



Athabasca University Students' Union

Council Meeting Agenda

Thursday, September 13th, 2018

6:30 pm – 8:30 pm MST

- *Please consider the key ethical principles of AUSU, which are respect for persons, respect for the organisation, and respect for the common good, during this meeting of council, and when participating in any AUSU function.*
- *Attendees are encouraged to mute their phone lines when not speaking to reduce background noise for all participants. Mute your line by pressing *6. Pressing *6 again will unmute your line.*
- *Council meetings are working sessions of council. Observers should refrain from speaking during the working portion of the meeting but are encouraged to participate in the Question & Answer Period at the end of the meeting or to contact the AUSU office with any questions that arise. Any member may also contact any councillor or staff member with issues that they would like to see addressed on a future council agenda.*

Log in Protocol: AUSU uses an online conferencing system. Go to <https://athabasca.pgimeet.com/AUStudentsUnion>, select “Enter as a guest”, enter your name and email address and click “Join Meeting”. In a moment the “Connect Audio” box will pop up. Under the “Call My Phone” tab, enter your phone number and extension if applicable and click “Connect Me”. The system will call your telephone for the audio component of the meeting. You can also connect audio through your computer, but your speaker and microphone set-up may affect sound quality for you and other participants.

If, **and only if**, you do not have computer access for the meeting, you may join the audio only portion of the meeting by calling **1-877-950-3706** and entering the participant code **147964#**.

Meeting Called By: Brandon Simmons, President

Type of Meeting: AUSU Council Meeting

Minutes: Governance and Advocacy Coordinator Emmanuel Barker

Expected Participants

Council: President Brandon Simmons, Vice President External and Student Affairs Melinda Goertz, Vice President Finance and Administration Natasha Donahue, Councillor Sarah Blayney Lew, Councillor Brittany Daigle, Councillor Darcie Fleming, Councillor Christine Hudder, Councillor Amanda Lipinski, Councillor Alice Namu, Councillor Mark Teeninga, Councillor Joshua Ryan.

Staff: Executive Director Jodi Campbell, Governance and Advocacy Coordinator Emmanuel Barker, Voice Magazine Managing Editor Karl Low.

Members: Carla Knipe

Regrets: Councillor Julian Teterenko (absent- vacation), Councillor Lisa Oracheski (absent-vacation)

Notice: this meeting will be recorded and will be conducted using Robert’s Rules of Order when necessary to ensure efficiency and effectiveness.

Agenda and Minutes

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| 1.0 | Adoption of Agenda Proposed Motion: BIRT AUSU council adopt the September 13 th , 2018 council meeting agenda. <i>2018-09-13 Council Agenda</i> | B. Simmons |
| 2.0 | Approval of Council Meeting Minutes Proposed Motion: BIRT AUSU council approve the minutes of the August 9th, 2018 regular council meeting. | B. Simmons |

Note: Approval of all public council minutes for special, regular, and interim council meetings, takes place at the next regular public meeting.

Action Items

- 3.0 Review of Action Items** B. Simmons
Note: The status of the current action items can be found at the bottom of the agenda

New Business

- 4.0 Bylaw Revision** B. Simmons
NOTE: Discussion regarding the proposed Bylaw revisions currently under consideration and the proposed revisions to the Membership Fees policy (both needing to align). This is in preparation to the call for member consultation on September 21st.
AUSU Bylaws Proposed Edits
Policy 6.08 Financial Management: Membership Fees Proposed Edits

- 5.0 Policy Revisions** N. Donahue
Proposed Motion: BIRT AUSU Council Approve the updated copy of policy 7.01 Member Services: Member Services Administration.
Policy 7.01 Member Services Administration

Proposed Motion: BIRT AUSU Council Approve the updated copy of Policy 7.03 Member Services: The Voice Magazine.
Policy 7.03 The Voice Magazine

- 6.0 Student Advisory Committee** M. Goertz
NOTE: Discussion of the MEC committee recommendation to establish a council approved ad-hoc student advisory committee. Presentation of the proposal will take place.
Student Advisory Committee Proposal

Proposed Motion: BIRT AUSU Council approves the creation of a committee terms of reference for the Student Advisory ad-hoc committee, as proposed by the MEC Committee.
Policy 8.10 Committee Terms of Reference: Student Advisory Committee

Reports

- 7.0 For Information: Reports for the month of August 2018.**
Note: Regular monthly reports from executive councillors, staff, and committees are circulated prior to the meeting. Any updates or highlights will be presented by the author of the report. Questions regarding the reports may be posed.

