



# Athabasca University Students' Union

## Council Meeting Agenda DRAFT

Thursday, January 10<sup>th</sup>, 2019  
6:30 pm – 8:30 pm MST

- *Please consider the key ethical principles of AUSU, which are respect for persons, respect for the organisation, and respect for the common good, during this meeting of council, and when participating in any AUSU function.*
- *Attendees are encouraged to mute their phone lines when not speaking to reduce background noise for all participants. Mute your line by pressing \*6. Pressing \*6 again will unmute your line.*
- *Council meetings are working sessions of council. Observers should refrain from speaking during the working portion of the meeting but are encouraged to participate in the Question & Answer Period at the end of the meeting or to contact the AUSU office with any questions that arise. Any member may also contact any councillor or staff member with issues that they would like to see addressed on a future council agenda.*

**Log in Protocol:** AUSU uses an online conferencing system. Go to <https://athabasca.pgimeet.com/CouncilAUSU>, select “Enter as a guest”, enter your name and email address and click “Join Meeting”. In a moment the “Connect Audio” box will pop up. Under the “Call My Phone” tab, enter your phone number and extension if applicable and click “Connect Me”. The system will call your telephone for the audio component of the meeting. You can also connect audio through your computer, but your speaker and microphone set-up may affect sound quality for you and other participants.

You may also join the teleconference meeting via audio only by calling **1-855-950-3705** and entering the participant passcode: **945844#**

**Meeting Called By:** Brandon Simmons, President  
**Type of Meeting:** AUSU Council Meeting  
**Minutes:** Governance and Advocacy Coordinator, Emmanuel Barker  
**Expected Participants**

**Council:** President Brandon Simmons, Vice President External and Student Affairs Melinda Goertz, Vice President Finance and Administration Natasha Donahue, Councillor Sarah Blayney Lew, Councillor Brittany Daigle, Councillor Darcie Fleming, Councillor Christine Hudder, Councillor Amanda Lipinski, Councillor Alice Namu, Councillor Mark Teeninga, Councillor Lisa Oracheski, Councillor Julian Teterenko, Councillor Josh Ryan.

**Staff:** Executive Director Jodi Campbell, Governance and Advocacy Coordinator Emmanuel Barker, Voice Magazine Managing Editor Karl Low, Communications and Member Services Coordinator Donette Kingyens.

**Members:** Carla Knipe

**Guests:** Chad Knippel, Partner at KRP

**Regrets:**

**NOTICE:** this meeting will be recorded and will be conducted using Robert’s Rules of Order when necessary to ensure efficiency and effectiveness.

**ACKNOWLEDGEMENT:** Athabasca University Students’ Union respectfully acknowledges that we are on and work on the traditional lands of the Indigenous Peoples (Inuit, First Nations, Métis) of Canada. We honour the ancestry, heritage and gifts of the Indigenous Peoples and give thanks to them.

### Agenda and Minutes

1.0 Call for Attendance

B. Simmons

**2.0 Welcome and Member at Large Input** B. Simmons

**Note:** This is an opportunity to welcome guest observers and offer an opportunity for member input prior to the adoption of the agenda.

**3.0 Adoption of Agenda** B. Simmons

**Proposed Motion:** BIRT AUSU council adopt the January 10<sup>th</sup>, 2019 council meeting agenda.

*2019-01-10 Council Agenda DRAFT*

**4.0 Approval of Council Meeting Minutes** B. Simmons

**Proposed Motion:** BIRT AUSU council approve the minutes of the November 8th, 2018 council meeting.

*2018-11-08 Council Meeting Minutes DRAFT*

**Note:** Approval of all public council minutes for special, regular, and interim council meetings, takes place at the next regular public meeting.

#### Action Items

**5.0 Review of Action Items** B. Simmons

**Note:** The status of the current action items can be found at the bottom of the agenda

#### New Business

**6.0 Approval of the 2017-2018 Audited AUSU Financial Statements** N. Donahue

**Proposed Motion:** BIRT the AUSU council accepts the 2017-2018 audited financial statements as presented by Kingston Ross Pasnak (KRP).

*2018 AUSU DRAFT Audited Adjusting Journal Entries*

*2018 AUSU DRAFT Audited Financial Statements*

*2018 AUSU DRAFT Final Audit Findings*

**NOTE:** Chad Knippel, partner at KRP, will be attending the meeting to present on the findings of the 2017-2018 audit, as well as answer questions from council.

**7.0 Selection of Auditors for the 2018-2019 Fiscal Year** N. Donahue

**Proposed Motion:** BIRT AUSU council appoints Kingston Ross Pasnak (KRP) as AUSU's financial auditor for the 2018-2019 fiscal year.

