



Athabasca University Students' Union

Council Meeting Minutes DRAFT

Thursday, October 11th, 2018

6:30 pm – 8:30 pm MST

Meeting Called By: Brandon Simmons, President

Type of Meeting: AUSU Council Meeting

Minutes: Governance and Advocacy Coordinator, Emmanuel Barker

Expected Participants

Council: President Brandon Simmons, Vice President External and Student Affairs Melinda Goertz, Vice President Finance and Administration Natasha Donahue, Councillor Brittany Daigle, Councillor Darcie Fleming, Councillor Christine Hudder, Councillor Amanda Lipinski, Councillor Alice Namu, Councillor Mark Teeninga, Councillor Joshua Ryan, Councillor Lisa Oracheski.

Staff: Executive Director Jodi Campbell, Governance and Advocacy Coordinator Emmanuel Barker, Communications and Member Services Coordinator Donette Kingyens.

Members: Carla Knipe

Regrets: Councillor Julian Teterenko (Absent- Vacation), Councillor Sarah Blayney Lew (absent-regrets).

Called to Order: 6:32 pm

Agenda and Minutes

- 1.0 Welcome and Member at Large Input** B. Simmons
- Note:** This is an opportunity to welcome guest observers and offer an opportunity for member input prior to the adoption of the agenda.
- 2.0 Adoption of Agenda** B. Simmons
- Motion:** BIRT AUSU council adopt the October 11th, 2018 council meeting agenda.
- 2018-10-11 Council Agenda DRAFT*
- A. Lipinski/ L. Oracheski 11/0
- 3.0 Approval of Council Meeting Minutes** B. Simmons
- Motion:** BIRT AUSU council approve the minutes of the September 13th, 2018 council meeting.
- 2018-09-13 Council Meeting Minutes DRAFT*
- B. Daigle/ A. Lipinski 11/0
- Note:** Approval of all public council minutes for special, regular, and interim council meetings, takes place at the next regular public meeting.

Action Items

- 4.0 Review of Action Items** B. Simmons
- Note:** The status of the current action items can be found at the bottom of the agenda
- AU Online Bookstore will not be ready by Oct 31st, 2018.

New Business

5.0 Bylaw Revision B. Simmons

Motion:

Whereas the Post Secondary Learning Act gives authority to AUSU Council for the creation and amendment of its own bylaws,

BIRT AUSU Council adopt the proposed changes to the AUSU Bylaws as presented in the attached document titled, "AUSU 2018 Bylaws". This document represents the only official bylaws of the Athabasca University Students Union and hereby replaces any prior versions or copies.

AUSU 2018 Bylaws

M. Teeninga/ N. Donahue

11/0

- A question was raised regarding a grammatical edit.

Note: This agenda item is the first reading of the 2018 AUSU Bylaws in accordance with the current bylaws section 1.01 e) "Special Resolution". The second reading is scheduled to take place during the November 8th, 2018 council meeting. Both readings of the AUSU Bylaws must be passed with a greater than 2/3rds majority vote. If both motions pass, the proposed bylaw changes will be officially adopted.

6.0 Policy Revision B. Simmons/N. Donahue

Motion: BIRT AUSU Council adopt the proposed changes to Policy 6.08 Financial Management: Membership Fees, as presented.

Policy 6.08 Financial Management: Membership Fees.

B. Daigle/ L. Oracheski

11/0

Note: This agenda item is the first reading of the proposed changes to policy 6.08 Financial Management: Membership Fees in accordance with the current bylaws section 1.01 e) "Special Resolution". The second reading is scheduled to take place during the November 8th, 2018 council meeting. Both readings of the policy must be passed with a greater than 2/3rds majority vote. If both motions pass, the proposed policy changes will be officially adopted.

7.0 Policy Revisions N. Donahue

Motion: BIRT AUSU Council Approve the updated copy of Policy 6.01 Financial Management: General Financial Management

Policy 6.01 Financial Management: General Financial Management.

J. Ryan/ A. Lipinski

11/0

Motion: BIRT AUSU Council Approve the updated copy of Policy 6.03 Financial Management: Expense Claims

Policy 6.03 Financial Management: Expense Claims

M. Goertz/ J. Ryan

11/0

Motion: BIRT AUSU Council Approve the updated copy of Policy 6.04 Financial Management: Travel and Related Expenses.

Policy 6.04 Financial Management: Travel and Related Expenses

B. Daigle/ L. Oracheski

11/0

The AUSU Executive Committee has approved the updated copy of policy 6.05 Financial Management: Expenditures as part of an informal review.

Policy 6.05 Financial Management: Expenditures

8.0 Student Advisory Committee

M. Goertz

Motion: BIRT AUSU Council approve Policy 8.10 Committee Terms of Reference: Student Advisory Committee.

Policy 8.10 Committee Terms of Reference: Student Advisory Committee

N. Donahue/ A. Lipinski

11/0

- Overview of the Terms of Reference was provided to Council.
- A question was raised regarding the status of committee members as Students At Large or as members at large.
- A recommendation from the floor resulted in the addition of line 8.04.17.

9.0 AUSU Social Media Strategy Revision

J. Campbell

Motion: BIRT AUSU Council accept the updated version of the AUSU Social Media Strategy.

AUSU Social Media Strategy

C. Hudder/ J. Ryan

11/0

- A comment from the floor alerted council to the absence of the section regarding LinkedIn, it was noted that this section will be replaced.
- A question from the floor regarding the frequency of the newsletter was raised, and it was indicated that this motion regards updated regards Instagram and that a comprehensive review of the strategy itself will be completed at a later meeting.

Note: Minor updates to the Social Media Strategy regarding Instagram.

Reports

10.0 For Information: Reports for the month of September 2018.

Note: Regular monthly reports from executive councillors, staff, and committees are circulated prior to the meeting. Any updates or highlights will be presented by the author of the report. Questions regarding the reports may be posed.

10.1 President's Report

2018-09 President Report

B. Simmons

10.2 Vice President External and Student Affairs' Report

2018-09 VP External and Student Affairs Report

M. Goertz

10.3 Vice President Finance and Administration's Report

2018-09 VP Finance and Administration Report

N. Donahue

10.4 Executive Meeting Report

2018-09 Exec Meeting Report

N. Donahue

Note: Executive meeting reports are not public documents. Any decisions made by the Executive appear in a separate public report for ratification by Council. The Executive

meeting report is circulated to Council for review and acceptance in their role as the governing council of AUSU.

10.5	Finance Committee Report <i>2018-09 Finance Committee Report</i>	N. Donahue
10.6	Awards Committee Report <i>2018-09 Awards Committee Report</i>	A. Lipinski
10.7	Member Engagement and Communication Committee Report <i>2018-09 MEC Committee Report</i>	M. Goertz
10.8	Executive Director's Report <i>2018-09 Executive Director Report</i>	J. Campbell
10.9	Communication and Members Services Coordinator's Report <i>2018-09 Communications Coordinator Report</i>	Staff

11.0	Question & Answer Period	B. Simmons
	<ul style="list-style-type: none"> A question was raised regarding the AU Bookstore A question was raised regarding the creation of a volunteer appreciation policy 	

Next Meeting and Adjournment

The next meetings of council will be:

Thursday, November 8th, 2018, 6:30pm MST – Public Meeting

Thursday, December 13th, 2018, 6:30pm MST – Public Meeting

Motion to Adjourn: J. Ryan 8:05 PM MST

Summary of Agenda Items

Date	Status Deadline	Agenda Item and Responsible Party
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Summary of Action Items

Date	Status Deadline	Action Item and Responsible Party
August 8	Ongoing	Adoption of Agenda: Rescind policy 9.22 in February. Staff/Council Note: This action item is on hold until AU implements the AU Bookstore.
January 15	December 2018	Policy Revisions: When policy 6.06 is up for review, it should specify that the finance packages should be sent to all of council monthly. Executive
August 9	Complete	Question and Answer Period: ED to look into why PDF views of The Voice Magazine are not showing correctly in Google Analytics. J. Campbell

June 16	Complete September 2018	Communications and Member Services Report: MECC to review the overall effectiveness of the AUSU Instagram launch. MECC
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Committee Report

Awards Committee



Prepared by: Amanda Lipinski

Date: October 30, 2018

Committee Members: Councillor (Chair) Amanda Lipinski, Councillor Sarah Blayney-Lew, Vice President External and Student Affairs Melinda Goertz, Councillor Lisa Oracheski, Councillor Christine Hudder.

