



# Athabasca University Students' Union

## Council Meeting Agenda DRAFT

Thursday, October 17, 2019  
6:30 pm – 8:30 pm MDT

- *Please consider the key ethical principles of AUSU, which are respect for persons, respect for the organisation, and respect for the common good, during this meeting of council, and when participating in any AUSU function.*
- *Attendees are encouraged to mute their phone lines when not speaking to reduce background noise for all participants.*
- *Council meetings are working sessions of council. Observers should refrain from speaking during the working portion of the meeting but are encouraged to participate in the Question & Answer Period at the end of the meeting or to contact the AUSU office with any questions that arise. Any member may also contact any councillor or staff member with issues that they would like to see addressed on a future council agenda.*

**Log in Protocol:** Join Zoom Meeting

<https://ausu.zoom.us/j/706949152>

Dial by your location: +1 647-558-0588 (Canada)

Meeting ID: 706 949 152

Find your local number: <https://zoom.us/u/acZUPTK2mL>

**NOTE:** Long distance charges may apply. We recommend downloading the Zoom App to access free video & audio through your smartphone if you are unable to connect via your personal computer.

**Meeting Called By:** President Brandon Simmons

**Type of Meeting:** AUSU Council Meeting

**Minutes:** Governance and Advocacy Coordinator Duncan Wojtaszek

### Expected Participants

**Council:** Vice President External and Student Affairs Natasha Donahue (Meeting Chair), Vice President Finance and Administration Brittany Daigle, Councillor Sarah Blayney Lew, Councillor Darcie Fleming, Councillor Melinda Goertz, Councillor Christine Hudder, Councillor Amanda Lipinski, Councillor Alice Namu, Councillor Lisa Oracheski, Councillor Josh Ryan, Councillor Mark Teeninga

**Staff:** Executive Director Jodi Campbell, Governance and Advocacy Coordinator Duncan Wojtaszek, Voice Magazine Managing Editor Karl Low, Communications and Member Services Coordinator Donette Kingyens

**Regrets:** President Brandon Simmons

**Members:** Karlee Kapler

**NOTICE:** this meeting will be recorded and will be conducted using Robert's Rules of Order when necessary to ensure efficiency and effectiveness.

**ACKNOWLEDGEMENT:** Athabasca University Students' Union respectfully acknowledges that we are on and work on the traditional lands of the Indigenous Peoples (Inuit, First Nations, Métis) of Canada. We honour the ancestry, heritage and gifts of the Indigenous Peoples and give thanks to them.

## Agenda and Minutes

- 1.0 Call for Attendance** N. Donahue
- 2.0 Welcome and Member at Large Input** N. Donahue  
**Note:** This is an opportunity to welcome guest observers and offer an opportunity for member input prior to the adoption of the agenda.
- 3.0 Adoption of Agenda** N. Donahue  
**Proposed Motion:** BIRT AUSU council approves the October 17, 2019 meeting agenda.  
*2019-10-17 Council Agenda DRAFT*
- 4.0 Approval of Council Meeting Minutes** N. Donahue  
**Proposed Motion:** BIRT AUSU council approves the minutes of the September 19, 2019 council meeting.  
*2019-09-19 Council Meeting Minutes DRAFT*  
**Note:** Approval of all public council minutes for special, regular, and interim council meetings, takes place at the next regular public meeting.

## Action Items

- 5.0 Review of Action Items** N. Donahue  
**Note:** The status of the current action items can be found at the bottom of the agenda.

