018 AUSU Newsletter (2018-06-08)
 - o July 2018 AUSU Newsletter (2018-07-06)
- Website



What pages do your users visit?

Page	Pageviews	Page Value
/services/student-resources/lynda/	1,280	\$0.00
/	1,142	\$0.00
/services/scholarships-awards/	374	\$0.00
/services/course-evaluations/results/	296	\$0.00
/forums/	231	\$0.00
/services/student-res.../career-development/	217	\$0.00
/about-ausu/student-council/	178	\$0.00
/services/	165	\$0.00
/about-ausu/	140	\$0.00
/services/student-resources/eyewear/	129	\$0.00

Last 28 days ▾ [PAGES REPORT](#) >

SOCIAL MEDIA Platforms

Group Activity Overview

27.1k

Impressions

544

Engagements

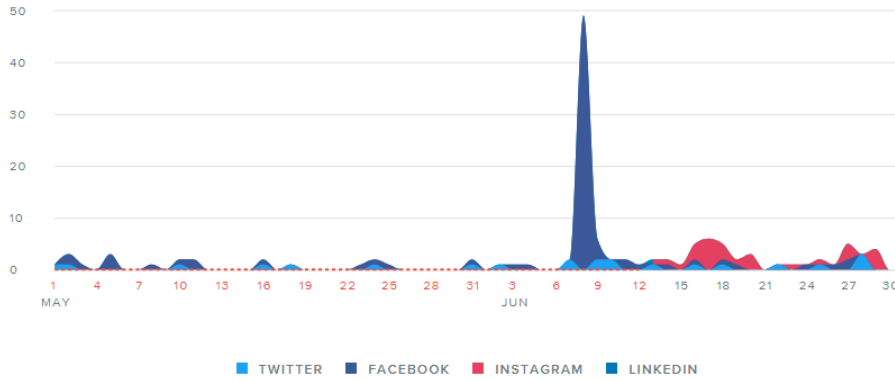
99

Link Clicks

Group Audience Growth

AUDIENCE GROWTH, BY DAY

⚠️ We are unable to retrieve all of your data at this time. [Learn More](#)



Audience Growth Metrics

Totals

Change

Audience Growth Metrics	Totals	Change
Total Fans	2,475	▲ 0.7%
New Twitter Followers	11	▲ 1.3%
New Facebook Fans	77	▲ 5.6%
New Instagram Followers	25	▲ 100%

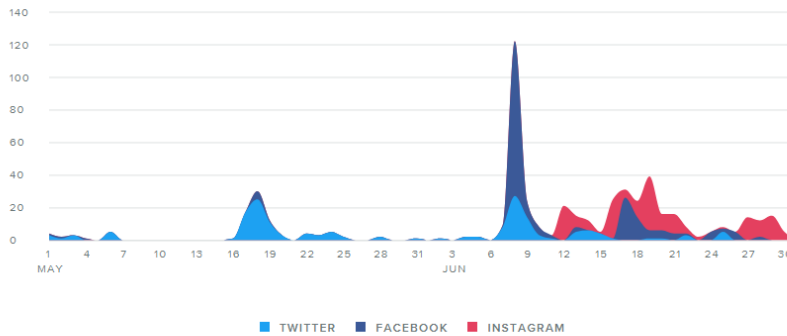
Total followers increased by

▲ 0.7%

since previous date range

Group Engagement

ENGAGEMENTS PER DAY



Engagement Metrics

Totals

Change

Engagement Metrics	Totals	Change
Twitter Engagements	170	▼ -19%
Facebook Engagements	194	▼ -69.4%
Instagram Engagements	180	▲ 100%
Total Engagements	544	▼ -35.5%