7.1 President's Report B. Simmons
2018-08 President Report

7.2 Vice President External and Student Affairs' Report M. Goertz
2018-08 VP External and Student Affairs Report

7.3 Vice President Finance and Administration's Report N. Donahue
2018-08 VP Finance and Administration Report

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| <p>7.4 Executive Meeting Report <i>2018-08 Exec Meeting Report</i></p> <p>Note: Executive meeting reports are not public documents. Any decisions made by the Executive appear in a separate public report for ratification by Council. The Executive meeting report is circulated to Council for review and acceptance in their role as the governing council of AUSU.</p> | <p>N. Donahue</p> |
| <p>7.5 Finance Committee Report <i>2018-08 Finance Committee Report</i></p> | <p>N. Donahue</p> |
| <p>7.6 Awards Committee Report <i>2018-08 Awards Committee Report</i></p> | <p>A. Lipinski</p> |
| <p>7.7 Member Engagement and Communication Committee Report <i>2018-08 MEC Committee Report</i></p> | <p>M. Goertz</p> |
| <p>7.8 Executive Director’s Report <i>2018-08 Executive Director Report</i></p> | <p>J. Campbell</p> |
| <p>7.9 Communication and Members Services Coordinator’s Report <i>2018-08 Communications Coordinator Report</i> <i>2018 Final Brochure Vistaprint</i> <i>2018 Final Postcard Vistaprint</i></p> | <p>J. Campbell/E. Barker</p> |

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| <p>8.0 Question & Answer Period</p> <p>Observers are encouraged to participate in the question & answer period.</p> <p>This is a regular part of this meeting and as such will be recorded, will follow Robert’s Rules of Order, and will be included in the minutes.</p> <p>This section of the meeting will be limited to 30 minutes in length.</p> <p>Each observer will be limited to one question per meeting in order to allow access to as many participants as possible. Each observer may ask one corollary question for each of their original questions. At the discretion of the chair, and if time allows, one additional question may be asked by an observer.</p> <p>The chair will direct the question to the appropriate councillor or staff member for a response.</p> <p>Observers are also invited to contact the AUSU office with any questions that arise from the meeting at ausu@ausu.org , 780.497.7000, or 1.755.497.7003.</p> | <p>B. Simmons</p> |
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The next meetings of council will be:

Thursday, October 11th, 2018, 6:30pm MST – Public Meeting
Thursday, November 8th, 2018, 6:30pm MST – Public Meeting

Motion to Adjourn

Summary of Agenda Items

| Date | Status Deadline | Action Item and Responsible Party |
|------|--------------------|--|
| | May 1, 2018 | Finance Committee Report: Finance committee to add the accounting course requirement to the first finance committee meeting following the election. Finance Committee |

Summary of Action Items

| Date | Status Deadline | Action Item and Responsible Party |
|------------|--------------------|--|
| August 8 | Ongoing | Adoption of Agenda: Rescind policy 9.22 in February. Staff/Council Note: This action item is on hold until AU implements the AU Bookstore. |
| January 15 | December 2018 | Policy Revisions: When policy 6.06 is up for review, it should specify that the finance packages should be sent to all of council monthly. Executive |
| August 9 | In progress | Question and Answer Period: ICMSC to look into why PDF views of The Voice Magazine are not showing correctly in Google Analytics. M. Pudwell |
| June 16 | September 2018 | Communications and Member Services Report: MECC to review the overall effectiveness of the AUSU Instagram launch. MECC |