Staff: Executive Director Jodi Campbell (non-voting).

Activity This Month

Summary:

October was a fairly steady month for the awards committee with a number of award applications for discussion of the committee.

Motions/Decisions

In order of decisions:

Emergency Bursary passed October 4th, Travel Bursary passed October 9th, Computer Bursary failed October 16th, Computer Bursary passed October 24th, Computer Bursary failed October 24th and an Emergency Bursary was withdrawn on October 24th

Original Motion with Decision:

Emergency Bursary – Course Extensions

Moved by A. Lipinski

Seconded by J. Campbell

Passed October 4th.

Travel Bursary

Moved by A. Lipinski

Seconded by C. Hudder

Passed 5/0 October 9th.

Computer Bursary

Moved by A. Lipinski

Seconded by S. Blayney Lew

Failed 5/0 October 16, 2018

October 2018 Activity Report

Computer Bursary
Moved by A. Lipinski
Seconded by S. Blayney Lew
Passed 5/0 October 24, 2018

Computer Bursary
Moved by A. Lipinski
Seconded by S. Blayney Lew
Failed 5/0 October 24, 2018

Awards Overview

Award	Apps	Approved	Denied	Notes	Remaining Awards	Budget	Total paid	Remaining Budget
Academic Achievement Scholarship	0	0	0	0	5	\$5,000	\$0	\$5000
AUSU Bursaries	0	0	0	0	10	\$10,000 5/deadline	\$0	\$10,000
Computer Bursaries	3	2	1	0	Approx 14	\$11,000 or (14 computers)	\$3000	\$8000
Travel Bursaries	1	1	0	0	Varies	\$4,000 (up to \$1,000/ea)	\$1000 (approx.)	\$3000 (approx.)
Emergency Bursaries	1	1	0	0	Varies	\$4,000 (varies)	\$362	\$3638
Health Care Bursary	0	0	0	*not an AUSU budgeted award. Comes from AUSU internally restricted funds.	Varies	\$10,826.57	\$0	\$10,826.57 (this number is approximate)
#Igo2AU	0	0	0		4	\$4,000	\$0	\$4000
Laurence Décor Award	0	0	0	*not an AUSU budgeted award. Comes from AU.	1	\$1,000	\$0	\$1000
Student Volunteer Award	0	0	0		0	\$5,000	\$0	\$5000

October 2018 Activity Report

Returning Student Award	0	0	0		0	\$8,000	\$0	\$8000
Balanced Student Award	0	0	0		0	\$8,000 4/deadline	\$0	\$8000
Total	5	4	1		0	\$70,826.57	\$4362	\$66,464.57

The table includes only the applications that were reviewed by the Awards Committee during the 2018/2019 fiscal year. It does not include any applications that were disqualified and did not meet minimum criteria. Disqualified applications do not get sent to the committee.

AUSU Office Report

Donette Kingyens,
Communications & Member Services Coordinator

Prepared: October 31, 2018



Administration

- I resumed my role as the Communications and Member Services Coordinator as of October 4, 2018. I wish to extend my thanks to Emmanuel Barker, MacKenzie Pudwell, Jamie Mulder, and Jodi Campbell for collectively maintaining my work during my leave of absence and for such a warm welcome upon my return. I am happy to rejoin AUSU in my role and have resumed my full duties.
- Reports going forward will add back in some more statistics over the course of the year so that trends and changes can be identified and tracked.
- Social Media posts will resume regular scheduling, typically with one or more post per day, so engagement rates may change.

Services

- **Statistics on Services Provided for the Month:**
 - *NOTE: No grad cards in June as no graduates in June.*
 - *No grad card sent in October as AU did not send the list of graduates until November.*
 - *Do not have current numbers for welcome emails, will report next month*

Month	Mobile App Accounts	Lynda	Eyewear Discount	Grad Cards	Welcome Email
Oct 2018	190	69	8	*	*
Sep 2018	249	98	21	120	979
Aug 2018	231	86	4	70	756
July 2018	188	11	4	43	506
June 2018	202	72	1	0*	737
May 2018	209	103	9	296	1165
Apr 2018	175	132	7	79	1385
Mar 2018	169	76	8	82	443
Feb 2018	153	105	5	64	408
Jan 2018	181	127	27	112	940
Dec 2017	140	131	2	67	504
Nov 2017	139	117	5	106	384
Oct 2017	231	276	5	0*	620

- **Lynda.com**

Note: in Jan & Oct 2018 I archived numerous lynda accounts not accessed for over a year

Month	Total Accounts	New Accounts	Videos Viewed	Hours viewed	Avg. min. per login	Certificates completed
Oct 2018	1,990	69	2,595	156	234	47
Sep 2018	2,193	98	2,287	145	58	35
Aug 2018	2,101	86	2,603	190	21	33
July 2018	2,013	11	577	45	18	5
June 2018	1,999	72	2,646	178	19	44
May 2018	1,930	103	11,106	664	56	273
Apr 2018	1,826	132	2,331	149	12	31
Mar 2018	1,795	76	2,770	185	15	43
Feb 2018	1,717	105	2,770	180	16	28
Jan 2018	1,613	127	2,841	186	15	41
Dec 2017	1,833	131	2,030	141	15	13
Nov 2017	1,702	117	2,638	183	14	25

- **Course Evaluations**

Month	Total Evaluations	New Evaluations
Oct 2018	702	3
Sep 2018	699	11
Aug 2018	688	3
July 2018	685	3
June 2018	682	5
May 2018	677	5
Apr 2018	672	9
Mar 2018	663	11
Feb 2018	652	6
Jan 2018	646	8
Dec 2017	638	10
Nov 2017	628	7

- **Forum Registrations**

Month	Total Registrations	New Registrations
Oct 2018	403	253**
Sep -Apr 2018	*	*
Mar 2018	150	10
Feb 2018	140	22
Jan 2018	118	17
Dec 2017	101	22
Nov 2017	79	9
Oct 2017	70	10

**Not sure how stats of break down over previous 6 months as system does not provide this information.*

***Some of these may be spam or bots, will be going through list in November*

Social Media & Marketing

- **Newsletters**

Date	Sent to	Opens	Unsubscribed
2018-11-05	27,973	8,306	38
2018-10-05	27,050	7,946	66
2018-09-21	26,404	7,451	101
2018-09-07	26,395	7,957	81
2018-08-17	27,214	8,163	453
2018-08-03	25,704	6,331	62
2018-07-20	26,689	8,262	73
2018-07-06	26,542	5,845	48
2018-06-08	26,321	8,541	64
2018-05-18	27,230	9,437	48
2018-04-27	24,071	7,816	40
2018-04-10	24,166	6,363	32
2018-03-20	24,844	8,936	20
2018-03-09	24,951	5,568	26
2018-02-28	25,478	5,137	27
2018-02-12	24,483	4,914	23

- **Mobile App**

- *Note: Oohlala moved to a completely different interface for moderators that is not user friendly and we no longer have access to campus activity data. Requested this be added back in back in March 2018, however, they have not done this to date.*

	Total Accounts	New Accounts	Social Connections (total)	Social Connections (month)	Campus Activity (total)	Campus Activity (month)	Events Scheduled
Oct 2018	7,422	201	2,891	72	82,379	4,044	n/a
Sept 2018	7,221	249	2,819	63	78,335	4,129	n/a
Aug 2018	6,972	231	2,756	55	74,206	3,429	n/a
July 2018	6,741	188	2,691	43	70,777	3,046	n/a
June 2018	6,553	202	2,648	40	67,731	3,495	n/a
May 2018	6,361	209	2,608	58	64,236	3,280	n/a
Apr 2018	6,142	175	2,550	72	60,956	3,411	n/a
Mar 2018	5,967	169	2,478	60	57,545	5,887	n/a
Feb 2018	5,798	153	2,418	105	51,658	5,236	5
Jan 2018	5,579	181	2,313	99	46,422	3,226	42
Dec 2017	5,398	140	2,214	69	43,196	2,457	3
Nov 2017	5,214	139	2,145	73	40,739	2,688	41
Oct 2017	5,075	231	2,072	112	38,051	3,099	25
Sep 2017	4,844	227	1,960	238	34,952	4,652	31