**8.0 Lynda.com Email Vote Ratification from December 13th, 2018** B. Simmons

**Proposed Motion:** BIRT AUSU council ratifies the following email motion from December 13<sup>th</sup>, 2018.

**BIRT AUSU Council approves the three-year contract with LinkedIn Learning for the Lynda.com service.**

B. Simmons/L. Oracheski

Carried 13/0

*Lynda.com Backgrounder*

*2018 Lynda.com Renewal year 1*

*2018 Lynda.com Renewal year 2*

*2018 Lynda.com Renewal year 3*

- 9.0 Podcast Project Plan** M. Goertz  
**Proposed Motion:** BIRT AUSU Council approves the Podcast Project Proposal as recommended by the MEC Committee.  
*Podcast Project Proposal*
- 10.0 Policy Revisions** N. Donahue  
 The AUSU Executive Committee has approved the updated copy of Policy 1.01 Policy: Creation, Format, Maintenance & Review as part of an **informal** review.  
*Policy 1.01 Policy: Creation, Format, Maintenance & Review*
- 11.0 Student Advisory Committee Membership** B. Simmons  
**Proposed Motion:** BIRT AUSU Council appoints Jennifer Bouley, Jon-Paul Hare, Christopher Hinbest, Landon King, Katy Lowe, Michele Mrkvan, Lionel Pinkhard, Giovanni Serebro, Zdenka Slavikova, Raphael Ugobi to the AUSU student advisory committee, with AUSU President as the committee chair, for a term that begins immediately, and ends on September 30<sup>th</sup>, 2019.  
**Note:** All committee applications have been reviewed and are recommended by the executive committee.

## Reports

- 12.0 For Information: Reports for the month of November and December 2018.**  
**Note:** Regular monthly reports from executive councillors, staff, and committees are circulated prior to the meeting. Any updates or highlights will be presented by the author of the report. Questions regarding the reports may be posed.
- 12.1 President's Report** B. Simmons  
*2018-11 President Report*  
*2018-12 President Report*
- 12.2 Vice President External and Student Affairs' Report** M. Goertz  
*2018-11 VP External and Student Affairs Report*  
*2018-12 VP External and Student Affairs Report*
- 12.3 Vice President Finance and Administration's Report** N. Donahue  
*2018-11 VP Finance and Administration Report*  
*2018-12 VP Finance and Administration Report*
- 12.4 Executive Meeting Report** N. Donahue  
*2018-11 Exec Meeting Report*  
*2018-12 Exec Meeting Report*  
**Note:** Executive meeting reports are not public documents. Any decisions made by the Executive appear in a separate public report for ratification by Council. The Executive meeting report is circulated to Council for review and acceptance in their role as the governing council of AUSU.
- 12.5 Finance Committee Report** N. Donahue  
*2018-11 Finance Committee Report*  
*2018-12 Finance Committee Report*
- 12.6 Awards Committee Report** A. Lipinski  
*2018-11 Awards Committee Report*

2018-12 Awards Committee Report

- 12.7 Member Engagement and Communication Committee Report** M. Goertz  
*2018-11 MEC Committee Report*  
*2018-12 MEC Committee Report*
- 12.8 Executive Director's Report** J. Campbell  
*2018-11 Executive Director Report*  
*2018-12 Executive Director Report*
- 12.9 Communication and Members Services Coordinator's Report** D. Kingyens  
*2018-11 Communications Coordinator Report*  
*2018-12 Communications Coordinator Report*

#### Question & Answer Period

- 13.0 Question & Answer Period** B. Simmons

Observers are encouraged to participate in the question & answer period.

This is a regular part of this meeting and as such will be recorded, will follow Robert's Rules of Order, and will be included in the minutes.

This section of the meeting will be limited to 30 minutes in length.

Each observer may be limited to one or two questions per meeting in order to allow access to as many participants as possible. At the discretion of the chair, and if time allows, additional questions may be asked by an observer.

The chair will direct all questions to the appropriate councillor or staff member for a response.

Observers are also invited to contact the AUSU office with any questions that arise from the meeting at [ausu@ausu.org](mailto:ausu@ausu.org) , 780.497.7000, or toll-free at 1.855.497.7003

#### Next Meeting and Adjournment

The next meetings of council will be:

**Tuesday, February 19<sup>th</sup>**, 2019, 6:30pm MST – Public Meeting

**Thursday, March 14<sup>th</sup>**, 2019, 6:30pm MST – Public Meeting

Motion to Adjourn

#### Summary of Agenda Items

| Date | Status | Deadline | Agenda Item and Responsible Party |
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#### Summary of Action Items

| Date | Status | Deadline | Action Item and Responsible Party |
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