



# Athabasca University Students' Union

## Council Meeting Agenda

Thursday, October 11<sup>th</sup>, 2018  
6:30 pm – 8:30 pm MST

- *Please consider the key ethical principles of AUSU, which are respect for persons, respect for the organisation, and respect for the common good, during this meeting of council, and when participating in any AUSU function.*
- *Attendees are encouraged to mute their phone lines when not speaking to reduce background noise for all participants. Mute your line by pressing \*6. Pressing \*6 again will unmute your line.*
- *Council meetings are working sessions of council. Observers should refrain from speaking during the working portion of the meeting but are encouraged to participate in the Question & Answer Period at the end of the meeting or to contact the AUSU office with any questions that arise. Any member may also contact any councillor or staff member with issues that they would like to see addressed on a future council agenda.*

**Log in Protocol:** AUSU uses an online conferencing system. Go to <https://athabasca.pgimeet.com/CouncilAUSU>, select “Enter as a guest”, enter your name and email address and click “Join Meeting”. In a moment the “Connect Audio” box will pop up. Under the “Call My Phone” tab, enter your phone number and extension if applicable and click “Connect Me”. The system will call your telephone for the audio component of the meeting. You can also connect audio through your computer, but your speaker and microphone set-up may affect sound quality for you and other participants.

You may also join the teleconference meeting via audio only by calling **1-855-950-3705** and entering the participant passcode: **945844#**

**Meeting Called By:** Brandon Simmons, President

**Type of Meeting:** AUSU Council Meeting

**Minutes:** Governance and Advocacy Coordinator, Emmanuel Barker

**Expected Participants**

**Council:** President Brandon Simmons, Vice President External and Student Affairs Melinda Goertz, Vice President Finance and Administration Natasha Donahue, Councillor Sarah Blayney Lew, Councillor Brittany Daigle, Councillor Darcie Fleming, Councillor Christine Hudder, Councillor Amanda Lipinski, Councillor Alice Namu, Councillor Mark Teeninga, Councillor Joshua Ryan, Councillor Julian Teterenko, Councillor Lisa Oracheski.

**Staff:** Executive Director Jodi Campbell, Governance and Advocacy Coordinator Emmanuel Barker, Voice Magazine Managing Editor Karl Low, Communications and Member Services Coordinator Donette Kingyens.

**Members:** Carla Knipe

**Regrets:**

**Notice: this meeting will be recorded and will be conducted using Robert’s Rules of Order when necessary to ensure efficiency and effectiveness.**

### Agenda and Minutes

**1.0 Welcome and Member at Large Input** B. Simmons

**Note:** This is an opportunity to welcome guest observers and offer an opportunity for member input prior to the adoption of the agenda.

**2.0 Adoption of Agenda** B. Simmons  
**Proposed Motion:** BIRT AUSU council adopt the October 11<sup>th</sup>, 2018 council meeting agenda.

*2018-10-11 Council Agenda DRAFT*

**3.0 Approval of Council Meeting Minutes** B. Simmons  
**Proposed Motion:** BIRT AUSU council approve the minutes of the September 13th, 2018 council meeting.

*2018-09-13 Council Meeting Minutes DRAFT*

**Note:** Approval of all public council minutes for special, regular, and interim council meetings, takes place at the next regular public meeting.

#### Action Items

**4.0 Review of Action Items** B. Simmons  
**Note:** The status of the current action items can be found at the bottom of the agenda

#### New Business

**5.0 Bylaw Revision** B. Simmons  
**Proposed Motion:**

Whereas the Post Secondary Learning Act gives authority to AUSU Council for the creation and amendment of its own bylaws,

**BIRT** AUSU Council adopt the proposed changes to the AUSU Bylaws as presented in the attached document titled, "AUSU 2018 Bylaws". This document represents the only official bylaws of the Athabasca University Students Union and hereby replaces any prior versions or copies.

*AUSU 2018 Bylaws*

**Note:** This agenda item is the first reading of the 2018 AUSU Bylaws in accordance with the current bylaws section 1.01 e) "Special Resolution". The second reading is scheduled to take place during the November 8th, 2018 council meeting. Both readings of the AUSU Bylaws must be passed with a greater than 2/3rds majority vote. If both motions pass, the proposed bylaw changes will be officially adopted.

**6.0 Policy Revision** B. Simmons/N. Donahue  
**Proposed Motion:** **BIRT** AUSU Council adopt the proposed changes to Policy 6.08 Financial Management: Membership Fees, as presented.

*Policy 6.08 Financial Management: Membership Fees.*

**Note:** This agenda item is the first reading of the proposed changes to policy 6.08 Financial Management: Membership Fees in accordance with the current bylaws section 1.01 e) "Special Resolution". The second reading is scheduled to take place during the November 8th, 2018 council meeting. Both readings of the policy must be passed with a greater than 2/3rds majority vote. If both motions pass, the proposed policy changes will be officially adopted.