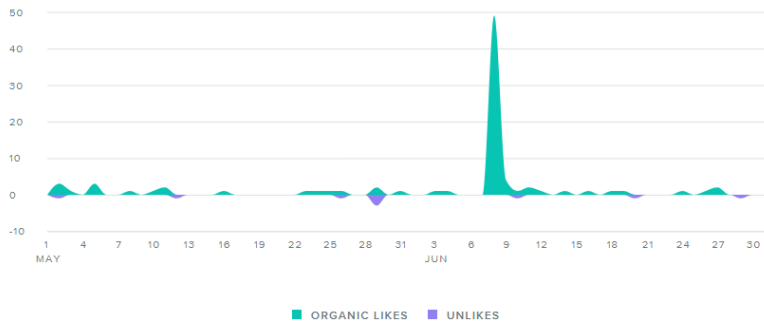
The number of engagements decreased by

▼ 35.5%

since previous date range

Facebook Audience Growth

LIKES BREAKDOWN, BY DAY

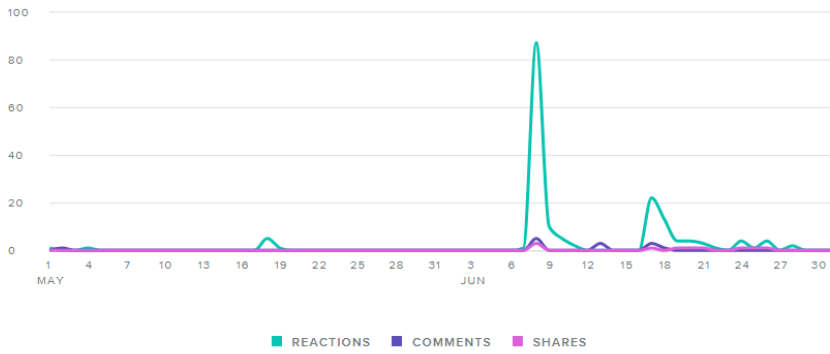


Audience Growth Metrics	Totals
Total Fans	1,441
Organic Likes	86
Unlikes	9
Net Likes	77

Total fans increased by
+5.6%
 since previous date range

Facebook Engagement

AUDIENCE ENGAGEMENT, BY DAY

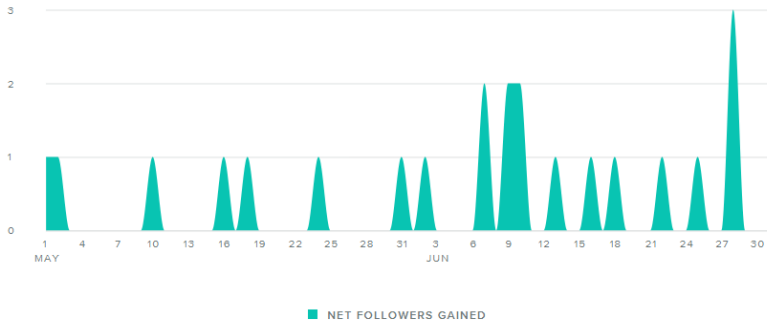


Action Metrics	Totals
Reactions	171
Comments	13
Shares	10
Total Engagements	194

Total Engagements decreased by
 by
-69.4%
 since previous date range

Twitter Audience Growth

AUDIENCE GROWTH, BY DAY

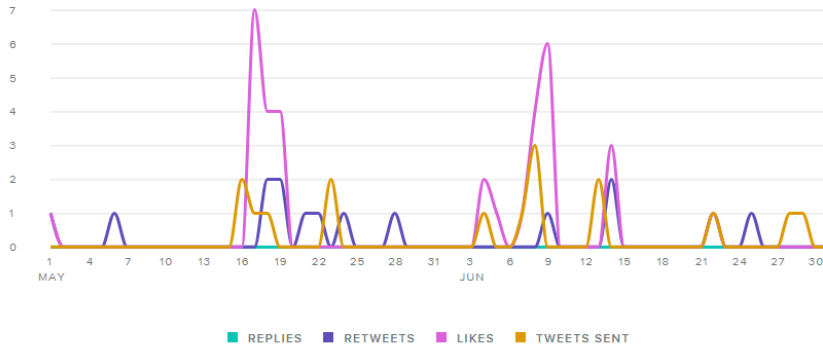


Follower Metrics	Totals
Total Followers	864
Net Followers gained	11
People that you followed	8

Total followers increased by
+1.3%
 since previous date range

Twitter Engagement

ENGAGEMENT COUNT



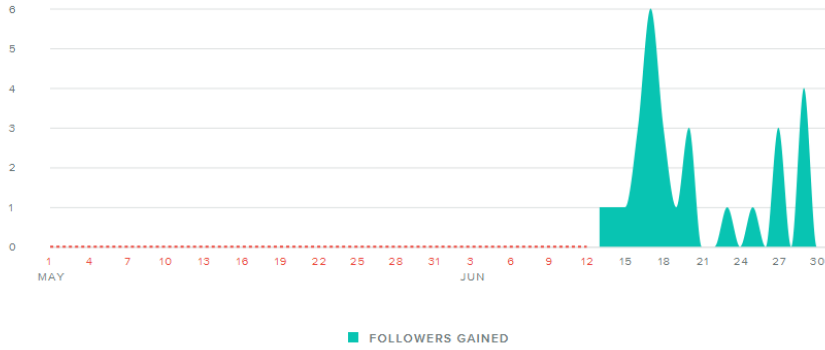
Engagement Metrics	Totals
Total Engagements	170
Replies	0
Retweets	15
Retweets with Comments	4
Likes	34