- **Website Analytics**

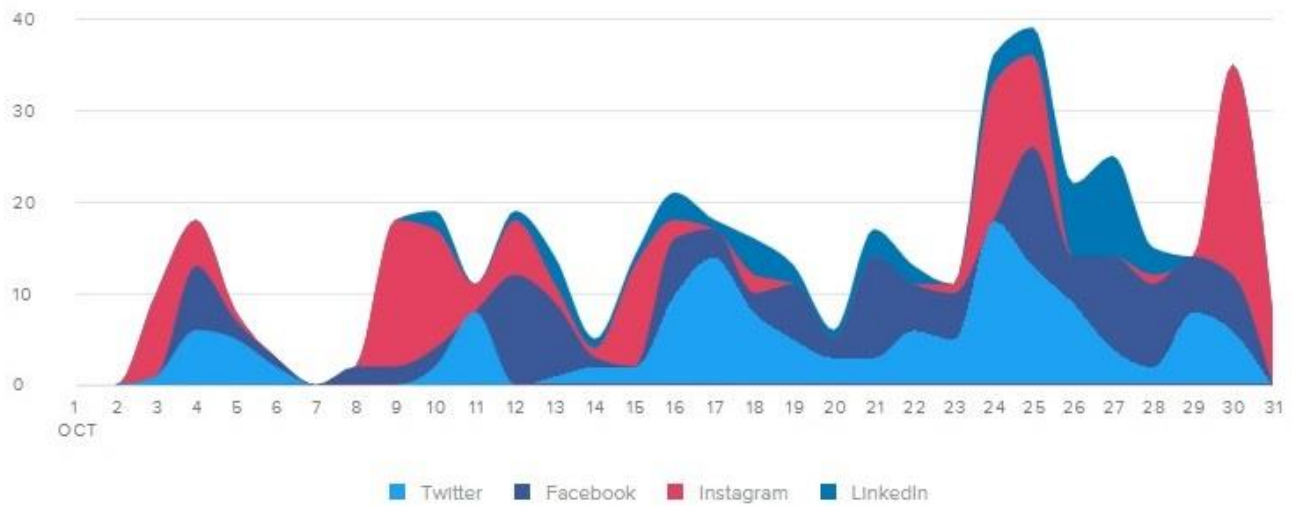
Month	Total Views	Unique Views	Awards	Careers	Course Evals	lynda	App	Eye-wear	Pharmacy	Student Lifeline	FAQs	The Voice
Oct 2018	39,739	17,153	3,426	368	581	1,158	199	231	144	188	71	122
Sept 2018	10,895	4,604	1,300	237	1,099	1,322	276	93	84	146	39	212
Aug 2018	9,170	3,977	596	282	459	1,526	181	177	101	174	61	112
July 2018	11,791	5,163	716	259	519	1,747	186	111	98	126	40	99
June 2018	8,150	3,629	475	249	394	1,377	116	141	79	149	26	85
May 2018	10,343	4,350	996	304	202	1,533	102	140	52	188	64	76
Apr 2018	17,115	6,970	350	264	604	2,015	141	177	79	118	80	89
Mar 2018	34,837	12,622	4,153	214	111	1,356	157	332	279	200	58	98
Feb 2018	29,919	10,798	574	269	493	1,489	93	97	146	208	87	98
Jan 2018	13,417	5,507	1,384	194	481	1,752	151	1102	219	243	73	104
Dec 2017	9,094	3,683	613	203	96	1,419	79	92	156	133	51	67
Nov 2017	10,191	4,265	1,201	287	510	1,557	96	155	n/a	84	45	45
Oct 2017	19,068	8,028	5,220	301	411	2,243	119	237	n/a	173	46	32

Month	Advocacy	Quick Links	Forum	Health Plan	Exec Blog	Finances	Council	Minutes	Agendas	News & Archives	Policies
Oct 2018	46	37	400	132	57	35	133	41	55	199	153
Sept 2018	14	36	340	184	17	32	136	28	91	116	62
Aug 2018	28	48	386	166	20	25	128	55	77	134	97
July 2018	40	37	365	126	78	24	187	62	90	156	164
June 2018	49	38	232	114	85	32	224	32	56	111	148
May 2018	74	52	301	126	113	40	315	26	104	160	219
Apr 2018	25	44	271	64	37	45	558	20	80	170	526
Mar 2018	50	36	2,730	90	28	65	286	31	142	196	523
Feb 2018	87	58	1,282	108	32	60	265	69	68	198	426
Jan 2018	56	52	367	108	191	67	340	25	55	206	674
Dec 2017	47	69	308	80	36	28	222	44	55	97	576
Nov 2017	54	54	640	169	88	30	189	20	73	122	248
Oct 2017	32	73	343	216	120	53	163	24	57	137	375

October 2018

- **Social Media Statistics:**

ENGAGEMENTS PER DAY



- **Facebook**

AUDIENCE ENGAGEMENT, BY DAY



Month	Total Posts	Total Fans	New Fans	Average post reach	Overall Engagements	Overall Impressions
Oct 2018	37	1,519	19	372	12	13,765
Sept 2018	9	1,503	25	515	41	4,633
Aug 2018	24	1,486	42	772	224	18,528
Jul 2018	20	1,454	22	514	125	10,282
Jun 2018	11	1,441	67	655	185	7,203
May 2018	2	1,376	19	941	9	1,883
Apr 2018	27	1,364	23	479	86	12,951
Mar 2018	59	1,351	42	361	534	31,903
Feb 2018	45	1,328	28	262	172	20,658
Jan 2018	62	1,310	33	266	152	30,695

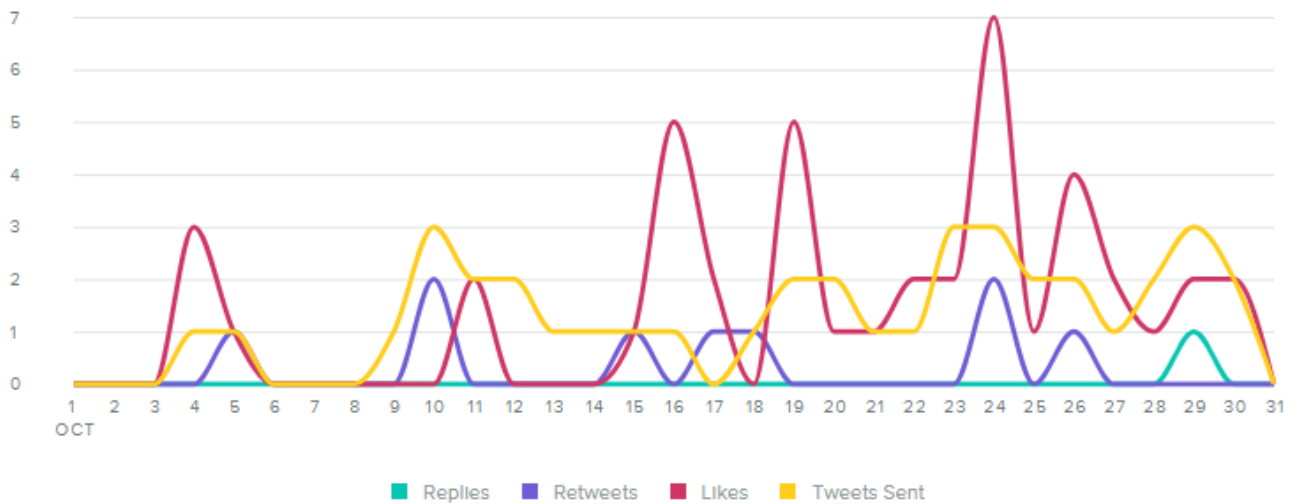
October 2018

Dec 2017	58	1,285	23	238	75	26,507
Nov 2017	60	1,274	30	434	231	54,763
Oct 2017	69	1,256	42	465	289	61,291