## New Business

- 6.0 Policy Revisions** B. Daigle
- 6.1 Policy 2.04 Discipline Process**  
**Proposed motion:** BIRT AUSU council approves the updated copy of Policy 2.04 Council Governance Discipline Process.  
*Policy 2.04 Council Governance Discipline Process DRAFT*
- 6.2 Policy 2.08 Meeting Attendance**  
**Proposed motion:** BIRT AUSU council approves the updated copy of Policy 2.08 Council Governance Meeting Attendance.  
*Policy 2.08 Council Governance Meeting Attendance DRAFT*
- 6.3 Policy 2.11 Committee Governance**  
**Proposed motion:** BIRT AUSU council approves the updated copy of Policy 2.11 Committee Governance.  
*Policy 2.11 Committee Governance DRAFT*
- 6.4 Policy 2.14 Councillor Responsibilities and Honoraria**  
**Proposed motion:** BIRT AUSU council approves the updated copy of Policy 2.14 Councillor Responsibilities and Honoraria.  
*Policy 2.14 Councillor Responsibilities and Honoraria DRAFT*

**6.5 Policy 5.02 Staff Hiring**  
**Proposed motion:** BIRT AUSU council approves the updated copy of Policy 5.02 Staff Hiring.  
*Policy 5.02 Staff Hiring DRAFT*

**6.6 Policy 5.03 Staff Management**  
**Proposed motion:** BIRT AUSU council approves the updated copy of Policy 5.03 Staff Management.  
*Policy 5.03 Staff Management DRAFT*

**7.0 Year End Update** B. Daigle

**Note:** AUSU's fiscal year ended on September 30, 2019 and an update regarding next steps will be provided.

**8.0 Get Out The Vote Update** N. Donahue

**Note:** Since September 15, 2019, AUSU along with CASA have been working to get as many students as possible to pledge to vote in the Canadian Federal Election on October 21, 2019. An update will be provided on our progress to date.

## Reports

**9.0 For Information: Reports for the month of September 2019.**  
**Note:** Regular monthly reports from executive councillors, staff, and committees are circulated prior to the meeting. Any updates or highlights will be presented by the author of the report. Questions regarding the reports may be posed.

**9.1 President's Report** B. Simmons  
*2019-09 President Report*

**9.2 Vice President External and Student Affairs' Report** N. Donahue  
*2019-09 VP External and Student Affairs Report*

**9.3 Vice President Finance and Administration's Report** B. Daigle  
*2019-09 VP Finance and Administration Report*

**9.4 Executive Meeting Report** B. Daigle  
*2019-09 Executive Meeting Report*

**Note:** Executive meeting reports are not public documents. Any decisions made by the Executive appear in a separate public report for ratification by Council. The Executive meeting report is circulated to Council for review and acceptance in their role as the governing council of AUSU.

**9.5 Finance Committee Report** B. Daigle  
*2019-09 Finance Committee Report*

**9.6 Awards Committee Report** B. Daigle  
*2019-09 Awards Committee Report*

<b>9.7 Member Engagement and Communication Committee Report</b> <i>2019-09 MEC Committee Report</i>	N. Donahue
<b>9.8 Executive Compensation Review Committee Report</b> <i>2019-09 Executive Compensation Review Committee Report</i>	M. Teeninga
<b>9.9 Executive Director’s Report</b> <i>2019-09 Executive Director Report</i>	J. Campbell
<b>9.10 Communication and Members Services Coordinator’s Report</b> <i>2019-09 Communications Coordinator Report</i>	D. Kingyens

**Question & Answer Period**

**10.0 Question & Answer Period** N. Donahue

Observers are encouraged to participate in the question & answer period.

This is a regular part of this meeting and as such will be recorded, will follow Robert’s Rules of Order, and will be included in the minutes.

Each observer may be limited to one or two questions per meeting in order to allow access to as many participants as possible. At the discretion of the chair, and if time allows, additional questions may be asked by an observer.

The chair will direct all questions to the appropriate councillor or staff member for a response.

Observers are also invited to contact the AUSU office with any questions that arise from the meeting at [ausu@ausu.org](mailto:ausu@ausu.org) , 780.497.7000, or toll-free at 1.855.497.7003.

**Next Meeting and Adjournment**

The next meeting of council will be:  
**November 21, 2019 at 6:30 pm MST**

**Motion to Adjourn:**

**Summary of Agenda Items**

Date	Status	Deadline	Agenda Item and Responsible Party

**Summary of Action Items**

Date	Status	Deadline	Action Item and Responsible Party