The number of engagements decreased by
-19%
 since previous date range

Instagram Audience Growth

AUDIENCE GROWTH, BY DAY

⚠ We are unable to retrieve all of your data at this time. [Learn More](#)



Follower Metrics	Totals
Total Followers	170
Followers Gained	25
People that you Followed	24

Total followers increased by
▲100%
 since previous date range

Instagram Outbound Hashtag Performance

MOST USED HASHTAGS

#athabascauniversity	5
#athau18	3
#studentlife	3
#foundations2018	2
#yeg	2
#ausu	1
#escaperoom	1
#convocationday	1

MOST ENGAGED HASHTAGS

#athabascauniversity	110
#studentlife	67
#yeg	49
#athau18	38
#escaperoom	26
#ausu	26
#convocationday	17
#foundations2018	4

Committee Report

Awards Committee



Prepared by: Amanda Lipinski

Date: June 30, 2018

Committee Members: Councillor (Chair) Amanda Lipinski, Councillor Sarah Blayney-Lew, Vice President External and Student Affairs Melinda Goertz, Councillor Lisa Oracheski, Councillor Christine Hudder.

Staff: Executive Director Jodi Campbell (non-voting).

Activity This Month

Summary

June was a very quiet month for the awards committee as only one health care bursary discussion continued from May, this discussion was then voted on and approved on June 2, 2018.

The committee followed up with an email discussion from the an action item that was created during the May 28, 2018 committee meeting regarding some minor policy changes which had been discussed at the meeting. There were no further discussions on this topic and these proposed changes will be discussed as the policies come up for review.

As June was the annual in-person council retreat this provided many of the committee members a valuable opportunity to get to know each other on a personal level. I believe the relationships established will contribute to further success and healthy communications as a committee.

Motions/Decisions

In order of decision:

June 2, 2018 a motion passed 5/0 for a Health Care Bursary.

Original Motion with Decision:

Health Care Bursary

Moved by A Lipinski

Seconded by Melina Goertz, May 28th, 2018.

VOTE: Passed 5/0– as of June 2, 2018.

Awards Overview

Award	Apps	Approved	Denied	Notes	Remaining Awards	Budget	Total paid	Remaining Budget
Academic Achievement Scholarship	134	5	129		0	\$5,000 2/deadline (1 additional for May 2018 intake)	\$5,000	\$0
AUSU Bursaries	32	10	22		0	\$10,000 5/deadline	\$10,000	\$0
Computer Bursaries	25	10	15		2	\$11,000 or (12 computers)	\$8825.98	\$2174.02
Single Parent Bursary (Allocated to the May 2018 #Igo2AU award)	0	0	0		0	\$0 1/deadline	\$0	\$0
Travel Bursaries	3	2	1		Varies	\$4,000 (up to \$1,000/ea)	\$1600	\$2,400
Emergency Bursaries	7	7	0		Varies	\$6,000 (varies)	\$1,536	\$4,464
Health Care Bursary	10	9	1	*not an AUSU budgeted award. Comes from AUSU internally restricted funds.	Varies	\$10,826.57	\$7945.60	\$2,880.97
#Igo2AU	78	4	74		0	\$4,000 (two additional May 2018 deadline)	\$4,000	\$0
Laurence Décor Award	1	1	0	*not an AUSU budgeted award. Comes from AU.	0	\$1,000	\$1,000	\$0
Student Volunteer Award (additional funding for	24	5	19		0	\$5,000 2/deadline (1 additional for May	\$5,000	\$0

May 2018 Activity Report

May 2018)						2018)		
Returning Student Award	72	8	64		0	\$8,000 4/deadline	\$8,000	\$0
Balanced Student Award	61	8	53		0	\$8,000 4/deadline	\$8,000	\$0
Total	446	68	378		0	\$71,826.57	\$60,907.58	\$11,918.99

The table includes only the applications that were reviewed by the Awards Committee during the 2017/2018 fiscal year. It does not include any applications that were disqualified and did not meet minimum criteria. Disqualified applications do not get sent to the committee.

