



Athabasca University Students' Union

Council Meeting Agenda DRAFT

Tuesday, February 19th, 2019

6:30 pm – 8:30 pm MST

- *Please consider the key ethical principles of AUSU, which are respect for persons, respect for the organisation, and respect for the common good, during this meeting of council, and when participating in any AUSU function.*
- *Attendees are encouraged to mute their phone lines when not speaking to reduce background noise for all participants. Mute your line by pressing *6. Pressing *6 again will unmute your line.*
- *Council meetings are working sessions of council. Observers should refrain from speaking during the working portion of the meeting but are encouraged to participate in the Question & Answer Period at the end of the meeting or to contact the AUSU office with any questions that arise. Any member may also contact any councillor or staff member with issues that they would like to see addressed on a future council agenda.*

Log in Protocol: AUSU uses an online conferencing system. Go to <https://athabasca.pgimeet.com/CouncilAUSU>, select “Enter as a guest”, enter your name and email address and click “Join Meeting”. In a moment the “Connect Audio” box will pop up. Under the “Call My Phone” tab, enter your phone number and extension if applicable and click “Connect Me”. The system will call your telephone for the audio component of the meeting. You can also connect audio through your computer, but your speaker and microphone set-up may affect sound quality for you and other participants.

You may also join the teleconference meeting via audio only by calling **1-855-950-3705** and entering the participant passcode: **945844#**

Meeting Called By: Brandon Simmons, President
Type of Meeting: AUSU Council Meeting
Minutes: Governance and Advocacy Coordinator, Emmanuel Barker
Expected Participants

Council: President Brandon Simmons, Vice President External and Student Affairs Melinda Goertz, Vice President Finance and Administration Natasha Donahue, Councillor Sarah Blayney Lew, Councillor Brittany Daigle, Councillor Darcie Fleming, Councillor Christine Hudder, Councillor Amanda Lipinski, Councillor Alice Namu, Councillor Mark Teeninga, Councillor Lisa Oracheski, Councillor Josh Ryan.

Staff: Executive Director Jodi Campbell, Governance and Advocacy Coordinator Emmanuel Barker, Voice Magazine Managing Editor Karl Low, Communications and Member Services Coordinator Donette Kingyens.

Regrets: Councillor Julian Teterenko (absent-vacation)

Members: Carla Knipe

NOTICE: this meeting will be recorded and will be conducted using Robert’s Rules of Order when necessary to ensure efficiency and effectiveness.

ACKNOWLEDGEMENT: Athabasca University Students’ Union respectfully acknowledges that we are on and work on the traditional lands of the Indigenous Peoples (Inuit, First Nations, Métis) of Canada. We honour the ancestry, heritage and gifts of the Indigenous Peoples and give thanks to them.

Agenda and Minutes

1.0 Call for Attendance

B. Simmons

2.0 Welcome and Member at Large Input B. Simmons
Note: This is an opportunity to welcome guest observers and offer an opportunity for member input prior to the adoption of the agenda.

3.0 Adoption of Agenda B. Simmons
Proposed Motion: BIRT AUSU council adopt the February 19th, 2019 council meeting agenda.
2019-02-19 Council Agenda DRAFT

4.0 Approval of Council Meeting Minutes B. Simmons
Proposed Motion: BIRT AUSU council approve the minutes of the January 10th, 2019 council meeting.
2019-01-10 Council Meeting Minutes DRAFT
Note: Approval of all public council minutes for special, regular, and interim council meetings, takes place at the next regular public meeting.

Action Items

5.0 Review of Action Items B. Simmons
Note: The status of the current action items can be found at the bottom of the agenda

New Business

6.0 Executive Election Update B. Simmons
Note: Update will be provided regarding the upcoming executive election, which will take place at 5 pm MST on Thursday, March 7th, 2019.

7.0 In-Camera Session B. Simmons
7.1 Meeting to go In-Camera for Discussion Regarding Councillor Attendance.
Proposed Motion: BIRT AUSU council agrees to move In-Camera.
In-Camera Tip sheet
2019-02-19 In-Camera Information Sheet COUNCIL ONLY

Note: During an In-Camera session, those attendees not on the current council will be asked to leave the meeting during the discussion and will be invited to rejoin the meeting to observe the decisions and any motions arising from the discussion.

