



# Athabasca University Students' Union

## Council Meeting Agenda

Thursday, November 8<sup>th</sup>, 2018

6:30 pm – 8:30 pm MST

- *Please consider the key ethical principles of AUSU, which are respect for persons, respect for the organisation, and respect for the common good, during this meeting of council, and when participating in any AUSU function.*
- *Attendees are encouraged to mute their phone lines when not speaking to reduce background noise for all participants. Mute your line by pressing \*6. Pressing \*6 again will unmute your line.*
- *Council meetings are working sessions of council. Observers should refrain from speaking during the working portion of the meeting but are encouraged to participate in the Question & Answer Period at the end of the meeting or to contact the AUSU office with any questions that arise. Any member may also contact any councillor or staff member with issues that they would like to see addressed on a future council agenda.*

**Log in Protocol:** AUSU uses an online conferencing system. Go to <https://athabasca.pgimeet.com/CouncilAUSU>, select “Enter as a guest”, enter your name and email address and click “Join Meeting”. In a moment the “Connect Audio” box will pop up. Under the “Call My Phone” tab, enter your phone number and extension if applicable and click “Connect Me”. The system will call your telephone for the audio component of the meeting. You can also connect audio through your computer, but your speaker and microphone set-up may affect sound quality for you and other participants.

You may also join the teleconference meeting via audio only by calling **1-855-950-3705** and entering the participant passcode: **945844#**

**Meeting Called By:** Brandon Simmons, President

**Type of Meeting:** AUSU Council Meeting

**Minutes:** Governance and Advocacy Coordinator, Emmanuel Barker

**Expected Participants**

**Council:** President Brandon Simmons, Vice President External and Student Affairs Melinda Goertz, Vice President Finance and Administration Natasha Donahue, Councillor Sarah Blayney Lew, Councillor Brittany Daigle, Councillor Darcie Fleming, Councillor Christine Hudder, Councillor Amanda Lipinski, Councillor Alice Namu, Councillor Mark Teeninga, Councillor Lisa Oracheski.

**Staff:** Executive Director Jodi Campbell, Governance and Advocacy Coordinator Emmanuel Barker, Voice Magazine Managing Editor Karl Low, Communications and Member Services Coordinator Donette Kingyens.

**Members:** Carla Knipe

**Regrets:** Councillor Josh Ryan (Absent-Vacation), Councillor Julian Teterenko (Absent-Vacation)

**NOTICE:** this meeting will be recorded and will be conducted using Robert’s Rules of Order when necessary to ensure efficiency and effectiveness.

**ACKNOWLEDGEMENT:** Athabasca University Students’ Union respectfully acknowledges that we are on and work on the traditional lands of the Indigenous Peoples (Inuit, First Nations, Métis) of Canada. We honour the ancestry, heritage and gifts of the Indigenous Peoples and give thanks to them.

### Agenda and Minutes

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|------------|---|------------|
| <b>1.0</b> | <b>Welcome and Member at Large Input</b>  | B. Simmons |
|            | <b>Note:</b> This is an opportunity to welcome guest observers and offer an opportunity for member input prior to the adoption of the agenda. |            |

- 2.0 Adoption of Agenda** B. Simmons  
**Proposed Motion:** BIRT AUSU council adopt the November 08<sup>th</sup>, 2018 council meeting agenda.

*2018-11-08 Council Agenda DRAFT*

- 3.0 Approval of Council Meeting Minutes** B. Simmons  
**Proposed Motion:** BIRT AUSU council approve the minutes of the October 11<sup>th</sup>, 2018 council meeting.

*2018-10-11 Council Meeting Minutes DRAFT*

**Note:** Approval of all public council minutes for special, regular, and interim council meetings, takes place at the next regular public meeting.

#### Action Items

- 4.0 Review of Action Items** B. Simmons  
**Note:** The status of the current action items can be found at the bottom of the agenda

#### New Business

- 5.0 Bylaw Revision** B. Simmons  
**Proposed Motion:**

Whereas the Post Secondary Learning Act gives authority to AUSU Council for the creation and amendment of its own bylaws,

**BIRT** AUSU Council adopt the proposed changes to the AUSU Bylaws as presented in the attached document titled, "AUSU 2018 Bylaws". This document represents the only official bylaws of the Athabasca University Students Union and hereby replaces any prior versions or copies.