AUSU Executive Report

Brandon Simmons, President

Prepared: July 3, 2018



Committees

General Faculties Council: During the month there was a joint GFC and BOG meeting that was held in Edmonton. I was able to go in person to the meeting and Natasha and Melinda were able to attend via teleconference. The meeting was focused on discussing conciliation and how the university could adapt to be more inclusive of Indigenous views so that we are able to reach out to that demographic. There were a lot of really good conversations had and notes that were taken so that the administration can try and incorporate this into the university. It was a very great session but the ability to go in person was also beneficial as it allowed me to have conversations with other GFC and BOG members face to face. This included a good conversation with Dr. Martin Connors in regard to the tutor model versus the student success center. In light of the conversations taking place regarding the learning framework it was interesting to hear from a professor about their experience with the two models and how they found the student success center had challenges to providing personalized communication with students.

Board of Governors: The board also meet before the first convocation ceremony where we participated in a smudge ceremony and discussed leadership and the opportunities that we have around us for the university.

BOG Finance and Property Committee: There was no meeting held this month, the next meeting is scheduled for September 6, 2018

BOG Governance Committee: We received a call from Carol Lund at the end of the month and she informed us that we only have a seat on two of the three committees and based on a skills assessment they wanted to see if I was ok with sitting on the finance and property committee and having Melinda sit on the governance committee. So, for now on Melinda will be our representative on the governance committee.

Faculty of Business Faculty Council: I had to send my regrets to this meeting as it took place at the same time that Minister Schmidt was speaking at the Orientation to Government. I reviewed the meeting package and there was nothing on the meeting package that I had not already seen at the undergraduate program council but I still sent a couple of my thoughts to the committee.

Faculty of Business Undergraduate Program Council: At the meeting they presented charts that showed the exam marking turnaround summary. It was great to see so many exams being returned to students within the set service standards. I am hoping to be able to see if we can start getting this kind of data pulled in other faculties not only for just exam turnaround but also for assignment turnaround. Another big focus was on problems arising from plagiarism, specifically from Course Hero. It was noted that there were 21 cases of plagiarism between February and May and the majority were from sites like course hero. There was discussion on what could be done and one of the suggestions that was brought up was to lower the value that assignments are worth and just focus on exam marks to determine overall grades. With this model students would still be required to complete the same assignments but they would get less marks towards their final grades. I did speak up against this as it disfavours students who struggle with exams but do very well in assignments.

National Advocacy Committee: This committee met twice during June. The first meeting focused on developing the expectations and plans for the committee during the year. From this conversation it was determined that the committee would focus on three elements. 1. Developing the Get Out the Vote campaign for next year's federal election. 2. Launching an advocacy campaign this year and 3. Working with CASA member schools to ensure that federal advocacy meetings are ongoing throughout the year instead of just at advocacy week.

When we discussed what campaign, we would like to run there was a lot of interest in trying to run a campaign on Mental Health however since CASA has very limited asks for Mental Health the most likely campaign was going to be "The Wall of Debt" which focuses on student financial aid and rising school debt challenges. This campaign had the potential to touch on how rising debt levels played a major role in mental health challenges. With that said at our second meeting we received a presentation on a new Mental Health campaign similar to "The Wall of Debt" and this got the majority support. I did raise concerns about if this campaign would be able to lead to any tangible asks for the government like the wall of debt campaign and throughout the discussion it was apparent that the campaign did lack federal focused asks but that we could work in some asks on financial aid. I have been asked specifically to help work on the campaign to try and help fit in financial aid and I will be working with the CASA government and stakeholder relations officer on this item.

Governance and internal review committee: I was elected to this committee during the CASA foundations conference and our first meeting has not yet been scheduled.

Learning framework steering committee: I was able to attend the second learning framework steering committee meeting and it went very well. Each of the subcommittees provided a report about what they have been working on, there were two common themes from each of the four sub committees. The first was it is incredibly hard to predict what role technology will play in 50 years as it continues to develop so rapidly and the second common thread is that they need student input. During this meeting it became apparent that it was good that that we had moved to have student

seats added to the committee. They were grateful that we were at the table to be able to bring student at large feedback to these committees. As we discussed timelines during this meeting we have learned that the deadlines are very tight as they are hoping to have a first draft completed by the end of August.