## 7.0 Policy Revisions

N. Donahue

**BIRT** AUSU Council Approve the updated copy of Policy 6.01 Financial Management: General Financial Management

*Policy 6.01 Financial Management: General Financial Management.*

**BIRT** AUSU Council Approve the updated copy of Policy 6.03 Financial Management: Expense Claims

*Policy 6.03 Financial Management: Expense Claims*

**BIRT** AUSU Council Approve the updated copy of Policy 6.04 Financial Management: Travel and Related Expenses as part of an informal review.

*Policy 6.04 Financial Management: Travel and Related Expenses*

The AUSU Executive Committee has approved the updated copy of policy 6.05 Financial Management: Expenditures as part of an informal review.

*Policy 6.05 Financial Management: Expenditures*

## 8.0 Student Advisory Committee

M. Goertz

**Proposed Motion:** BIRT AUSU Council approve Policy 8.10 Committee Terms of Reference: Student Advisory Committee.

*Policy 8.10 Committee Terms of Reference: Student Advisory Committee*

## 9.0 AUSU Social Media Strategy Revision

J. Campbell

**Proposed Motion:** BIRT AUSU Council accept the updated version of the AUSU Social Media Strategy.

*AUSU Social Media Strategy*

**Note:** Minor updates to the Social Media Strategy regarding Instagram.

## Reports

### 10.0 For Information: Reports for the month of September 2018.

**Note:** Regular monthly reports from executive councillors, staff, and committees are circulated prior to the meeting. Any updates or highlights will be presented by the author of the report. Questions regarding the reports may be posed.

#### 10.1 President's Report

*2018-09 President Report*

B. Simmons

#### 10.2 Vice President External and Student Affairs' Report

*2018-09 VP External and Student Affairs Report*

M. Goertz

#### 10.3 Vice President Finance and Administration's Report

*2018-09 VP Finance and Administration Report*

N. Donahue

#### 10.4 Executive Meeting Report

*2018-09 Exec Meeting Report*

N. Donahue

**Note:** Executive meeting reports are not public documents. Any decisions made by the Executive appear in a separate public report for ratification by Council. The Executive meeting report is circulated to Council for review and acceptance in their role as the governing council of AUSU.

<b>10.5</b>	<b>Finance Committee Report</b> <i>2018-09 Finance Committee Report</i>	N. Donahue
<b>10.6</b>	<b>Awards Committee Report</b> <i>2018-09 Awards Committee Report</i>	A. Lipinski
<b>10.7</b>	<b>Member Engagement and Communication Committee Report</b> <i>2018-09 MEC Committee Report</i>	M. Goertz
<b>10.8</b>	<b>Executive Director's Report</b> <i>2018-09 Executive Director Report</i>	J. Campbell
<b>10.9</b>	<b>Communication and Members Services Coordinator's Report</b> <i>2018-09 Communications Coordinator Report</i>	Staff

<b>11.0</b>	<b>Question &amp; Answer Period</b>	B. Simmons
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Observers are encouraged to participate in the question & answer period.

This is a regular part of this meeting and as such will be recorded, will follow Robert's Rules of Order, and will be included in the minutes.

This section of the meeting will be limited to 30 minutes in length.

Each observer may be limited to one or two questions per meeting in order to allow access to as many participants as possible. At the discretion of the chair, and if time allows, additional questions may be asked by an observer.

The chair will direct all questions to the appropriate councillor or staff member for a response.

Observers are also invited to contact the AUSU office with any questions that arise from the meeting at [ausu@ausu.org](mailto:ausu@ausu.org) , 780.497.7000, or toll-free at 1.855.497.7003

### Next Meeting and Adjournment

The next meetings of council will be:

**Thursday, November 8<sup>th</sup>, 2018, 6:30pm MST – Public Meeting**

**Thursday, December 13<sup>th</sup>, 2018, 6:30pm MST – Public Meeting**

Motion to Adjourn

**Summary of Agenda Items**

Date	Status Deadline	Action Item and Responsible Party
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**Summary of Action Items**

Date	Status Deadline	Action Item and Responsible Party
August 8	Ongoing	<b>Adoption of Agenda:</b> Rescind policy 9.22 in February. <b>Staff/Council</b> <b>Note:</b> This action item is on hold until AU implements the AU Bookstore.
January 15	December 2018	<b>Policy Revisions:</b> When policy 6.06 is up for review, it should specify that the finance packages should be sent to all of council monthly. <b>Executive</b>
August 9	In progress	<b>Question and Answer Period:</b> ED to look into why PDF views of The Voice Magazine are not showing correctly in Google Analytics. <b>J. Campbell</b>
June 16	September 2018	<b>Communications and Member Services Report:</b> MECC to review the overall effectiveness of the AUSU Instagram launch. <b>MECC</b>