



POLICY 2.06

COUNCIL GOVERNANCE

Student Representatives on AU Committees

POLICY INTENT

Athabasca University (AU) provides a number of opportunities for students to sit on university committees. AUSU is approached regularly to appoint a student representative as needed. To recognize the importance of ensuring that proper student representation is available for AU committees, this policy outlines AUSU's student representative approach.

POLICY

Executive Role

- 2.06.01 At the beginning of the Executive term year, or at any point as necessary, the Executive Committee (EC) will review requests and requirements of all AU governing bodies and committees and ensure that AUSU representation exists in all possible circumstances.
- 2.06.02 In consideration of time, availability, and impact, the Executive Committee will use the following means to fill the committees:
 - a. appoint an Executive Councillor to the committee or body, if possible; or
 - b. at the discretion of the Executive Committee, or if no suitable Executive Councillor is available to fill the position, AUSU may move to the committee application process outlined below.

Committee Application Process

- 2.06.03 For all committee positions that remain available following the process presented in 2.06.02, the Executive Committee will attempt to appoint a representative from AUSU Council.
- 2.06.04 Committee openings that are advertised to the AUSU membership or Councillors shall include the name and scope of the committee, the approximate time required, compensation (if applicable), and any possible or required methods of participation (e.g., meeting attendance by videoconference, online, or in-person).
- 2.06.05 If no suitable representative can be found within Council, the Executive Committee shall attempt to fill the position from the general AUSU membership. The opening shall be posted for a minimum of seven (7) days on the AUSU website, and other alternate spaces as appropriate, inviting applications from the membership.

- 2.06.06 Both Councillors and non-councillors applying for committee positions will be asked to submit a resume and details of their availability to attend committee meetings, either in person or by virtual means.

Selection

- 2.06.07 All applications for committee positions will be submitted to the Executive Committee, who will review the applications and make a selection based on the availability, experience, and skills presented by the applicants.
- 2.06.08 If the committee member is to be an AUSU Councillor, the Executive Committee may carry a motion to appoint the Councillor and report to Council on the decision.
- 2.06.09 If the committee member is to be an AUSU Member-at-Large, the executive committee will make a recommendation to Council to appoint the Member as AUSU's elected representative on the committee or body.

Reporting

- 2.06.10 Representatives on external committees will submit a report on committee activity for the next Council meeting document package.
- 2.06.11 Council will make every effort to keep Member-at-Large committee members apprised of any information that may assist the representative in providing the viewpoint of AU students as a whole.
- 2.06.12 Representatives on AU committees may attend regularly scheduled formal Council meetings to remain up to date on Council initiatives, and the needs and concerns of the AU student body.
- 2.06.13 All committee representatives will adhere to all applicable privacy legislation and any additional confidentiality requirements imposed by AU or AUSU.
- 2.06.14 Members-at-Large, as representatives of AUSU, shall be subject to all AUSU policies.

Financial Compensation

- 2.06.15 AUSU may choose to offer financial compensation or a token of appreciation to Councillors or Members-at-Large of AU committees if AUSU feels that the requirements of the committee merit remuneration.
- 2.06.16 Should AUSU decide that financial compensation or a token of appreciation is appropriate, the amount and method of this compensation will be determined on a case-by-case basis, however, the value will not exceed the amount paid to AUSU Councillors for serving on internal AUSU committees.

Removal and Reappointments

- 2.06.17 Representatives on committees who fail to comply with this policy may be replaced with a new representative or removed from the committee by a vote of the Executive Committee.
- 2.06.18 Some AU committees have set durations, and there may be an opportunity to renew membership on a committee at the end of a term. When a committee term comes to an end, the Executive Committee will review the position and determine if the representative's position is extended or if a new representative will be appointed.

RELATED REFERENCES, POLICIES, PROCEDURES AND FORMS

This Policy References

None

This Policy is Referenced by

None

POLICY RESPONSIBILITY

Council

POLICY HISTORY

Original Approval Date:	November 21, 2005
Last Review Date:	November 16, 2023
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