We shared that we are looking to run a major campaign to help get student feedback on this process and we have said that we will continually pass on the information that we receive. This is good as the student consultation that was originally planned would have been very minimal as I believe administration did not think that student feedback would be as vital to the process as it is turning out to be. They are going to look at timelines again and get back to me with future student consultation opportunities that they will be spearheading so that we can try and help inform students of these opportunities as well.

AUSU Business

Convocation: I had the opportunity to attend the first day of convocation, I would have loved to attend both days but with my baby only being three days old I returned home early on Saturday to help my wife with the kids. I wanted to ensure though that I was at all of the board meetings that took place in addition to being able to have conversations with Minister Schmidt. It was a very exciting day as the government announced that they would be giving the university a 4.9-million-dollar grant to help fund the strategic initiatives of the Imagine plan. If you missed the news articles on this you can find the full press release here <http://news.athabasca.ca/news/announcement-delivering-on-imagine/>

Convocation is such an amazing event to attend, It is amazing to see and hear all that our students have accomplished while completing their education. It is an awe-inspiring event and an amazing opportunity to meet our members in person and give them a gift to celebrate their success. This was the first year where we gave a specific graduation gift to our members and it went over very well. It was a lot more meaningful than what we have done in the past.

Council Retreat: We were able to hold our third annual council retreat this month and it was the most successful retreat to date. We had a great opportunity to hear from guest speakers, AU Staff, and engage in strategic discussions as a council. This was a great experience to be able to connect in person as a council and develop a strong team dynamic. With 10 out of 13 councillors physically attending and 2 councillors calling in for parts of the retreat it made for a very successful retreat.

One very unique piece that we were able to add to this retreat was the ability to host an in person meet and greet. Unfortunately, due to varying travel schedules not everyone was able to attend the meet and greet however it was great to be able to connect council with other AUSU members. Along this line we also had a member show up in person to our council meeting. This is probably the first time that we have ever had a

member attend an AUSU council meeting in person but hopefully not the last. It would be great to have that type of engagement in future council retreats.

Orientation to Government: The Alberta government every year hosts an orientation to government event where all student leaders across Alberta are able to gather together and receive training and updates from the Ministry of Advanced Education as well as engage with other student leaders. The government has been trying to make the event more inclusive and this year, school's that do not belong to a provincial advocacy group were invited to address the Minister in regard to their own priorities. After hearing from the provincial groups, I was able to bring up part time student aid as a concern of our members. The current funding limits are very restrictive and either force our members to be ineligible for student aid or else forces them to enroll in full time studies while balancing the many other things in their lives such as work and family. From past conversations with the Ministry we were under the impression that there would be changes coming to part time student aid however from the updates we were given this does not appear to be the case.

Unfortunately, the updates that were given are confidential at this time but they will be released in the fall. This event was a great opportunity to talk to other student leaders about the potential for creating a collaboration network. There are a number of schools that I spoke to who seemed very interested in this idea as they have been looking for ways to connect with other leaders to be able to get governance feedback for their organizations.

Alain May: In our meeting this month we were able to discuss many topics a few key conversations that we had were in regard to AUSU fee refunds, online exam timelines, and the AU bookstore implementation.

I followed up with Alain on where AU was at in regard to changing their systems to not refund certain student union fees. What I found out is that AU was trying to decide the best way to proceed either to adjust IT systems or just eat the cost of these refunds. Due to the current IT staff restraints they have decided to just absorb the cost of these fee refunds until they are ready to make larger changes to that system. So now they are just working on making some reporting changes and then we will start to see that additional revenue.

During the council retreat we heard from Mark Fabbro who mentioned that they are working on trying to get the exam timeline policy changed so there is a distinction between online and paper exams. Alain confirmed that this is being worked on in addition to a strong focus being placed on converting as many paper based exams to online exams. Also, she did say that as soon as the tuition freeze is over that AU will undergo a comprehensive tuition and fee review in order to look at the costs associated with rebooking exams etc.

The final update was on the AU bookstore. AU is still trying hard to work out the final bugs with this new system however the bookstore is on target right now to be launched

June 2018 Activity Report

at the end of October however students will not begin accessing the bookstore for their books until February 2019 course start dates. This is due to the fact that you can enroll in courses up to six months early. AU is aware that this will be confusing to students and they are working on a communication plan for when the bookstore is about to be officially launched.