○ **Twitter**

Twitter Engagement

ENGAGEMENT COUNT

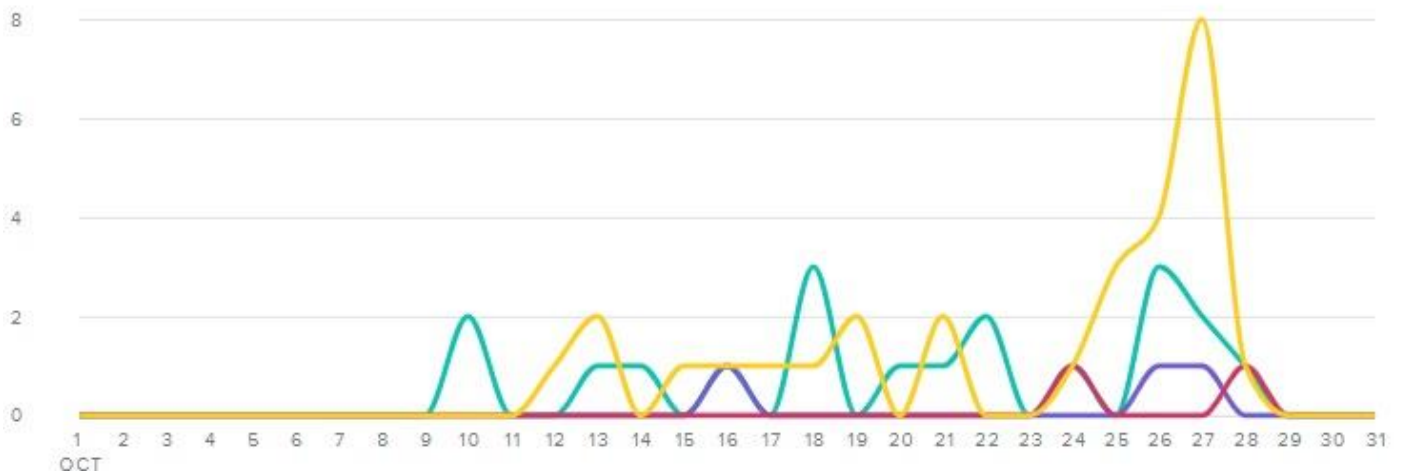


Month	Total Posts:	Total Followers	New Followers	Retweets	Link Clicks	Overall Impressions
Oct 2018	39	884	0	9	174	13,800
Sept 2018	9	891	3	2	11	3,636
Aug 2018	28	888	21	10	8	9,990
Jul 2018	33	867	3	10	44	10,321
Jun 2018	10	864	10	5	12	6,118
May 2018	6	854	1	10	24	11,889
Apr 2018	25	853	2	9	36	11,769
Mar 2018	55	851	7	8	38	11,579
Feb 2018	46	844	4	24	36	11,823
Jan 2018	60	840	6	12	67	13,612
Dec 2017	56	834	12	12	51	12,320
Nov 2017	56	832	8	12	53	13,024
Oct 2017	65	834	14	42	71	16,605

○ LinkedIn

LinkedIn Engagement

AUDIENCE ENGAGEMENT, BY DAY

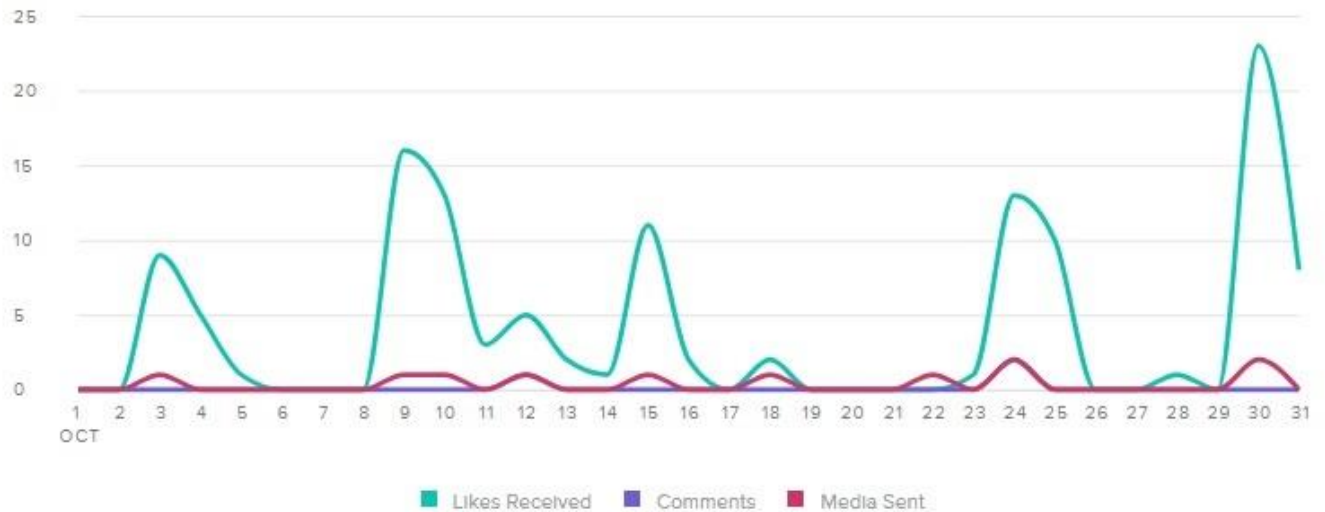


Month	Total Posts:	Total Followers	New Followers	Engagements	Link Clicks	Overall Impressions
Oct 2018	26	240	0	52	28	1,408
Sept 2018	0	240	0	0	0	0
Aug 2018	0	240	0	0	0	0
Jul 2018	0	240	0	0	0	0
Jun 2018	0	240	0	0	0	0
May 2018	0	240	0	0	0	0
Apr 2018	0	240	3	22	19	1,590
Mar 2018	51	237	3	28	25	2,708
Feb 2018	41	234	2	15	12	2,176
Jan 2018	58	232	1	20	19	2,646
Dec 2017	56	231	0	24	22	2,183
Nov 2017	54	232	2	22	17	2,739
Oct 2017	63	230	0	63	49	4,456

○ Instagram

Instagram Engagement

AUDIENCE ENGAGEMENT, BY DAY



Month	Total Posts:	Total Followers	New Followers	Likes Received	Comments Received	Total Engagements
Oct 2018	13	266	4	126	3	129
Sept 2018	2	262	3	83	2	85
Aug 2018	8	259	12	186	0	190
Jul 2018	9	247	77	209	9	218
Jun 2018	12	170	170	178	2	180

AUSU Office Report

Jodi Campbell, Executive Director



Prepared: October 31st, 2018

Administration

AUSU Staff Update:

On October 4th we welcomed back Donette Kingyens from her leave. We were able to provide her with a thorough update on her position, and she has seamlessly picked up from where she left off. Throughout this process we identified up-to-date priorities for her first couple weeks, expectations, and social media updates for AUSU. Priorities for Donette in her return include a full review and assessment of the AUSU Mobile APP, Creation of the annual survey, and an update on Instagram for AUSU.

Lynda.com:

The process to renew our Lynda.com contract has begun. We've had two very good meetings with our Lynda rep that have been very beneficial as we learn about the many changes to this service. As you may be aware, Lynda was bought by LinkedIn and thus has experienced quite a few changes since we first partnered with them. Some of the new service elements include:

- Lynda.com is now LinkedIn Learning.
- LinkedIn has successfully rolled out Lynda.com to all faculty, staff, and students at Ontario's universities and colleges...for free.
- LinkedIn is currently working with the Alberta Government to roll out Lynda.com to all faculty, staff, and students at Alberta universities and colleges...for free.
- Even though LinkedIn is working with the Gov't to solidify this free Lynda.com deal for AB universities, there is no guarantee that this will go forward. Certainly not in the timeline we are under to ensure our Lynda access for AUSU students is maintained. In saying this, we are moving forward with research to see what our new Lynda contract would look like under the new pricing for 2018.
- The new pricing model for Lynda.com has more than doubled since our first contract making the service cost rise from approximately \$22,200 USD to \$49,500 USD.
- We are currently discussing a "Stair-Stepper" pricing model that would allow AUSU to gradually increase our Lynda pricing from what we were paying to the current price model. An example of the new 3-year contract pricing under this model would be as follows:
 - Year 1: \$27,700 USD per year (\$33,919+/- CDN)
 - Year 2: \$29,533 USD per year (\$38,727+/- CDN)
 - Year 3: \$33,200 USD per year (\$43,535+/- CDN)
 - TOTAL 3-year contract: \$88,600 USD
- Essentially year 4, under this model, would then bring us in line with the new LinkedIn Learning pricing of approximately \$49,500 USD per year.
- Our current 2018-2019 budget allocates \$36,000 CDN for our Lynda.com expense.

