



**POLICY 4.02**  
**ADMINISTRATION**

*Copyright*

**POLICY INTENT**

To define ownership and usage of AUSU copyrighted materials.

**POLICY RESPONSIBILITY**

Council

**POLICY**

**Copyright Ownership**

- 4.02.01 AUSU owns or has full permission for the use of any and all photographs, graphics, written materials, multimedia or other content on the AUSU website, newsletters, and other member communication formats distributed or published by AUSU.
- 4.02.02 By submitting, for official use, any of the above to AUSU, the submitter agrees that AUSU has full permission for the use of that item in any manner it so chooses, unless other specific arrangements are made.
- 4.02.03 AUSU cannot grant reprint permission for any items not owned by AUSU.

**Re-Use of AUSU Content in Printed Form and Online**

- 4.02.04 Articles, photos, logos, and other content for which the copyright is owned by AUSU may not be reprinted, republished, or otherwise redistributed without the express written permission of AUSU.
- 4.02.05 Quoting from a copyrighted source is permissible, as long as it is consistent with the "fair dealing" provision of The Copyright Act of Canada and includes proper citation of source.

- 4.02.06 Re-use of any article, photo, multimedia or other content, in its entirety or in “Substantial” proportion (or otherwise in violation of the "fair dealing" provision of The Copyright Act of Canada), for which the copyright is owned by AUSU is strictly prohibited without the express written permission of AUSU.
- 4.02.07 A fee may be charged for reprint permission of an article, photo, or other content at the sole discretion of AUSU.

#### **Administration**

- 4.02.08 The executive director shall be the primary contact for all copyright requests or concerns.

#### **RELATED REFERENCES, POLICIES, PROCEDURES AND FORMS**

##### **This Policy References:**

None

##### **This Policy is Referenced by:**

None

##### **Forms:**

None

#### **POLICY HISTORY**

Original Approval Date: September 13, 2004

Last Review Date: February 18, 2021 (Informal)

Review by Date: February 2023