*AUSU 2018 Bylaws*

**Note:** This agenda item is the second reading of the 2018 AUSU Bylaws in accordance with the current bylaws section 1.01 e) "Special Resolution". The first reading of the above motion took place during the October 11<sup>th</sup> council meeting and was successful. The above reading of the AUSU Bylaws must be passed with a greater than 2/3rds majority vote. If the above motion passes, the proposed bylaw changes will be officially adopted.

- 6.0 Policy Revision** B. Simmons/N. Donahue  
**Proposed Motion:** **BIRT** AUSU Council adopt the proposed changes to Policy 6.08 Financial Management: Membership Fees, as presented.

*Policy 6.08 Financial Management: Membership Fees*

**Note:** This agenda item is the second reading of AUSU policy 6.08 in accordance with the current bylaws section 1.01 e) "Special Resolution". The first reading of the above motion took place during the October 11<sup>th</sup> council meeting and was successful. The above reading of policy 6.08 must be passed with a greater than 2/3rds majority vote. If the above motion passes, the proposed policy changes will be officially adopted.

**7.0 Policy Revisions** N. Donahue

**BIRT** AUSU Council Approve the updated copy of Policy 6.06 Financial Management: Oversight.

*Policy 6.06 Financial Management: Oversight.*

**BIRT** AUSU Council Approve the updated copy of Policy 6.07 Financial Management: Reserves and Investments.

*Policy 6.07 Financial Management: Reserves and Investments.*

*Internally Restricted Funds 2018-09-30.*

**8.0 Position Policy Project** N. Donahue

**BIRT** the AUSU council approves the removal of all position policies from the AUSU website and approves the development of an internal position policies document.

*2018 Position Policy Project Backgrounder*

**Reports**

**9.0 For Information: Reports for the month of September 2018.**

**Note:** Regular monthly reports from executive councillors, staff, and committees are circulated prior to the meeting. Any updates or highlights will be presented by the author of the report. Questions regarding the reports may be posed.

**9.1 President's Report** B. Simmons

*2018-10 President Report*

**9.2 Vice President External and Student Affairs' Report** M. Goertz

*2018-10 VP External and Student Affairs Report*

**9.3 Vice President Finance and Administration's Report** N. Donahue

*2018-10 VP Finance and Administration Report*

**9.4 Executive Meeting Report** N. Donahue

*2018-10 Exec Meeting Report*

**Note:** Executive meeting reports are not public documents. Any decisions made by the Executive appear in a separate public report for ratification by Council. The Executive meeting report is circulated to Council for review and acceptance in their role as the governing council of AUSU.

**9.5 Finance Committee Report** N. Donahue

*2018-10 Finance Committee Report*

**9.6 Awards Committee Report** A. Lipinski

*2018-10 Awards Committee Report*

**9.7 Member Engagement and Communication Committee Report** M. Goertz

*2018-10 MEC Committee Report*

**9.8 Executive Director's Report** J. Campbell

*2018-10 Executive Director Report*

**9.9 Communication and Members Services Coordinator's Report** D. Kingyens

*2018-10 Communications Coordinator Report*

Question & Answer Period

**10.0 Question & Answer Period**

B. Simmons

Observers are encouraged to participate in the question & answer period.

This is a regular part of this meeting and as such will be recorded, will follow Robert’s Rules of Order, and will be included in the minutes.

This section of the meeting will be limited to 30 minutes in length.

Each observer may be limited to one or two questions per meeting in order to allow access to as many participants as possible. At the discretion of the chair, and if time allows, additional questions may be asked by an observer.

The chair will direct all questions to the appropriate councillor or staff member for a response.

Observers are also invited to contact the AUSU office with any questions that arise from the meeting at [ausu@ausu.org](mailto:ausu@ausu.org) , 780.497.7000, or toll-free at 1.855.497.7003

Next Meeting and Adjournment

The next meetings of council will be:

**Thursday, December 13<sup>th</sup>**, 2018, 6:30pm MST – Public Meeting (Tentative)

**Thursday, January 10<sup>th</sup>**, 2019, 6:30pm MST – Public Meeting

Motion to Adjourn

Summary of Agenda Items

Date	Status Deadline	Agenda Item and Responsible Party
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Summary of Action Items

Date	Status Deadline	Action Item and Responsible Party
August 8	Ongoing	<b>Adoption of Agenda:</b> Rescind policy 9.22 in February. <b>Staff/Council</b> <b>Note:</b> This action item is on hold until AU implements the AU Bookstore.
January 15	December 2018	<b>Policy Revisions:</b> When policy 6.06 is up for review, it should specify that the finance packages should be sent to all of council monthly. <b>Executive</b>