Our current Lynda.com contract expires in December of this year, so we have some time to determine our next course of action. My biggest concern is that the new pricing might price AUSU out of this valuable service to students, if council deems this expense too hefty for this service.

October 2018 Activity Report

Conversations have also been initiated with AU to see if they want to partner with us to offer Lynda across the entire university. We hope to have firm numbers later in November to assist in our decision making.

Student Lifeline Transition:

Our Student Lifeline transition has certainly been on the top of my To-Do list in October. After negotiating another month extension with Lifeline at AU's request, we are able to ensure that our online student mental health services remain active until October 31st. The cost of this extension for both AUSU and AUGSA was covered by AU, at a cost of \$3,717.48.

As I am writing this report we have now confirmed with AU that **Homewood** (homeweb.ca) has been successfully selected as the new mental health service provider. Their site will be going live on November 1st. Our primary focus will be to communicate this new provider to the student membership and ensure the message is sent efficiently and effectively through the various channels we have at our disposal. The executive team will also be reviewing in detail all the service elements of this new service to ensure it meets the needs of our AU students.

In short, I am very happy to have this task nearing an end with Homewood being selected and student mental health at AU being made a priority moving forward.

Year-End Activities:

Overall the year-end activities are going very well. Much of the work has been completed with the September payables package being shipped over to our bookkeeper for processing. November will be the beginning of the audit by KRP.

One additional step that is new for 2018 will be the alignment of our financial statement structure. Brandon did much of the heavy lifting in this regard and was able to establish common statement categories and GL lines that will be the same on all our financial records. This includes our annual budget, monthly statements, as well as our audited financials. This will allow council to see common language between all of our financial statements, which in turn will make them more user friendly to read and reconcile.

General Administration:

- A new folder in the council section of Google drive has been updated to include the updated copy of the Strategic Plan and the Operational Plan. Please be sure to check it out and let me know if you have any questions.
- Now that we have come to the 6-month mark of the executive term, EC will now be eligible for their course benefit. Processing this course benefit takes place here at the office and we will be working with EC to ensure this benefit is administered in a timely fashion when the team is ready.
- I attended the AMICCUS Board meetings from October 23rd-25th in Calgary. As the western region director on the board I was very happy with the number of important topics that were covered by the board. I was also surprised by the number of opportunities I found that brought distance/online learning to the table. This area of post-secondary learning is new for many of my colleagues across the country, so it became quite valuable to have the chance to bring in the unique elements of AU learning to this group that is very influential in our industry.
- I will be joined by the President and VPFA when we meet with our investment brokers

October 2018 Activity Report

- from CWB on Thursday, November 1st. This is part of our year-end process.
- After hosting our stakeholder meeting with Elder Maria Campbell and Priscilla Campeau, we are working with them to develop an Indigenous initiative to add treaty recognition to our council meeting agenda's. I'm hoping we will have this ready for the November 8th agenda, if not definitely for the next council meeting.

Committee Support

Finance Committee:

Year-end preparations have begun, and we are scheduled to host our quarter 4 finance committee meeting later in November. The September payables package is being finalized as part of the year-end activities and everything is on pace for our audit to begin later in November. This will be when the bulk of the work will be completed for our 2017-2018 year-end.

Awards Committee:

Our awards season is upon us and we are seeing solid activity within our awards applications. We have approximately 150 applications received to date with one last push anticipated before our deadline of November 1st. With the changes made to our awards policy we anticipate a small reduction to our application numbers. This is primarily due to the academic achievement award moving to a 3.7 GPA requirement. We anticipate this will reduce our application load for this award by up to 60+ applications. Overall the application process is going very well and is on schedule to have all the applications processed for the awards committee later this November.

MEC Committee:

The AUSU annual survey is ready to be launched on Friday, November 2nd. This month has been dedicated to the development of the survey and I am confident that we will gain valuable data from the questions we have established. Definitely check out the survey link that you will be able to find on our website or in the AUSU newsletter that will be sent out to all students on Friday.

Two major projects that are currently on my desk include the AUSU website redesign project and the Podcast Project Plan. The website RFP is in progress as well as the podcast project plan, which will be reviewed later in November at our first project meeting. Both of these tasks are scheduled to be ready for EC review later next week.

The Voice

The Voice Magazine:

Due to technical issues The Voice website was down for about five and a half days in October. The issue has been rectified and the rest of the month ran smoothly without any further problems. This drastically interrupted service, however for the most part we were able to send out the next issue without fail and get back into our process flow.

Overall the Voice saw readership greatly improve in October with views hitting 5,405 for the month after a slower September at 4,005 views. This is the best monthly performance since January 2018, which saw approx. 5,600 views. Top stories for the month were, "Love Beyond Tragedy", by Bard Godin and Carla Knipe's story about the AU Faculty Bargaining process.

Governance

Position policies remain on the To Do list for our governance office. The executives have now developed a plan moving forward that we feel will meet the needs of the organization as well as offer AUSU the ability to respond to situations as they arise in the future.

We continue to provide support to the executive team around governance issues including provincial advocacy research, CASA support, monthly policy development, and council meeting support.

Meetings

October 1	Weekly executive committee meeting
October 1	Lynda.com meeting
October 3	Weekly Staff meeting
October 3	Stakeholder meeting – Dr. Deborah Hurst
October 3	Bylaws Student consultation
October 3	MECC meeting
October 4	Budget Review meeting (Staff)
October 4	Donette.K. return from leave
October 5	Stakeholder meeting – AUGSA
October 10	Weekly Staff meeting
October 10	Weekly EC meeting
October 11	AUSU Website Consultation
October 11	Tuition Meeting with AU
October 12	Stakeholder meeting – Elder Maria Campbell
October 15-19	Holiday
October 22	Weekly Staff meeting
October 23-26	AMICCUS Board meetings in Calgary
October 29	Weekly EC meeting
October 30	Lynda.com meeting
October 31	Weekly Staff meeting
October 31	The Voice Magazine meeting

Committee Report

Finance Committee

Prepared by: Natasha Donahue, Chair

Date: October 28, 2018



Committee Members: Natasha Donahue, Darcie Fleming, Joshua Ryan, Lisa Oracheski, Mark Teeninga, Alice Namu, Jodi Campbell (non-voting).

Activity This Month

The finance committee did not meet this month. Our quarter 4 meeting is scheduled for November 14.

Brandon has provided us with our new financial reporting layout, which was created to unify the documentation around the budget, Sage financial statements, and our audit reports. It was sent to our auditors, KRP, for review. Natalia from KRP gave us some feedback to let us know it should work well. After this review it was sent to Tammy, our accountant, for implementation.

Summary of Action Items

Date	Status	Action Item and Responsible Party
	Deadline	
Jan. 11	In Progress	<p>Have Tammy fix accrued liabilities balance sheet item as well as fix the Voice contest line on the income statement</p> <p>Jan 31:</p> <p>The accrued liability error has been fixed and Tammy is working on the voice line item</p> <p>Feb 21:</p> <p>This was discussed with Jodi and he said that he has let Tammy know to get this adjusted and it should be fixed for the march monthly statements</p> <p>J. Campbell</p>

October 2018 Committee Report

Member Engagement & Communications Committee

Prepared by: Melinda Goertz, Chair

Date: 30 October 2018



Committee Members: Melinda Goertz, Amanda Lipinski, Brittany Daigle, Christine Hudder, Joshua Ryan, MacKenzie Pudwell, Mel Mirasol (Member at Large, non-voting), Jodi Campbell (non-voting).

Activity This Month

The MEC Committee met on October 3, 2018.

An update was given to the members for future Facebook Live events and AUSU App usage statistics were socialized with the group.