Meetings

June 8, 2018 – Executive meeting
June 9, 2018 – AU Convocation/ BOG meeting/ honorary doctorate dinner
June 12, 2018 – National advocacy committee
June 12, 2018 – AUSU hiring interview
June 14-15, 2018 – Council retreat
June 14, 2018 – Mark Fabbro, AU associate registrar
June 18, 2018 – Charlotte Moller, website consultant
June 19, 2018 – Faculty of Business Undergrad Program Council
June 20, 2018 - Joint General Faculties Council and Board of Governors meeting
June 22, 2018 – David Thompson, Consultant for student and academics services audit
June 22, 2018 – Executive Meeting
June 25-26, 2018 – Orientation to Government
June 28, 2018 – National Advocacy Meeting
June 28, 2018 – Executive Meeting
June 28, 2018 – Learning Framework Steering Committee
June 29, 2018 – Alain May, AU assoc. VP student and academic services

Hours

Weekly Breakdown

Week ending:	Hours Worked	Banked Time Used	Banked Time Earned	Banked Time Remaining
June 10	35	0	0	46.75
June 17	52.5	0	17.5	64.25
June 24	35	10	0	54.25
July 1	35	0	0	54.25

Timesheets and Compliance

I have reviewed the timesheets from Natasha Donahue, and Melinda Goertz and found them to be in compliance with AUSU policy.

Committee Report

Member Engagement & Communications Committee



Prepared by: Melinda Goertz, Chair
Date: 06 July 2018

Committee Members: Melinda Goertz, Amanda Lipinski, Brittany Daigle, Christine Hudder, Joshua Ryan, Mel Mirasol, Donette Kingyens (MacKenzie Pudwell as non-voting delegate), Jodi Campbell (non-voting).

Activity This Month

There were no meetings this month however the committee's work was continued via email conversations and voting.

New Student Mail Outs

AUSU has received and finalized the Information Sharing Agreement between the AU and AUSU. We are getting closer to being able to launch this soon.

ProctorU Invigilation Codes

The committee passed the following motion via the email voting process: This motion passed unanimously.

BIRT the member engagement and communications committee recommend to the finance committee to re-allocate funds dedicated to the mobile app in 2018 to be used for a one-time purchase of 125 ProctorU codes in the amount of approximately \$4,680.06, once approved by council.

This motion passed unanimously.

Website Photo Gallery/Instagram

Our staff worked hard in June to launch the Instagram account and the stats show it has already been a huge success. Big shout out to our Government and Advocacy

June 2018 MEC Committee Report

Coordinator, Emmanuel Barker for all his hard work getting this off the ground. We are all excited to see where our new Communications and Member Services Coordinator, MacKenzie Pudwell will take it from here.

Student at Large Position on MECC:

The MEC Committee recommended to council that we'd like to add a position on our committee to a member at large. Council approved this at our June 15 council meeting and we're excited to welcome Mel Mirasol to our committee. This will be a valuable addition to our efforts to engage with the AU student committee.

AUSU June 2018 Executive Report

Melinda A. Goertz, VP External and Student Affairs



Prepared: June 30, 2018

Committees

AUSU MECC: See MECC Report.

Awards Committee: See Awards Report.

Board of Governors:

There was a Board of Governors / General Faculties Council meeting held on June 20, 2018 which I attended via teleconference. The group heard from an indigenous keynote speaker regarding the concept of “Conciliation (Kwayskhsatosowin)” rather than “reconciliation” and the sharing of indigenous stories. We finished with a round table workshop that was a great way to explore the concept in a group environment.

CASA Federal Policy Committee

John Rix hosted an online webinar presentation to give a basic introduction to working with policies within CASA committees.

We had our first proper meeting on June 28, 2018. Elections for Vice Chair and Recording secretary were held. It was decided that we would wait to pass the sexual harassment policy until a later date as it was only sent out one day prior to the meeting. Targeted Free Tuition was introduced. We decided that the committee would need more information before taking a position and set our upcoming schedule for the months ahead.

Faculty Councils

Digital Governance Committee:

There were no meetings for this committee this month.

Faculty of Humanities and Social Sciences:

There were no meetings for this committee this month.