7.2 Proposed Motion: BIRT councillor Darcie Fleming be respectfully dismissed from AUSU Council for accruing two or more full absences from council and committee meetings without sufficient notice in a twelve-month period, by being absent from the November 14th, 2018, and February 5th, 2019, Finance Committee Meetings.

8.0 Awards Committee Recommendation N. Donahue/ A. Lipinski
Proposed Motion: BIRT AUSU approve the updated copy of Policy 7.02 Member Services: Scholarships, Awards, and Bursaries Program as recommended by AUSU awards committee.
Policy 7.02 Member Services: Scholarships, Awards, and Bursaries Program

9.0 Policy Revisions N. Donahue
Proposed Motion: BIRT AUSU council approve the updated copy of Policy 4.01 Administration: Privacy Policy:
Policy 4.01 Administration: Privacy Policy

- 10.0 Policy Revisions** N. Donahue
Note: The following Copies of Policy 4.02 Administration: Copyright Policy and Policy 4.03 Administration: Records Management have been approved by the executive committee as part of an **informal review**.
Policy 4.02 Administration: Copyright Policy
Policy 4.03 Administration: Records Management
- 11.0 Position Policy Project** N. Donahue
Note: An update will be provided regarding the development of the Position Policy Manual and accompanying Position Policy Handbook.
AUSU Position Policy Manual
AUSU Position Policy Handbook

Reports

- 12.0 For Information: Reports for the month of January 2019.**
Note: Regular monthly reports from executive councillors, staff, and committees are circulated prior to the meeting. Any updates or highlights will be presented by the author of the report. Questions regarding the reports may be posed.
- 12.1 President's Report** B. Simmons
2019-01 President Report
- 12.2 Vice President External and Student Affairs' Report** M. Goertz
2019-01 VP External and Student Affairs Report
- 12.3 Vice President Finance and Administration's Report** N. Donahue
2019-01 VP Finance and Administration Report
- 12.4 Executive Meeting Report** N. Donahue
2019-01 Exec Meeting Report
Note: Executive meeting reports are not public documents. Any decisions made by the Executive appear in a separate public report for ratification by Council. The Executive meeting report is circulated to Council for review and acceptance in their role as the governing council of AUSU.
- 12.5 Finance Committee Report** N. Donahue
2019-01 Finance Committee Report
- 12.6 Awards Committee Report** A. Lipinski
2019-01 Awards Committee Report
- 12.7 Member Engagement and Communication Committee Report** M. Goertz
2019-01 MEC Committee Report
- 12.8 Executive Director's Report** J. Campbell
2019-01 Executive Director Report
- 12.9 Communication and Members Services Coordinator's Report** D. Kingyens
2019-01 Communications Coordinator Report

Question & Answer Period

- 13.0 Question & Answer Period** B. Simmons

Observers are encouraged to participate in the question & answer period.

This is a regular part of this meeting and as such will be recorded, will follow Robert's Rules of Order, and will be included in the minutes.

This section of the meeting will be limited to 30 minutes in length.

Each observer may be limited to one or two questions per meeting in order to allow access to as many participants as possible. At the discretion of the chair, and if time allows, additional questions may be asked by an observer.

The chair will direct all questions to the appropriate councillor or staff member for a response.

Observers are also invited to contact the AUSU office with any questions that arise from the meeting at ausu@ausu.org , 780.497.7000, or toll-free at 1.855.497.7003

Next Meeting and Adjournment

The next meetings of council will be:

Thursday, March 14th, 2019, 6:30pm MST – Public Meeting

Thursday, April 11th, 2019, 6:30pm MST – Public Meeting

Motion to Adjourn

Summary of Agenda Items

Date	Status Deadline	Agenda Item and Responsible Party
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Summary of Action Items

Date	Status Deadline	Action Item and Responsible Party
2019-01-10	Completed January 31	Approval of the 2017-2018 Audited AUSU Financial Statements: Follow up with KRP and sign final audited financial statements. ED and President
2019-01-10	Completed January 31	Lynda.com Email Vote Ratification: Proceed with payment for the first year of the new agreement. ED