Student Advisory Committee Terms of Reference

The team was given an update on the changes made to the proposed SAC TOR. There were discussions regarding the voluntary nature of the positions and whether compensation was necessary. The decision was to reward efforts through various gifts or AUSU swag but to keep the positions voluntary in nature.

Instagram Evaluation Survey

The results were reviewed and discussed with the committee. The overall consensus was that the Instagram launch was successful, the committee is happy with the current strategy and would like to see continued efforts towards diversity of images, which was address with an action item.

AUSU Clubs

Brandon was able to inform the committee that AU has approached AUSU with their intention to create AU clubs. This could be a great opportunity to partner with the University. The University would have resources and the ability to manage these types

of offerings and the student's union would be in a great position to offer input and critique.

Website RFP Development

The website RFP is currently still under development but should be ready soon.

Next meeting will be Dec. 7, 2018.

AUSU Executive Report

Brandon Simmons, President

Prepared: October 26, 2018



Committees

General Faculties Council: There was no meeting held this month and the next meeting date is November 28, 2018

Board of Governors: There was no board of governors meeting held during this month, the next meeting is scheduled for December 13 and 14. While there was no meeting this month there was a charity event to help support the Athabasca Community which board members were encouraged to attend so Melinda and myself attended. This help to follow through on the direction from the government and third-party review to play a significant role in the Athabasca Community.

BOG Finance and Property Committee: There was no meeting held this month, the next meeting is scheduled for December 6, 2018.

Space Plan Steering Committee: There was no meeting held this month and there is no meeting set at this time.

Faculty of Business Faculty Council: This meeting was a very busy meeting as we were reviewing the changes to the Bachelor of Commerce and Bachelor of Management programs. The only update that came from the meeting was a change that was suggested for the BCOMM program. Through the discussion it was decided that a second statistics course should be included as a required course. It was mentioned that while programs do vary from one institution to another one common theme in Alberta is a requirement for two statistics courses. After this lengthy discussion the new program plans have been approved with the amendment I just mentioned. The next step will be for the changes to go before APPSC and then they can be implemented for January 1, 2019.

Faculty of Business Undergraduate Program Council: There was no meeting held this month and the next meeting date is November 6, 2018.

National Advocacy Committee: During the month the committee worked to finalize the details for the mental health campaign. We are now 99% of the way to securing a

partnership with the Mental Health Commission of Canada. They like the campaign and are willing to support it. They agreed to a partnership and we are just waiting on them to sign the contract. This will provide additional funds to support the campaign. The CASA staff are now working on finalizing details for a digital component to the campaign that will allow schools to run the campaign digitally. There will be three videos that will be filmed during advocacy week that will also be able to be used to support the campaign. With this project nearing completion, the committee is getting ready to switch gears to focus on the GOTV campaign. I have been working with a former CASA delegate that I know to help develop a volunteer recruitment strategy. I have also been working with Amanda Leblanc from Mount Royal to finish a jurisdictional review and I will then move on to helping to develop the new messaging for the campaign.

Governance and internal review committee: This month I spent a lot of time completing my board and chair review project. The committee has had difficulty having quorum so even though I have sent off my proposal and background information we have not finalized the process yet. The plan is to do so at our next meeting so that it can be presented for adoption at the Advocacy Week conference at the end of November. The premise behind the project is to provide a more formal way for performing reviews for CASA board members and committee chairs. This will help to identify areas of improvement so that plans can be created to help improve the performance of individuals in those important positions. This will help to increase accountability in these positions and will hopefully lead to more successful leadership. To develop my proposal, I did a lot of research regarding board evaluation and I consulted with many former board members and chairs that I know from my experience with CASA. After the GIRC finalizes the process I will then be able to take all of the work and tailor it to AUSU. We will then be able to bring it forward to council for approval. The process that I developed will need minor tweaking around timelines to better fit with our organization, but it will help to create more accountability for AUSU executives and committee chairs.

Learning framework steering committee: A lot of work has been going on to get the committee to where it currently is. Right now, the work is nearing completion as we look to give our final approval on November 5. At the meeting there were a few minor administrative suggestions that were made and a recommendation that instead of this committee holding two meetings in October that the design team be given an additional meeting to try and finish adjusting the framework based on all of the feedback that had been collected throughout the design process. Even though there was not much for updates at the meeting it was still beneficial to attend in person as I had the opportunity to sit down with Matt Prineas and Jennifer Schaffer one on one after the meeting. They really wanted to hear feedback to see if the student voice was appropriately reflected in the learning framework thus far. We had a good conversation about the approach that the university was currently taking in regard to consultation with the students and I thanked them for being so willing to take our ideas seriously. We also had a good introductory conversation in regard to an eventual partnership with an App or web service in order to better connect students and develop community.

Mental Health Transition: We have been working hard with AU to try and get the new service finalized and implemented. It has been frustrating to say the least trying to get everything in place. We were told that contract had been signed but then found out later that there were problems that were raised by the vendor and more negotiations had to take place. It didn't help that on both AU's side and the providers side some of the key decision makers were away on Vacation which also caused delays. At this point we need to ensure that the new provider is implemented. Students have been waiting long enough and further delay can continue to cause confusion. Contracts have now been signed and We are working with AU on an communication plan for the implementation. By the time that this report is out the hope is that the service will be up and running smoothly in addition to both communications from AU and AUSU going out to students to help them transition smoothly.

Lynda.com renewal: Our contract with Lynda.com is not up for renewal until December however we wanted to reach out early as we knew that there would be some potential changes with this renewal and I am really glad that we started this process early as the changes in contract are more significant than we had anticipated. When we negotiated our last contract three years ago we were informed that LinkedIn was in the final stages of buying out Lynda.com which is why we signed on for a three-year contract. We were told then that prices were probably going to increase after LinkedIn took over. Through our initial discussions we have found that not only has prices increased but the licensing option that we currently use is no longer an option. Instead of us being able to pay for 2000 licenses that we rotate we would now have to pay based on our Full Time Learner Equivalent (FLE) which is a lot more than 2000 licenses we currently use. The cost we would be looking at would be about \$50,000 USD, in contrast our last fee was \$22,000 USD. We are working on negotiating with LinkedIn right now in addition to exploring options of partnering with AU to try and bring the costs down. We will also look at potential alternative member services that could potentially take the place of Lynda.com so that council has a few options to consider.

Maria Campbell: In the third-party report there was emphasis on focusing on serving indigenous students. Since that time there have been a lot of really good conversations that have taken place at the university regarding supporting indigenous students. Though these conversations have taken place we were not sure what actions were stemming from the conversations. To help see what role AUSU could play with supporting Indigenous students we met with Maria Campbell and Priscilla Campeau from the Centre for world indigenous knowledge and research. It was a very good meeting and it turns out that they had already been talking about AUSU internally. They mentioned that in order for change to occur at the university they felt it really needed to be driven by indigenous students. After our meeting we discussed helping create an advisory committee for indigenous students. We wanted to ensure that if we were going to do this that the university will be able to play a major role and make sure that they will be able to take action. I was then able to share this idea with Matt Prineas and he was very interested and said that he would take this idea to the executive team and get back to me.

Matt Prineas: We received an update this month that AU is starting to take a new look at the AU bookstore as they are struggling to make the original solution work seamlessly for students. When I heard about that I reached out to Matt and asked if he would like me to provide the historical context that led to the AU bookstore process. He was very excited to have this meeting and it allowed me to reemphasise the advocacy work the AUSU did that eventually led the university to agreeing to the bookstore. Matt was very grateful for that feedback as he had not been aware of any of the steps that led up to that point. It was during this meeting that I also had the opportunity to discuss potential partnerships on Lynda.com and the indigenous advisory council that I mentioned.