AUSU Business

VPUR Search, Advisory Committee

This was an incredibly important endeavor for us to be involved in. The calibre of applicants was a testament to the level of prestige our University is gaining. While the details need to be kept confidential, I can share that I am optimistic that whomever the University selects for this role will ensure that a direct line communication between the University, the AUSU and the students is at the forefront of their objectives.

This search demanded a lot of my time this month, five full days in Edmonton, several preliminary selection meetings via teleconference and a few hours to read meeting packages.

Dr. Neil Fassina:

During the VPUR interviews I had the opportunity to share some of the ideas we have for member engagement and Dr. Fassina asked to have a one-on-one meeting for further discussion. Was able to discuss some concerns that students have regarding direct communication between the University and students. Also, able to brainstorm some concepts that might improve the student experience during their online education.

Council Retreat

We had a great turnout for our annual council retreat where 10 out of our 13 councillors were able to meet in person and we had two able to attend via teleconference. This was such an amazing opportunity for us to build relationships, brainstorm and learn more about what AUSU does.

Mark Fabro, Office of Registrar. Quick stats: 50 Staff members, majority based out of Athabasca. Exam Services – Unit Coordinator, Laura Ellison put out about 40,000 exams through the office per year. They have 2 online exam systems. They are happy with their successful pilot project with ProctorU, which is increasingly becoming the dominant player in online exam invigilation. They are currently advocating for a first time use option with a discount. They are also working on cleaning up the online header system. Trying to ready themselves for growth as AU implements more non-credit programs. Arrived at ways to increase student accommodations. Waiting for resourcing from University Relations to extend information to students. Online exam conversion is underway but had some unexpected medical leaves that may have delayed this process slightly. Focusing on highest enrollment courses and moving towards the lower enrollment courses. Working on improvements to ITS outages webpage. Looking for more detail for planned and unplanned outages. As of about 6-7 weeks ago you'll now also see more info about what units will be affected. Hoping to put out an alert system to notify those that may be effective. Next policy update will address differentiating between online and print exam lead times. Advocating on an

June 2018 Activity Report

institutional gap on how print exams are handled by FHSS. Institutional plan would not be looking to expand invigilation opportunities to evening and weekend options.

Enrollment Services and Academic - Developing policy changes before the AVP regarding course extension policy. Years ago they used to allow course extensions up to the day before the end of the course contract. Some time ago, due to collective agreements that had to be changed but they are hoping to get back to that. Encouraging the institution to implement a RTST – Register Today Start Today option. Challenges: At the executive level looking at it. Institutional level has a bit of a freeze as IT is restructuring and looking at adopting a new student information system. Put forward for analysis and discussion. Working with colleagues in materials management on the bookstore. Currently for marking the marks are being put on paper and then sent over and someone is manually entering into the banner system. Creates opportunity for error and can result in delayed response times.

Financial Aid & Awards – Small unit seen tremendous growth over the past 5 years. Challenge is that they are much more dependant on out of province funding systems. Each province varies so this is an extra layer for this office. OSAP and AB student aid are the primary systems that they deal with. Happy to report that our repayment rates are back in the Green as we were in the Amber zone previous years. Working on Awards software to help automate this system. As the U is working on scaling for it's 50th anniversary, they will be looking at ramping up their awards processes.

Evaluations – First webinar a few weeks ago student attendance wasn't as high as they would have hoped but they imagine there will be more uptake with people watching the recording afterwards. Will be increasing our courier fees. With higher fuel surcharges, they will be increasing the courier fees. Are you able to give us an idea on how substantial of an increase we might expect to see? Some will be substantial depending on areas. Model is cost plus model as discussed with predecessor. Mail room holds contracts with couriers. They will share that information once it's available. Process will be reviewed annually as they need to watch this to be cost recovery basis. It is an optional fee for ex. Students need it rushed. Currently only a third of the cost is being covered.

Council Brainstorming

Internal Marketing – Bringing someone in to look at our marketing and website. Mackenzie might be great for this. Tag line – brainstorm hook phrases. Taking images that reflect our member base. See our students represented in our media. Redesign our logo and rebranding, redesign website.

Community Building - Student Clubs

June 2018 Activity Report

AUSU External

Career Services

Podcast

Global Reach

- Internal Global Reach

- Ambassadors – Podcast, Get Video Submissions, Instagram Contests

- Facebook Live Events

- Interactive Newsletter

- Utilize Multi-Language

Charlotte Moller

Reviewed current course evaluations. Charlotte presented her proposal for changes we'd like to see. She also suggested that we could design questions that would allow us to rate a course overall. We could provide more of a numerical value for the courses. Courses could have a rating this way.