Meetings

October 1, 2018 – Meeting with LinkedIn Rep
October 1, 2018 – AUSU Executive Meeting
October 3, 2018 – Deborah Hurst, Dean Faculty of Business
October 3, 2018 – AU resource planning consultation
October 3, 2018 – MECC
October 4, 2018 – Governance and internal review committee
October 4, 2018 – Learning Framework
October 5, 2018 – Faculty of Business External Review
October 5, 2018 - AUGSA
October 9, 2018 – National advocacy committee
October 9, 2018 – Faculty of Business faculty council
October 10, 2018 – AUSU executive meeting
October 11, 2018 – AUSU exec website consultation
October 11, 2018 -Meeting with LinkedIn Rep
October 11, 2018 – Public council meeting
October 12, 2018 – Maria Campbell, Elder in virtual residence
October 15, 2018 – AUSU executive meeting
October 16, 2018 – Mental health meeting with Karen Thompson and Alain May
October 16, 2018 – VPFA executive workplan review
October 18, 2018 – Shif Gadamsetti, Executive Director CAUS
October 22, 2018 – Matt Prineas, Provost/VPA
October 23, 2018 – National advocacy committee
October 24, 2018 – Course evaluation review working group
October 25, 2018 – Karen Thompson and Alain May, mental health follow up
October 25, 2018 – Governance and internal review committee
October 26, 2018 – AUSU policy review project meeting

Hours

September 2018 Report

Weekly Breakdown

Week ending:	Hours Worked	Banked Time Used	Banked Time Earned	Banked Time Remaining
October 7	35	0	0	5.25
October 14	35	0	0	5.25
October 21	35	0	0	5.25
October 28	35	0	0	5.25

Timesheets and Compliance

I have reviewed the timesheets from Natasha Donahue, and Melinda Goertz and found them to be in compliance with AUSU policy.

AUSU October 2018 Executive Report

Melinda A. Goertz, VP External and Student Affairs

Prepared: October 31, 2018

Committees

AUSU MECC: See MECC Report.

AUSU Awards Committee: See Awards Report.

Board of Governors:

Government of Alberta Board Orientation Session – October 22, 2018

The Honourable Marlin Schmidt (Minister of Advanced Education) attended the morning and addressed the group. He stated the ministry's commitment to "high quality, affordable, accessible education". He was proud to highlight the work the province has done to equalize the representation of our public board members; previously the consisted of 65% men and currently they are 53% women and 47% male. In an effort to ensure efficacy of our boards the province is committing to delivering online modules (soon to be available) for board members, Fiduciary Audit training and in-person sessions. This was the first in-person session that they have hosted. We are the only province in Canada that provides the board orientation for public members.

He mentioned that they would be introducing the tuition framework next week, which ended up being October 29, 2018.

We heard from the Assistant Deputy Minister, Dan Rizzoli regarding Governance at Alberta PSIs. I was able to share my experiences with the AU BoG so far and the good fortune of having an effective, experienced President to offer guidance with my role. Next was *Understanding Your Ethical Responsibilities as a PSI Board Member* presented by the Hon. Marguerite Trussler, the Ethics Commissioner of Alberta. Followed by *Governance Models and Organizational Needs* by Anita Lunden, former ED Agency Governance Secretariat.

BoG Governance Committee

This committee did not meet this month.



Athabasca Rotary Club Supper and Fundraiser

The Athabasca Rotary Club held its annual fundraiser with this year's proceeds going towards the community's new pool. Informal reports have noted that the event raised over \$80,000 for this initiative. This was a great networking opportunity as I was able to visit with some of the Board Members, in particular, Kristine Williamson the University's new Vice-President of University Relations. As our positions within our respective organizations have direct overlap, we made plans to meet in the future to discuss how we can collaborate.

CASA Federal Policy

This committee is fast approaching their deadline to have the policy revisions socialized and approved to offer to the CASA membership. We met briefly for member updates and everyone is on track to be finished in time.

Faculty Councils

Digital Governance Committee:

There was a meeting on October 10, 2018. We were introduced to the University's new Chief Information Security Officer (CISO), Tarik Khan. Recently moved from ON to AB and was proud to inform the members that he achieved his MBA from AU. It's great to see that the University has employed an Alumni.

Evergreening Deployment Plan

Graeme Denney gave a presentation on the Evergreening process the University is undergoing. A lot of upgrades are occurring and some very essential; for example, they are removing all Windows 7 models. This is incredibly important as Microsoft will soon be no longer providing updates to this software which includes current security features which in turn has dramatic implications to security and vulnerabilities. Veronica Thompson brought up the issues of replacing cell phones and concerns for how much that could cost her faculty. Mobile devices are not in the evergreen plan, but they are on their radar.

myAU Bookstore Project: Verbal Progress Report – M. Prineas

The myAU Bookstore predates Imagine and the Learning Framework so some of the questions have shifted a little bit. The working group for this project is still trying to figure out what problem an online bookstore is trying to solve.

J. Schaeffer, M. Prineas, and A. May will be reviewing the analysis from the working group. After that, the three of them will be meeting with University's President to determine next steps in this project.

Faculty of Humanities and Social Sciences:

This committee met on Oct. 19, 2018. The University's Provost, Dr. Matt Prineas gave an update and overview of some of the University's higher-level initiatives. Focusing on the concept of modulizing courses and exploring new options for pathways to some of the programs.

Veronica Thompson gave her faculty report. The FHSS faculty will be requesting 2 new positions for indigenous scholar positions to assist with their task of decolonizing and indigenizing the materials within the faculty. They are also requesting another position to support in the implementation of the next phase of SRM as SRM2.2 is complete. They are also asking for one more administrative professional position within the faculty. This faculty has seen an increase in enrollment of 18% as a whole and 26% increase in indigenous courses in particular.

AUSU Business

Dr. Deborah Hurst – Dean of Faculty of Business – Oct.3

The Faculty of Business is focusing on 3 Strategic Prongs:

1. Rests on student experience
2. Expand industry relationships
3. Building Brand / Reputation – they are currently two-thirds of the way towards achieving the AACSB status.

She was very proud that AU had the first online MBA program and will be celebrating 25 years next year.

She elaborated on exciting new partnership with an indigenous group of females that were unable to finish their post-secondary education; a cohort of 15 undergraduate students. This group was successful by using a paced collaborative format overlapping with an individual study structure. They are currently looking to work with another group in BC that is showing their interest in achieving their MBAs with a similar program.

AUGSA – Oct. 5

Shared updates with AUGSAs team. ABCPAC has been focusing more on provincial advocacy and setting up meetings with various provincial government groups. Lindsey, the AUGSA president mentioned that she'd be happy to take some of our input to those meetings.

Maria Campbell, Indigenous Advisor and Priscilla Campeau, Centre for Indigenous Knowledge and Research – Oct. 12

It was great to have an opportunity to meet with these ladies. Maria has been a long-time advisor to the University and Priscilla has been involved with AU in many different capacities for the past 18 years. Our conversations revolved around our student's union creating opportunities for indigenous students to participate in conversation with ourselves as possibly directly with the University itself. We discussed the scenario of having a subcommittee or group of indigenous students that would be able to offer insight to our union and the University and also having indigenous representation within our SU, as well.

This is a very timely conversation for us to have and I look forward to discussing this with council on a broader scale.

ASEC Goals Conference – Oct. 19-21, 2018

Alberta Student's Executive Council (ASEC) is a provincial advocacy group comprised of 15 different colleges and poli-tech institutes. I was able to attend the ASEC Goals Conference to research their organization and advocacy priorities to see if a partnership with AUSU would benefit our members.

Of their top four priorities for the 2018/2019 year, there were two that would align with the interests of AUSU;

- Open Educational Resources (OERs) – increase funding for grants to create and develop OERs
- Transparency in Funding and Spending – The ask is that the provincial government is more transparent with how the various institutions are funded (formula) and how those funds are spent.

There is some further conversations and research that needs to be done before I can make an official recommendation to council.

Meet and Greet

I have drafted a Meet and Greet schedule up until September 2019. I am still waiting to hear back from a couple councillors. Still looking for opportunities to host some in our Eastern provinces.

Karen Thompson, Director, Learner Support Services – Oct. 25, 2018

The agreement with HomeWood Health has been officially signed the morning of this meeting. Natasha has been coordinating with the team to create a banner to promote this initiative. The images are focused on having a diversity of images.

Information on how students can log in and the toll-free numbers were presented to us. As soon as they get the guide for students finished they have committed to sending that for our information as soon as possible.