AUSU inquiring about options to see which courses are the most searched for, etc. Survey Monkey does not really have this option. Looking for more advanced options for sorting courses.

Student Orientation to Government

Highlights: Presentation by Hon. Minister Marlin Schmidt and Deputy Minister Rod Skura. Since 2016 Marlin has served as Minister of Advanced Education. Master of Science in Applied Geoscience. Student Mental Health, 650,000 one-time funding to support indigenous student's mental health. Another issue is tuition, total costs are adding up quickly, tuition freeze for 2018-2019 year will help 250,00 full and part time students. Announced in March that they will initiate a tuition cap for this year. Changes that will be released at the fall sitting that will "ensure more efficient and collaborative system". There has been a tuition freeze for 4 years now and everyone is wondering what happens when that ends. Min. Schmidt is planning to see how they move forward when the tuition freeze cap ends.

abGPAC – Alberta Graduate Provincial Advocacy Council

- Incorporated in 2015 and represent 21,000 students.

ASEC – Alberta's Student's

- Represent trade schools and colleges

- Tuition and Mandatory non-instructional fees

- International student tuition

- Transferability

- OER's

June 2018 Activity Report

CAUS – Council of Alberta University Students
Governance
Mental Health
Institutional Funding
Affordability
Student Employment

Advanced Education

Tuition and Fees – AE looked at many different models with the hopes of finding a model that would offer students more predictability. They have landed on one model that they will be taking to the cabinet in the fall. It was implied that there may be increased fees around non-instructional fees.

Talent Advisory Council on Technology (TACT)

A collaboration between industry, post-secondary institutions, students and labour organizations.

Provide advice and input on strategies, investments and outcomes on tech related talent and programming. 5-6 meetings until early February 2019

ProctorU

Georgia will be our contact for any questions we or students may have. Working with ProctorU to help with our marketing

1700 completed sessions with AU. Satisfied and very satisfied 83-85%. As exams are going more online, we want to get the word out there more to our students.

They will send us some marketing materials.

Student Newsletter Update

Had a check in meeting to remain connected on this initiative with Rick Harland and Angie (filling in for Chris McLeod). They are designing a page that will be on the main AU website that will become a main news hub to be more inclusive of things that students want to check out; press releases, AU calendar, things going on in Athabasca, Edmonton, Calgary and will be great for Alumni. Newsletters will start with standard areas and eventually be customized by faculty. AU newsletter would be monthly and will be coordinated with the timing of our newsletter. Hoping to have wireframe for the hub to be addressed in next 2 weeks and then some review time for people to provide input and have it done by August. They will be seeking input from us before launching a limited version in August.

Meetings

June 4	VPUR Search Committee (All Day)
June 5	VPUR Search Committee (All Day)
June 6	Digital Governance
June 7	Executive Meeting
June 7	AUFA Meeting
June 7	Dr. Neil Fassina, One-on-One Meeting
June 7	Board of Governors Casual BBQ
June 8	Board of Governors Meeting
June 8	Convocation
June 8	Board of Governors Reception and Dinner
June 12	VPUR Search Committee (All Day)
June 13	VPUR Search Committee (All Day)
June 14	VPUR Search Committee (All Day)
June 14	AUSU Meet and Greet
June 15	AUSU Council Retreat (All Day)
June 16	AUSU Council Retreat (All Day)
June 16	Council Meeting
June 18	Charlotte Moller, Website Design
June 22	Executive Meeting
June 25	Student Orientation to Government
June 26	Student Orientation to Government
June 27	Student Newsletter Follow Up
June 27	AUSU Marketing Meeting
June 28	CASA Federal Policy Meeting

Hours

Weekly Breakdown

Week ending	Hours Worked	Banked Time Used	Banked Time Earned	Banked Time Remaining
June 3	16.5	13.5	0	48.5
June 10	51.25	0	21.25	69.75
June 17	66	6	30	99.75
June 24	14.75	15.25	0	84.5
July 1	19	11	0	73.5

Timesheets and Compliance

I have reviewed the timesheets from Brandon Simmons and Natasha Donahue and found them to be in compliance with AUSU policy.