Meetings

Oct 1	Executive Meeting
Oct 3	Stakeholder Meeting: Deborah Hurst – Dean of Faculty of Business
Oct 5	AUGSA
Oct 10	Executive Meeting
Oct 10	Digital Governance Meeting
Oct 11	AUSU Website Consultation
Oct 11	Public Council Meeting
Oct 12	Maria Campbell & Priscilla Campeau
Oct 15	Executive Meeting
Oct 18	Donnette Kingyens – Social Media Strategy
Oct 18	Federal Policy Committee
Oct 19	FHSS Committee
Oct 19	ASEC Goals Conference
Oct 20	ASEC Goals Conference
Oct 21	ASEC Goals Conference
Oct 22	BoG Board Orientation
Oct 27	Athabasca Rotary Club Supper (Board Member)
Oct 29	Executive Meeting

Hours

Weekly Breakdown

Week ending	Hours Worked	Banked Time Used	Banked Time Earned	Banked Time Remaining
Oct 7	30	0	0	0
Oct 14	30	0	0	0
Oct 21	42	0	12	12
Oct 28	30.25	0	.25	12.25

Timesheets and Compliance

I have reviewed the timesheets from Brandon Simmons and Natasha Donahue and found them to be in compliance with AUSU policy.

AUSU Executive Report

Natasha Donahue, VP Finance and Administration

Prepared: October 29, 2018



Committees

Finance Committee:

The finance committee did not meet this month, but there has been some activity. Please see the finance committee report for details.

Star Party Organizing Committee

The Star Party organizing committee had a debrief on October 2. We talked about the future of the event as well as what we thought we could improve on for next year. The event was deemed a success and new ideas are already being fleshed out for next year's star party.

Mental Health Advisory Committee

I am still waiting on information and I am not sure when the first meeting will be. Alain May will be the chair of this committee.

Course Evaluation Review Working Group

The CER Working Group is concerned with reviewing the AU course evaluations and refining them to gain a better response rate. At the meeting it was shown that the response rate from students is about 10% and the group wishes to bring in more engagement. Some ideas for more engagement were considered for future discussions.

Faculty of Humanities and Social Sciences Faculty Council:

There was a regular faculty meeting this month October 19, 2018. The meeting was mainly focused on the name changes of several courses to better reflect course refinements, the removal of a couple of courses that are no longer able to be sustained, and the addition of a 400 level elective course in psychology. The meeting ended with the Dean's report where we heard that FHSS is making good progress toward their strategic goals.

November 2018 Council Meeting

The next FHSS event will be the planning, pedagogy, and research symposium from Oct 29-31, which I will include on my next VPFA report as it will not conclude until after this report is due.

Faculty of Science and Technology Faculty Council:

The next meeting of the FST is October 31, 2018, but I am unable to attend the meeting due to a conflict with the FHSS event.

Faculty of Health Disciplines:

There was no FHD meeting this month. The next meeting date is unknown but will fall in January.

General Faculties Council:

There was no GFC meeting this month. The next meeting is November 28, 2018.

GFC Sub Committees

Academic Excellence Awards Committee:

There was no meeting this month. The next meeting date is unknown.

Executive Committee:

Aside from a meeting to approve graduands, there was no meeting this month. The next meeting date is unknown.

Student Academic Appeals Committee:

There was one student academic appeals committee meeting this month on DATE. The cases were straightforward. Course Hero and other sites that allow individuals to upload and download assignments are still a cause for concern.

As a complement to the proceedings of this committee, AU is providing in-house training on November 8, 2018 on how student appeals are assessed. The training is extended the members of the SAAC as well as deans and other faculty members that could benefit from the information.

Student Awards Committee:

There was a meeting on October 23, 2018. The meeting went over a list of award disbursements for the period of April 1 – September 30, 2018. It also included a change

in the Barbara Roberts Memorial Award to stipulate it is open to current undergraduate students.

AUSU Business

Policies

As a continuation on the financial policy review, this month we are looking at 6.06 and 6.07.

Policy 6.06 – Financial Management: Oversight – Changes made to this policy were mainly grammatical in nature, but a line was added to express that the finance committee package would be sent to council for information.

Policy 6.07 – Financial Management: Investments and Reserves – Changes made to this policy effected grammar and language, as well as changes to reflect how much cash is to be kept in the operations and reserve funds.

6 Month Workplan Progress

It has been 6 months in my position as VPFA. In light of this, Brandon and I have looked at my workplan to check on the progress of my initiatives, as well as to identify next steps for some of the projects. Things seem to be going on schedule. The bylaw review is underway, and our new financial reporting has been completed and is almost finalized. The evaluation tool should be ready to start using right away, and we can continue its development as we use it.

I've also had the chance to reflect on my first 6 months in the term in the October executive blog. Be sure to check it out!

Position Policies

I have done some further research for the position policy project identified in my workplan, and Exec has determined a framework for our position policies moving forward. I have drafted a report outlining my findings and sent it to exec, and it will be sent to council in the near future for review.

#IBelieveYou ... Now What?

Thanks to Councillor Lisa Oracheski, AUSU had the opportunity to contribute to the Association of Alberta Sexual Assault Services' campaign in response to the #MeToo movement. I was able to create a video responding to questions posed in relation to the #IBelieveYou campaign. This is a cause that is important to me on a

personal level and I appreciated the opportunity to represent AUSU in this context. You can find the video on Facebook, and the link is in my Exec Blog mentioned above.

Website Overhaul and Online Career Services

We had a meeting with Jodi for consultation on our website overhaul this month. From this meeting I came away with some ideas of what we may be looking for in our new website design. I have been researching other sites and keeping an eye on potential career services at the same time. I am trying to brainstorm how we might want this aspect of our website to look since it is a part of my workplan.

Indigenous Student Supports

Executive had an opportunity to meet with Maria Campbell and Priscilla Campeau and discuss some opportunities for AUSU to help support the needs of Indigenous students. Maria was excited about the prospect of AUSU being able to support the facilitation of an Indigenous student committee or group. This would be a big step forward in relationship building and removing barriers preventing Indigenous students from meeting their educational goals in a post-secondary (virtual) environment.

Also of note was the recent naming ceremony of the new Center for World Indigenous Knowledge and Research, which will be officially re-opened in January.

Mental Health Service Transition

I have been involved with the transition to AU's new mental health provider for students in consultation for marketing for students and the student handbook. I have also had to follow-up for information on the transition progress to try to get materials together for students' information, but so far, we haven't gotten official communications from AU for students yet. I am hopeful that we will have the communication to our students before the implementation date so there is no gap in service to students.

Meetings

October 1 – Weekly Executive meeting
October 2 – Star Party debrief
October 3 – AUSU Meeting with Dr. Deborah Hurst
October 3 – Student Consultations Resource Planning meeting
October 10 – Weekly Executive meeting
October 11 – AUSU Website consultation
October 11 – Student Academic Appeals Committee meeting
October 11 – Monthly Council meeting
October 12 – AUSU Meeting with Maria Campbell
October 15 – Weekly Executive meeting
October 16 – Online Mental Health Initiative meeting
October 17 – Executive Workplan Review meeting

November 2018 Council Meeting

October 17 – Meeting with Homewood Health
October 19 – Faculty of Humanities and Social Sciences meeting
October 23 – Student Awards Committee meeting
October 24 – Course Evaluations Review Working Group meeting
October 25 – Policy Review meeting
October 26 – Position Policy discussion
October 29 – FHSS Symposium

Hours

Weekly Breakdown

Week ending:	Hours Worked	Banked Time Used	Banked Time Earned	Banked Time Remaining
October 7	18.5	0	0.5	2.75
October 14	22.5	1.5	0	1.25
October 21	30.25	0	0.25	1.5
October 28	30.5	0	0.5	2.0

Timesheets and Compliance

I have reviewed the timesheets from Brandon Simmons and Melinda Goertz and found them to be in compliance with AUSU policy.

Executive Motions

Date	Motion
October 1, 2018	<ul style="list-style-type: none">BIRT the executive committee approves the travel authorization form for Jodi Campbell and Emmanuel Barker Brandon moves, Natasha seconds. Carried 3/0..
October 1, 2018	<ul style="list-style-type: none">BIRT the executive committee approves the travel authorization form for Melinda Goertz 1. Brandon moves, Melinda seconds. Carried 3/0.
October 15	<ul style="list-style-type: none">BIRT that executive committee approves the travel authorization forms for Brandon, Melinda and Natasha to attend the CASA advocacy week conference. Brandon moves, Melinda seconds. Carried 3/0.